



**CORPORATE MEMORANDUM**

No. PRO-CAR 2017 - 0009 *8*

July 28, 2017

**TO :** All Concerned End-Users  
PRO-CAR

**SUBJECT :** CY 2017 Annual Procurement Plan (APP) Amendment Batch 4

Consistent with the provisions of Republic Act No. 9184 (R.A. 9184) and its Revised Implementing Rules and Regulations (RIRR), the 2017 Annual Procurement Plan (APP) of PRO-CAR and its subsequent amendments (Batches 1 to 3) were issued.

In the course of implementation however, there arises the need to further amend the APP to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revisions in the programs, activities and projects (PAPs). These modifications are the result of factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complimentary PAPs.

After judicious review and evaluation, the requested revisions/modifications in the APP by the various end-users were deemed significant. As mandated, the PRO-CAR Bids and Awards Committee (BAC) determined and recommended the appropriate method of procurement covering the various PAPs included in the proposed APP amendment in accordance with the parameters set forth by the law.

Pursuant to the authority granted to the Regional Vice President of PRO-CAR as Head of the Procuring Entity (HOPE), this Memorandum is issued approving the attached Annual Procurement Plan Amendment (Batch 4).

Be it noted that all procurement based on the 2017 APP and its subsequent amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

**ATTY. JERRY F. IBAY**  
Regional Vice President

Date Signed \_\_\_\_\_





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## CY 2017 Annual Procurement Plan (APP) Amendment Batch 4

### Philhealth Regional Office-Cordillera Administrative Region

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
BAC-GOODS AND SERVICES												
REGULAR OFFICE SUPPLIES												
774-10	AUTO SUPPLY, TIRE, Size 265/65 R17 11 2T	ASS-MSD	PS-DBM/Shopping	Jul-17	Aug-17	N/A	N/A	PRO-CAR COB 2017 ReRef	30,000.00	30,000.00		
774-10	AUTO SUPPLY, TIRE, Size: 31 x 10.5 R15	ASS-MSD	PS-DBM/Shopping	Jul-17	Aug-17	N/A	N/A	PRO-CAR COB 2017 ReRef	27,000.00	27,000.00		
774-10	AUTO SUPPLY, TIRE, Size: 205/70 R15 8 Ply	ASS-MSD	PS-DBM/Shopping	Jul-17	Aug-17	N/A	N/A	PRO-CAR COB 2017 ReRef	37,411.50	37,411.50		
774-10	AUTO SUPPLY, TIRE, Size 195/70 R15 8 Ply	ASS-MSD	PS-DBM/Shopping	Jul-17	Aug-17	N/A	N/A	PRO-CAR COB 2017	17,250.00	17,250.00		
774-10	BALLPOINT, Fine Point Black	KALINGA-LHIO	PS-DBM/Shopping	Jul-17	Aug-17	N/A	N/A	PRO-CAR COB 2017 ReRef	340.00	340.00		
774-10	ENVELOPE, Expanding, Kraft Board, for Legal Size Paper/Documents 100/Box	KALINGA-LHIO	PS-DBM/Shopping	Jul-17	Aug-17	N/A	N/A	PRO-CAR COB 2017 ReRef	577.20	577.20		
774-10	ROLL THERMAL PAPER, # 1220 (21.00 per pack)	Baguio LHIO	PS-DBM/Shopping	Aug-17	Aug-17	Aug-17	Aug-17	PRO-CAR COB 2017 ReRef	3,072.60	3,072.60		

