



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
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August 12, 2016

CRG-ORVP NO. 2016-009

TO : **ALL CONCERNED USERS**

SUBJECT : **CY 2016 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT**
(Batch 1)

In order to ensure the effective and efficient delivery of public service and to reflect the necessary adjustment/revision from factors beyond reasonable planning such as, among others, price fluctuations and introduction of new complementary program/projects, these require corresponding adjustment in the Approved Annual Procurement Plan (APP).

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public services by the Corporation. In order to reflect these adjustments/revisions, this APP Amendment is hereby issued.

As mandated, the PhilHealth Regional Office-Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A. 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

"7.4 updating of individual PPMP's, and the consolidated APP for each Procuring Entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of Procuring Entity, this Order is hereby issued approving the attached 2016 Annual Procurement Plan Amendment (Batch 1).

Be it noted that all procurement based on the approved 2016 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

JOHNNY Y. SYCHUA
HOPE/Regional Vice President

Republic of the Philippines
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PRO-CARAGA

ANNUAL PROCUREMENT PLAN FOR 2016 AMENDMENTS
1st BATCH

Code (PAP)	Procurement of Program/Project	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				Source of Fund	Estimated Budget (PHP)			REMARKS (brief description of Program/Project)
				Advs/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
CAPITAL EXPENDITURE												
	Facsimile Machine: printing/scanning/copying and faxing minimum 20ppm(A4) / 20 ppm (letter) 16Mb 600x600dpi, HQ11200 (1200X600dpi) quality	FOD	Shopping	N/A	N/A	N/A	N/A		14,900.00		14,900.00	Change of minimum specification
	Facsimile Machine: printing/scanning/copying and faxing minimum 20ppm(A4) / 20 ppm (letter) 16Mb 600x600dpi, HQ11200 (1200X600dpi) quality	LHIO-SURIGAO	Shopping	N/A	N/A	N/A	N/A		15,669.50		15,669.50	Change of minimum specification
	Digital Voice Recorder with built-in USB	Membership	Shopping	N/A	N/A	N/A	N/A		9,000.00		9,000.00	Below ABC
	Sticker clear reverse with white backing mounted on acrylic clear, height 12" width 48"	LHIO-BUTUAN	Shopping	N/A	N/A	N/A	N/A		1,800.00		1,800.00	For ARTA Compliance
	Home Appliance, Refrigerator, 6.0cu.ft., semi-automatic, single door	LHIO-SURIGAO	Shopping	N/A	N/A	N/A	N/A		15,180.50		15,180.50	Below ABC
	Signage, double face, horizontal signage with build up letter using 3mm acrylic with light size: 4.3meter(w)x 1.2meter (h)	LHIO-SURIGAO	Shopping	N/A	N/A	N/A	N/A		60,000.00		60,000.00	needed for newly transferred Office
	Fire Alarm Bell, approximately 8"/200mm	GSU	Shopping	N/A	N/A	N/A	N/A		2,000.00		2,000.00	Replacement of busted alarm
	General Purpose Server	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		600,000.00		600,000.00	Domain controller and database server
	Structured Cabling	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		500,000.00		500,000.00	Replace old and worn out network (UTP Cables)
	Environmental Monitoring System	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		165,000.00		165,000.00	vital monitoring of the server room like detecting right temperature, humidity and floor detection
	Fire Suppression System	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		795,000.00		795,000.00	Protection of IT Equipment in the Server Room in times of fire
	Server Rack	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		280,000.00		280,000.00	House all network switch and other network equipment of LHIOs for security purposes

Biometric Door Lock	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		68,000.00	68,000.00	Requirements per CO 2016-0010 for security services
UPS 11KVA	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		1,030,000.00	1,030,000.00	Protect the General Purpose Servers and other Network Equipment during power interruption/failure
ID Badge Printer	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		300,000.00	300,000.00	Replace the obsolete printer used in the AQAS for ID Printing
Firewall VPN-UTM with Load Balancer for LHO	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		80,000.00	80,000.00	Backup of the existing one in order not to hamper the operation
External Portable HDD 1TB	ITO	Public Bidding	16-Aug	30-Sep	4-Oct	11-Oct		12,000.00	12,000.00	Backup for CCTV files
TOTAL CAPEX									3,948,550.00	
Stripper with remover, heavy duty, No. 35	GSU	Shopping	N/A	N/A	N/A	N/A		3,948,550.00	960.00	Stripper with remover are mostly inferior in quality versus the specified object for modification
Ink, HP 933 for HP Officejet 7612 Ink	LHO-BUTUAN CITY	Shopping	N/A	N/A	N/A	N/A		15,000.00	15,000.00	For purposes of correspondences/ invitations/ office activities that would require colored materials/letterhead
Pre-printed ID for Professional HCP's (ID)	HCDMD	Shopping	N/A	N/A	N/A	N/A		3,750.00	3,750.00	ID Printing of PhilHealth Accredited Health Care Professionals
Ink Cartridge for HP Deskjet Advantage 1015 HP Ink Cartridge 678 black and tri-color	BAS	Shopping	N/A	N/A	N/A	N/A		2,400.00	2,400.00	Ink cartridge not included in the PMP CY 2016 as the unit was installed last March 216
Toner Cartridge for HP LaserJet Pro M201n, 83A, black	BAS	Shopping	N/A	N/A	N/A	N/A		11,850.00	11,850.00	Ink cartridge not included in the PMP CY 2016 as the unit was installed last March 216
View Binders, A4 7" 3D, 50mm, dimension: 274x15x74	HRU	Shopping	N/A	N/A	N/A	N/A		2,000.00	2,000.00	For ISO Certification Document
Conduct Training on Inventory and Tracking Management System (ITMS) and Connectivity Monitoring Log System (CMLS)	HRU	Shopping	N/A	N/A	N/A	N/A		21,000.00	21,000.00	Training for a new system

