



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - 1

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August 30, 2016

CORPORATE MEMORANDUM

NO. PRO1-2016 0057 *φ*

TO : ALL CONCERNED END-USERS

SUBJECT : CY 2016 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT
(Batch 4)

In order to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revisions from factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complementary programs/projects, require corresponding adjustment in the approved Annual Procurement Plan (APP).

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

"7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2016 Annual Procurement Plan Amendment (Batch 4).

Be it noted that all procurement based on the approved 2016 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

ATTY. RODOLFO B. DEL ROSARIO, JR.

OIC, Regional Vice President

By the authority of the OIC-RVP:

Cynthia S. Santos
CYNTHIA S. SANTOS

Division Chief
Field Operations Division

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9-1-16
Date: *φ*
DC: *φ*

Annual Procurement Plan Amendment for CY 2016
Batch 4

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds (2016 COB)	Estimated Budget (Php)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief Description of Program/Project)
PROJECT PROCUREMENT MANAGEMENT PLAN												
	Corporate Forum: Information Caravan II & III for CY 2016 for PRO 1 Informaiton Officer Designates	PRO 1	Negotiated procurement- Small Value Procurement	N/A	N/A	08/16/2016	08/24/2016	Corporate Forum: MSD	45,600.00	45,600.00		
	Training Materials for Risk Management Orientation	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	8/25/2016	08/30/2016	08/31/2016	BRO#I-16-198-11 (COB of Central Office)	4,916.00	4,916.00		
	Meals and Venue for Risk Management Orientation	PRO 1	Negotiated Procurement-Small Value Procurement	08/18-24/2016	8/25/2016	08/30/2016	08/31/2016	BRO#I-16-198-11 (COB of Central Office)	60,000.00	60,000.00		
Total PPMP									110,516.00	110,516.00		
REALIGNMENT OF FUNDS												
	Signages, Centraboard (P320.00/pc =P25,280.00) 79 pcs	PRO 1	Shopping	08/31-09/06/2016	9/7/2016	09/08/2016	09/09/2016	ASS: Rental of Photocopying Machine	25,280.00	25,280.00		Signages for each Section/Unit and name holder each employees in preparation for ISO Certification
	Name Holder, Acrylic Name Stand (P130.00/pc = P33,280.00) 256 pcs.	PRO 1	Shopping	08/31-09/06/2016	9/7/2016	09/08/2016	09/09/2016		33,280.00	33,280.00		
	Paper, Sticker, Water Proof, 2.5 "x 8"(P20.00/pc=500.00) 25 pcs.	LHIO Ilocos Norte	Shopping	08/31-09/06/2016	9/7/2016	09/08/2016	09/09/2016	Ribbon for EPSON LQ 2180 (880.00/cart)	2,640.00	2,640.00		For ARTA Compliance
	Paper, Sticker, Water Proof, 1.5 "x 7.75 (P11.70/pc=117.00) 10 pcs.	LHIO Ilocos Norte	Shopping	08/31-09/06/2016	9/7/2016	09/08/2016	09/09/2016					
	Paper, Sticker, Water Proof, 3.5 "x 3.5"(16.67/pc=250.05) 15 pcs.	LHIO Ilocos Norte	Shopping	08/31-09/06/2016	9/7/2016	09/08/2016	09/09/2016					
	Paper Sticker, Water Proof, 4 x 9 (36/pc=288.00), 8 pcs	LHIO Ilocos Norte	Shopping	08/31-09/06/2016	9/7/2016	09/08/2016	09/09/2016					
	Acrylic Frame, Tshape, 4"x 6"(108.75/pc =1,087.50) 10 pcs.	LHIO Ilocos Norte	Shopping	08/31-09/06/2016	9/7/2016	09/08/2016	09/09/2016					
	Acrylic Stand, Toblerone Shape, 11 cm x 33 cm. (219.75/pc=659.25) 3 pcs.	LHIO Ilocos Norte	Shopping	08/31-09/06/2016	9/7/2016	09/08/2016	09/09/2016	Folder, Morocco/Fancy with plastic grip, assorted colors for legal size (5.82/pc)	291.00	291.00		For ARTA Compliance
									61,491.00	61,491.00		
	Corporate Forum: HCDMD Year-End-Assessment CY 2016, including contingency (47 pax @3400/pax @ 2 days)	HCDMD	Negotiated Procurement- Lease of Venue	N/A	11/7/2016	11/10/2016	11/11/2016	Marketing & Promotional Epsene: Health Care Providers (Meals) P968 pax @750.00/pax (47 pax)	324,600.00	324,600.00		Evaluate HCDMD Performance to achieve GCG Commitment