DC: County Date: 8-4-17

PRO-CAR CY 2017 Annual Procurement Plan Amendment Batch 4



SUBTOTAL										115,651.30	115,651.30		
NEWSPAPER SUBSCRIPTION													
867-00	NEWSPAPER SUBSCRIPTION SERVICES	ORVP	Negotiated procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	Jul-17		Jul-17		Jul-17		PRO-CAR COB 2017	4,200.00	4,200.00	Additional budget for Newspaper Subscription to subsidize the copy designated for the ORVP
SUBTOTAL										4,200.00	4,200.00		
MEDICAL EXPENSE													
	PERIODIC HEALTH EXAMINATION for Casual Employees	ASS-MSD	Negotiated Procurement-Small Value Procurement	Sep-17	Sep-17	N/A	N/A	BRO CAR 17-340-24	262,500.00	262,500.00			
SUBTOTAL										262,500.00	262,500.00		
MEDICAL SUPPLIES, DRUGS AND MEDICINES													
778-00	MEDICAL SUPPLIES, TISSUE, 2 ply, 9 rolls in a pack	ASS-MSD	Negotiated Procurement-Small Value Procurement	Jul-17	Jul-17	N/A	N/A	PRO-CAR COB 2017	1,599.00	1,599.00			
779-00	RESPIRATORY STIMULANT, Spirit of Ammonia*	ASS-MSD	Negotiated Procurement-Small Value Procurement	Jul-17	Jul-17	N/A	N/A	PRO-CAR COB 2017	48.00	48.00			
779-00	TOPICAL ANTIBACTERIAL, Terramycin Plus Ointment/Cream, 5g**	ASS-MSD	Negotiated Procurement-Small Value Procurement	Jul-17	Jul-17	N/A	N/A	PRO-CAR COB 2017	270.00	270.00			
779-00	NSAIDS, IBUPROFEN, Advil, 200mg	ASS-MSD	Negotiated Procurement-Small Value Procurement	Jul-17	Jul-17	N/A	N/A	PRO-CAR COB 2017	880.60	880.60			
SUBTOTAL										2,797.60	2,797.60		

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DC: Lowy Date: 8-9-17



<b>CORPORATE FORUM</b>												
915-04	Regional Management Committee Midyear Assessment	ORVP	Negotiated Procurement-Small Value Procurement	Jul-17	Aug-17	N/A	N/A	PRO-CAR COB 2017	39,375.00	39,375.00		Change of Mode of Procurement
<b>SUBTOTAL</b>									39,375.00	39,375.00		
<b>IT SUPPLIES</b>												
774-50	TONER CARTRIDGE, HP Laser Jet M604, CF281A	Baguio LHIO	Public Bidding	Sep-17	Sep-17	Oct-17	Oct-17	PRO-CAR COB 2017 ReRef	19,000.00	19,000.00		Additional budget to augment the increasing need for toners
774-50	FLASH/THUMB DRIVE, Low Capacity	FMS-MSD	PS-DBM/Shopping	Aug-17	Aug-17	N/A	N/A	PRO-CAR COB 2017 ReRef	7,000.00	7,000.00		Augmentation for additional IT supply to be used for payroll
<b>SUBTOTAL</b>									26,000.00	26,000.00		
<b>CAPEX</b>												
<b>IT EQUIPMENT &amp; SOFTWARE</b>												
238-20	NETWORK SWITCH, 8 Port, Gigabit with POE+	ITMS	Negotiated Procurement-Small Value Procurement	Aug-17	Aug-17	N/A	N/A	PRO-CAR COB 2017 ReRef	486,855.00		486,855.00	To augment the expense needed for the power source of IP Phones on LHIOs and PRO Divisions
<b>SUBTOTAL</b>									486,855.00		486,855.00	
<b>FURNITURE AND FIXTURES</b>												
239-00	ALKANSYA NG BAYAN, Metal with 9 drawers per row. Each row has 8 columns	FOD	Negotiated Procurement-Small Value Procurement	Aug-17	Aug-17	N/A	N/A	PRO-CAR COB 2017 ReRef	10,000.00		10,000.00	For use of the approved re-entry Project as an initiative to improve membership coverage and increase sustained collection.
<b>SUBTOTAL</b>									10,000.00		10,000.00	

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DC: *Caung* Date: 8-9-17