Update on the Procurement	HRU	Shopping	N/A	N/A	N/A	N/A	18,000.00	18,000.00	Under the approved COB on the Update on Procurement the budget allocated is only P21,500 and there are 11 participants for the said training
PhilHealth Agent Receipt (PAR)	COLLECTION	Shopping	N/A	N/A	N/A	N/A	58,136.75	58,136.75	CY 2016 COB for accountable forms prioritized allocation for PORs and continuous checks only. Hence, accreditation of LGUs as collecting agents necessitate additional budget for PAR
Repair of 2 panels glass door partition (labor/installation and materials and replacement of busted overhead closer)	GSU	Shopping	N/A	N/A	N/A	N/A	12,000.00	12,000.00	Replacement/repair of broken overhead door closer
Bookpaper subs. #20, A4, 250 reams	GSU	Shopping	N/A	N/A	N/A	N/A	27,250.00	27,250.00	Minepaper is not available in PS DBM and in any of our usual suppliers
Master Duplo, DRU-56 (2rolls), staple wire #35, copper wire (100 boxes), Alcohol, Ethyl, 500ml, (200 bottles), finger moisturizer (36 pcs)	GSU	Shopping	N/A	N/A	N/A	N/A	21,200.00	21,200.00	not in ASS PMP for 2016
Bookpaper subs. #20, A4, 500 reams	GSU	Shopping	N/A	N/A	N/A	N/A	21,280.20	21,280.20	Additional stock for Unit Consumption
CSC 2016 Public Sector HR Symposium	HRU	Shopping	N/A	N/A	N/A	N/A	21,000.00	21,000.00	Training on CSC 2016 Public Sector HR Symposium
SW Records Disposition	HRU	Shopping	N/A	N/A	N/A	N/A	7,800.00	7,800.00	Training on SW Records Disposition
Frame with glass cover for Organizational Chart (36"W x 24" H)	Membership	Shopping	N/A	N/A	N/A	N/A	5,500.00	5,500.00	For IQA compliance
Photo paper Printing (36"W x 24" H)	Membership	Shopping	N/A	N/A	N/A	N/A	6,000.00	6,000.00	For IQA compliance
Labor Hire for 4 Personnel	Admin Section	Shopping	N/A	N/A	N/A	N/A	6,019.74	6,019.74	Laborer to be hired will sort and arrange boxes at the mini warehouse and PRO-Caraga Stock Room for IQA visit and ISO Certification
1000 pcs. Specimen Signature Cards	LHO-BSLIG	Shopping	N/A	N/A	N/A	N/A	6,019.74	6,019.74	Necessary for Records Keeping Purposes
1000 pcs. Specimen Signature Cards	COLLECTION	Shopping	N/A	N/A	N/A	N/A	5,000.00	5,000.00	Reference in determining employers authorized representative for benefit availment and other PhilHealth Transaction

Knockdown Boxes, 12x 10x 15 (text color: black, box color: brown)	Cashiering	Shopping	N/A	N/A	N/A	N/A	10,175.00	10,175.00	Additional stock for Unit Consumption
19 units Glass Swing Door for planters	BAS	Shopping	N/A	N/A	N/A	N/A	7,600.00	7,600.00	The planters cabinets with the glass doors will used to hold Claims for further processing and prevent rat infestation while boxes are stored
Document Camera	BAS	Shopping	N/A	N/A	N/A	N/A	38,500.00	38,500.00	For HCI Orientation, Forum and Updates
10 bottles Alcohol, 2 pcs Calculator and 2 pairs scissors	Membership	Shopping	N/A	N/A	N/A	N/A	1,074.00	1,074.00	Not in PPMPI Increase ABC
Toner Cartridge for HP CF281A (10 cartridges)	Membership	Shopping	N/A	N/A	N/A	N/A	100,000.00	100,000.00	not in PPMPI
Data File Box, closed ends with finger ring, 127mmx229mmx400mm	GSU	Shopping	N/A	N/A	N/A	N/A	16,954.05	16,954.05	Insufficient budget/ Additional Data File Box shall be used in preparation for HQA/ISO/ Audit Visit
Envelope Brown, plain, 9x12 1/2	Cashiering	Shopping	N/A	N/A	N/A	N/A	4,000.00	4,000.00	not in PPMPI
Mimeograph paper, legal size	LHIC- BUTUAN	Shopping	N/A	N/A	N/A	N/A	3,124.50	3,124.50	Supplement the deficient budgetary requirement for the item indicated
50 pcs fluorescent tube, 40 watts, T8, daylight	LHIC- SURIGAO	Shopping	N/A	N/A	N/A	N/A	3,750.00	3,750.00	For lighting of new Office Space
Table Signage 13"x3" with stand 2"	Membership	Shopping	N/A	N/A	N/A	N/A	2,100.00	2,100.00	not in APP
acrylic, plastic, clear	Membership	Shopping	N/A	N/A	N/A	N/A	375.00	375.00	not in APP
Wastebasket, non rigid plastic	Membership	Shopping	N/A	N/A	N/A	N/A	136.00	136.00	insufficient budget
Pencil, 12 pcs/box	Membership	Shopping	N/A	N/A	N/A	N/A			
TOTAL MOOE			453,935.24	453,935.24					

Prepared by:

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Recommending Approval:

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Certify for inclusion in 2016 APP Amendment:

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