



December 1, 2016

CORPORATE MEMORANDUM

PRO-CAR 2016 - 0023 g

TO : ALL CONCERNED END USERS

SUBJECT : CY 2016 PRO-CAR ANNUAL PROCUREMENT PLAN (APP) AMENDMENT (BATCH 4)

Consistent with the provisions of Republic Act No. 9184 and its Revised Implementing Rules and Regulations (RIRR), the 2016 Annual Procurement Plan (APP) of PRO-CAR and its subsequent amendments (Batches 1 to 3) were issued.

In the course of implementation however, further amendments in the APP becomes necessary in order to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revisions in the programs, activities and projects (PAPs). These modifications are the result of factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complimentary PAPs.

After judicious review and evaluation, the requested revisions/modifications in the APP by the various end-users were deemed significant. As mandated, the PRO-CAR Bids and Awards Committee (BAC) determined and recommended the appropriate method of procurement covering the various PAPs included in the proposed APP amendment in accordance with the parameters set forth by the law.

Accordingly and under the authority granted to the Regional Vice President of PRO-CAR as Head of the Procuring Entity (HOPE), this Memorandum is issued approving the attached Annual Procurement Plan Amendment (Batch 4).

Be it noted that all procurement based on the 2016 APP and its subsequent amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

ATTY. JERRY F. IBAY
Regional Vice President

Date Signed _____



Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION

PHILHEALTH REGIONAL OFFICE-CORDILLERA ADMINISTRATIVE REGION
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CY 2016 Annual Procurement Plan (APP) Amendment Fourth Batch
Philhealth Regional Office-Cordillera Administrative Region

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
BAC-GOODS AND SERVICES												
MOOE												
REGULAR OFFICE SUPPLIES EXPENSE												
774-10	BINDER CLIP, small size	REACHOUT	Negotiated Procurement PS-DBM/Shopping					2016 COB ReRef	650.00	650.00		
774-10	CARTRIDGE, HP 680 Black	REACHOUT	Negotiated Procurement PS-DBM/Shopping					2016 COB ReRef	1,800.00	1,800.00		
774-10	CORRECTION TAPE, With Dispenser, 5mmx10m	REACHOUT	Negotiated Procurement PS-DBM/Shopping					2016 COB ReRef	246.48	246.48		
774-10	CORRUGATED BOX	PAU	Negotiated Procurement-Small Value Procurement					2016 COB ReRef	570.00	570.00		
774-10	CUTTER, Large, HD, retractable L-500	HCDMD	Negotiated Procurement PS-DBM/Shopping					2016 COB ReRef	684.00	684.00		
774-10	DRINKING WATER, Bottles	IFUGAO LHIO	Negotiated Procurement-Small Value Procurement					2016 COB ReRef	5,536.00	5,536.00		
774-10	ENVELOPE, Documentary for A4 paper/document kraft	REACHOUT	Negotiated Procurement PS-DBM/Shopping	MASTER DOCUMENT				2016 COB ReRef	478.80	478.80		

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774-10	ENVELOPE, Documentary for legal/document kraft 150 gsm, 254mm x 281mm	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	558.60	558.60		
774-10	ERASER, for engineers	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	108.00	108.00		
774-10	DATA FILE FOLDER, with finger ring and clear plastic pocket for labels	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	769.50	769.50		
774-10	HARDWARE SUPPLY, Extension Cord 4 gang 8 meters	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	475.00	475.00		
774-10	MARKER, Fluorescent, Assorted Colors, 3pcs/set	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	230.00	230.00		
774-10	NOTEBOOKS, Steno, GSP bond 40 leaves, ruled, spiral, 55gsm	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	82.40	82.40		
774-10	PAPER, Multipurpose, Legal	MSD-ASS	Procurement PS- DBM/Shopping						2016 COB ReRef	50,475.00	50,475.00		
774-10	PAPER, Multicopy, for laser printer/ink jet printer, high speed copier 210mm x 297mm A4	PAU	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	686.00	686.00		
774-10	PENCIL, Lead with eraser, medium size	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	1,500.00	1,500.00		
774-10	PREPAID CARDS	BAGUIO LHIO	Negotiated Procurement-Small Value Procurement						2016 COB ReRef	12,000.00	12,000.00		
774-10	POST-IT, Sign here (1x1.7)	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	375.00	375.00		
774-10	PUSH PINS, Hammer head type, assorted colors, 100/box	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	96.00	96.00		
774-10	RUBBER BAND, size 18, transparent approximately 445 g/box	REACHOUT	Negotiated Procurement PS- DBM/Shopping						2016 COB ReRef	170.00	170.00		
774-10	RUBBER STAMP, Certified True Copy, Magnolia Del Rosario, Received	PAU	Negotiated Procurement - Small Value Procurement						2016 COB ReRef	600.00	600.00		

