



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
 766 Lynzee's Bldg., J. Rosales Avenue, Butuan City
 Call Center (02) 441-7442 Telephone Nos. 225-7026; 341-1159; 816-0019
www.philhealth.gov.ph



January 29, 2016

MEMORANDUM
 CRG-ORVP No. 2016-003

TO : ALL CONCERNED END-USERS
 PhilHealth Regional Office-Caraga

FROM : JOHNNY Y. SYCHUA
 Regional Vice President

SUBJECT : ANNUAL PROCUREMENT PLAN FOR CY 2016

Under the Authority granted by the PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity xxx", this order is hereby issued approving the attached 2016 Annual Procurement Plan as recommended by the PRO-Caraga Bids and Awards Committee.

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2016. The PRO-Caraga Bids and Awards Committee deliberated on January 29, 2016, determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implement Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporation procurement policies, rule and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and /or included in the PhilGEPS Catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and /or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-BDM and /or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)
- c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head of Office is located, if foreign goods.

Updating the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2016 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.



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PRO-CARAGA BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 020 s. 2016

**RESOLUTION RECOMMENDING THE APPROVAL OF THE
2016 ANNUAL PROCUREMENT PLAN (APP) FOR GOODS AND SERVICES,
INFORMATION TECHNOLOGY RESOURCES, CONSULTING SERVICES, AND
INFRASTRUCTURE INCLUDING THE METHOD OF PROCUREMENT OF
ACTIVITIES / PROJECTS**

WHEREAS, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of RA 9184 provides for the requirement of an approved Annual Procurement Plan (APP) prior to procurement of program / projects / activities aimed to attain the mandate of National Health Insurance Program, which states that:

"Sec.7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with the government fiscal discipline measures, only those considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP).xxx"

"Sec.7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity or second-ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget."

WHEREAS, based on the above provision, the Project Procurement Management Plans (PPMPs) of the PRO-Caraga, through the Fund Management Information System – PhilHealth Budget System (PMIS-PBS) were consolidated into 2016 Annual Procurement Plan (APP) by the PRO-Caraga BAC Secretariat;

WHEREAS, upon consolidation of the PPMPs for Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure into the 2016 APP, the PRO-Caraga Bas Secretariat indicated the method of procurement for each proposed procurement program / project / activity thereat;

WHEREAS, on 29th January 2016 meeting, the PRO-Caraga BAC reviewed the proposed procurement including the appropriate method of procurement;

NOW, THEREFORE, premises considered, the PRO-Caraga BAC, pursuant to Section 12.1 (j) of the Revised IRR of R.A. 9184, hereby recommends to the Regional Vice President, the approval of the attached proposed PRO-Caraga 2016 Annual Procurement Plan;

Actual procurement for the programs, projects and activities in the PRO-Caraga 2016 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.



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IT IS SO RESOLVED.

Signed this 29th day of January 2016, at PhilHealth Regional Office – Caraga, Butuan City.



ANGELINA R. LUTA
Chairperson, PRO-Caraga BAC


SOTICO M. CASCARA
Vice Chairperson, PRO-Caraga BAC


JELBERT B. GALICTO
BAC Member

EDUARDO S. GONZALEZ
BAC Member


MARILOU M. RAMIREZ
BAC Member


TERESITA M. DE VEYRA
BAC Member



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Philippine Health Insurance Corporation
Member of the Philippine Health Insurance Corporation
Incorporated in the Philippines

ANNUAL PROCUREMENT PLAN for CY 2016

PHILHEALTH REGIONAL OFFICE- CARAGA

BAC-INFRASTRUCTURE

BAC Infrastructure

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BAC Information and Technology Resources

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