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774-10	SCISSORS, Size 15cm (6), stainless steel	MSD-ASS	Negotiated Procurement PS-DBM/Shopping						2016 COB ReRef	240.00	240.00		
774-10	SELF-INKING STAMP, Colop 2600	MSD-ASS	Negotiated Procurement PS-DBM/Shopping						2016 COB ReRef	11,130.00	11,130.00		
774-10	SIGN PEN, High Tech Pen, Black	PAU	Negotiated Procurement PS-DBM/Shopping						2016 COB ReRef	88.00	88.00		
774-10	SIGN PEN, High Tech Pen, Blue	PAU	Negotiated Procurement PS-DBM/Shopping						2016 COB ReRef	176.00	176.00		
774-10	TAPE, Adhesive, Double sided with foam	HCDMD	Negotiated Procurement PS-DBM/Shopping						2016 COB ReRef	435.00	435.00		
	SUBTOTAL									90,159.78	90,159.78		
OTHER SUPPLIES EXPENSES (IT SUPPLIES)													
785-00	RIBBON CARTRIDGE, for Epson LX-310 (S015632)	IFUGAO LHIO	Negotiated Procurement PS-DBM/Shopping						2016 COB ReRef	384.00	384.00		
785-00	TONER CARTRIDGE, for HP laserjet PRO M201n, CF 83A,	IFUGAO LHIO	Negotiated Procurement PS-DBM/Shopping						2016 COB ReRef	10,050.00	10,050.00		
785-00	TONER CARTRIDGE, for HP Laserjet m604 (Heavy Duty), 81A CF281A Black	BAGUIO LHIO	Negotiated Procurement PS-DBM/Shopping						2016 COB ReRef	50,500.00	50,500.00		
	SUBTOTAL									60,934.00	60,934.00		
MARKETING AND PROMOTIONAL EXPENSES													
767-00	MARKETING COLLATERALS, USB Baller	ABRA LHIO	Negotiated Procurement-Small Value Procurement	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	9,000.00	9,000.00		
767-00	MEALS, PEERS and Employers Forum	IFUGAO LHIO	Negotiated Procurement-Small Value Procurement	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	13,125.00	13,125.00		For the PEERS and Employers Forum
767-00	MARKETING COLLATERALS, USB Baller	IFUGAO LHIO	Negotiated Procurement-Small Value Procurement	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	14,625.00	14,625.00		For the PEERS and Employers Forum
										36,750.00	36,750.00		

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LOCAL TRAININGS												
753-10	REGISTRATION FEE.	PAU						2016 COB ReRef	7,200.00	7,200.00	Attendance to External Trainings	
SUBTOTAL			7,200.00								7,200.00	
CORPORATE FORUM												
915-04	FOOD	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB BRO CAR 16-535-35	65,800.00	65,800.00	Conduct of PRO-CAR Yearend Assessment and Christmas Party	
915-04	SUPPLIES for Physical Set Up	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB BRO CAR 16-535-35	5,240.00	5,240.00		
915-04	PRIZES for Games	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB BRO CAR 16-535-35	6,000.00	6,000.00		
915-04	HONORARIUM, for Band	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB BRO CAR 16-535-35	5,000.00	5,000.00		
915-04	CASH PRIZE for Best in Winter Attire (Male and Female)	PRO-CAR						2016 COB BRO CAR 16-535-35	1,000.00	1,000.00		
915-04	RAFFLE PRIZES	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB BRO CAR 16-535-35	19,500.00	19,500.00	Conduct of Family Day	
915-04	TOKENS	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB BRO CAR 16-535-35	156,160.00	156,160.00		
915-04	MEALS	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB ReRef	16,600.00	16,600.00		
915-04	TICKET FEE	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB ReRef	36,520.00	36,520.00		
915-04	TOKENS	PRO-CAR	Negotiated Procurement-Small Value Procurement					2016 COB ReRef	28,080.00	28,080.00		
SUBTOTAL			339,900.00								339,900.00	
TOTAL MOOE			534,943.78									

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CAPEX												
IT EQUIPMENT AND SOFTWARE												
238-20	COMPUTER DESKTOP, Regular	ABRA LHIO	Public Bidding	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	70,000.00		70,000.00
238-20	COMPUTER LAPTOP, Regular	ABRA LHIO	Public Bidding	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	60,000.00		60,000.00
238-20	PROJECTOR, Multimedia for Small Room	ABRA LHIO	Public Bidding	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	80,000.00		80,000.00
SUBTOTAL										210,000.00		210,000.00
FURNITURE AND FIXTURES												
239-00	STEEL RACK, 6 Adjustable Shelves	MSD-ASS	Public Bidding	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	329,120.00		329,120.00
239-00	CLERICAL CHAIR, for SG 17 and below, ergonomic	MSD-FMS	Public Bidding	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	31,020.00		31,020.00
SUBTOTAL										360,140.00		360,140.00
OFFICE EQUIPMENT												
238-10	BIOMETRICS	MSD-ASS	Negotiated Procurement-Small Value Procurement	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	104,500.00		104,500.00
SUBTOTAL										104,500.00		104,500.00
COMMUNICATION EQUIPMENT												
238-30	TELEPHONE, Cordless	MSD-ASS	Negotiated Procurement-Small Value Procurement	Dec-16	Dec-16	Dec-16	Dec-16	Dec-16	2016 COB ReRef	10,000.00		10,000.00
SUBTOTAL										10,000.00		10,000.00

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TOTAL CAPEX				
TOTAL MOOE		534,943.78		
GRAND TOTAL	1,219,583.78			

Prepared By: <i>Concepcion S. Mandiit</i> CONCEPCION S. MANDIIT Member, BAC Secretariat	Certified Correct as to Consolidation: <i>Leizle B. Anongos</i> LEIZLE B. ANONGOS Head, BAC Secretariat
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<p>Certify for Inclusion in the 2016 APP:</p> <p><i>Vncent T. Abellanos</i> VNCENT T. ABELLANOSA Provisional Member, BAC</p> <p><i>DR. Manolo Y. Tandoc</i> DR. MANOLO Y. TANDOC Member, BAC</p> <p><i>Imelda Cristeta D. Villamar</i> IMELDA CRISTETA D. VILLAMAR Member, BAC</p>	<p><i>DR. Dominga A. Gadgad</i> DR. DOMINGA A. GADGAD Member, BAC</p> <p><i>DR. Glenn Cornelio A. Lamsis</i> DR. GLENN CORNELIO A. LAMSIS Member, BAC</p> <p><i>ATTY. Eric L. Mandiit</i> ATTY. ERIC L. MANDIIT Vice Chairperson, BAC</p> <p><i>Lily D. Linggon</i> LILY D. LINGGON Chairperson, BAC</p>	<p>Approved by: <i>Atty. Jerry F. Ibay</i> ATTY. JERRY F. IBAY Regional Vice President/Head of the Procuring Entity</p>
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