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Co/P (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds (2016 COB)	Estimated Budget (Php)			Remarks (brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Training Expense: Conduct of Gender and Development Training for all PRO 1 Employees (260 pax)	PRO 1	Negotiated Procurement- Lease of Venue	N/A	9/5/2016	09/08/2016	09/09/2016	Coporate Forum: Conduct of Basic Orientation on Sexual Harassment (Institutionalization of GAD and Conduct of Family Day with Seminar on Financial Wellnes	109,500.00	109,500.00		To augment budget for the conduct of GAD training for all PRO 1 Employees
	Risk Management Orientation by the Project Management Team-Risk Management											
	Parchment Paper, A4 @172.00/ream, 1 ream	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Bond Paper, Legal	224.84	224.84		BRO#I-16-198-11 (COB of Central Office)
	Permanent Marker, Black @ 27/pc=54.00, 2 pcs	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Documentary Envelope, Legal	2.20	2.20		BRO#I-16-198-11 (COB of Central Office)
	Permanent Marker, Blue @27 / pc=54.00, 2 pcs	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Bond Paper, A4	212.78	212.78		BRO#I-16-198-11 (COB of Central Office)
	Bond Paper, A4 @136/ream = 680.00, 5 reams	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Tagboard, Folder, A4	4.98	4.98		BRO#I-16-198-11 (COB of Central Office)
								Tagboard, Folder, Legal	6.00	6.00		BRO#I-16-198-11 (COB of Central Office)
								Documentary Envelope, A4	1.80	1.80		BRO#I-16-198-11 (COB of Central Office)
	Tagboard Folder, A4, @14.50/pc=580.00, 40 pcs	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Expanding Envelope, Legal	1,127.40	1,127.40		BRO#I-16-198-11 (COB of Central Office)
	Ink Cartridge for HP Officejet Model PRO 8000, Black, @1380/ca=4140.00, 3 ca	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Ink Cartridge, for HP Officejet Model PRO 8000, Black	2,787.20	2,787.20		BRO#I-16-198-11 (COB of Central Office)
	Ink Cartridge for HP Officejet Model 8000, Cyan, 1325/ca=1,325.00, 1 ca	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Inck Cartridge, for HP Officejet Model PRO 8000, Cyan	1,984.32	1,984.32		BRO#I-16-198-11 (COB of Central Office)
	Ink Cartridge for HP Officejet Model 8000, Magenta, 1325/ca=1,325.00, 1 ca	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Inck Cartridge, for HP Officejet Model PRO 8000, Magenta	1,984.32	1,984.32		BRO#I-16-198-11 (COB of Central Office)
	Ink Cartridge for HP Officejet Model 8000, Yellow, 1325/ca=1,325.00, 1 ca	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016					BRO#I-16-198-11 (COB of Central Office)
	Expanding Envelope, Legal @7.80/pc=312.00, 40 pcs	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016					BRO#I-16-198-11 (COB of Central Office)
	Permanent Marker, Red, @27/pc =54.00, 2 pcs	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016					BRO#I-16-198-11 (COB of Central Office)
	Ballpen Blue, @7.40/pc 296.00, 40 pcs	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	Ink Cartridge, for HP Officejet Model PRO 8000, Yellow	1,984.32	1,984.32		BRO#I-16-198-11 (COB of Central Office)
									10,320.16	10,320.16		
	MEDICAL SUPPLIES Alcohol, 500ml, bot @ Php68.00, 159 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	MEDICAL SUPPLIES Alcohol, 500ml, bot @ Php39.52	10,812.00	10,812.00		


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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MEDICAL SUPPLIES Cotton, 100 balls/pack, pack @Php 40.00, 1 pc	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	MEDICAL SUPPLIES Cotton, 100 balls/pack, pack @Php 23.10	40.00	40.00		
	ANTACIDS KREMIL-S - pc @ Php 5.75, 288 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	ANTACIDS KREMIL-S - pc @ Php 4.15	1,656.00	1,656.00		
	ANTIASTHMATIC TERBUTALINE, Bricanyl - pc @ Php 16.50, 70 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	ANTIASTHMATIC TERBUTALINE, Bricanyl - pc @ Php 11.61	1,155.00	1,155.00		
	ANTIPYRETICS PARACETAMOL, Biogesic, 500mg - pc @ Php 4.00, 375 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	ANTIPYRETICS PARACETAMOL, Biogesic, 500mg - pc @ Php 2.86	1,500.00	1,500.00		
	COUGH AND COLD PREPARATIONS ASCOF, Lagundi cap., 600mg - pc @ Php 7.50, 42 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	COUGH AND COLD PREPARATIONS ASCOF, Lagundi cap., 600mg - pc @ Php 4.22	315.00	315.00		
	GIT REGULATORS DOMPERIDONE, 10mg tab - pc @ Php31.00, 18 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	GIT REGULATORS DOMPERIDONE, 10mg tab - pc @ Php 11.32	558.00	558.00		
	NSAIDS MEFENAMIC ACID, Dolfenal, 500mg - pc @ Php 24.00, 191 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	NSAIDS MEFENAMIC ACID, Dolfenal, 500mg - pc @ Php 20.85	4,584.00	4,584.00		
	ORAL ANTISPASMODIC HYOSCINE-N BUTYLBROMIDE, Buscopan 10mg - pc@ Php24.00, 82 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	ORAL ANTISPASMODIC HYOSCINE-N BUTYLBROMIDE, Buscopan 10mg - pc@ Php 19.86	1,968.00	1,968.00		
	OTHER DRUG ACTING ON THE RESPIRATORY SYSTEM SINUPRET - pc @ Php12.50, 15 pcs	PRO 1	Shopping	N/A	9/8/2016	09/12/2016	09/15/2016	OTHER DRUG ACTING ON THE RESPIRATORY SYSTEM SINUPRET - pc @ Php 9.77	187.50	187.50		
									22,775.50	22,775.50		
Total Realignment of Funds									528,686.66	528,686.66		
Grand Total									639,202.66	639,202.66	-	

Prepared/Consolidated by:


Joann E. Morillo
Head, SBAC

Recommended by:


Engr. Joselito N. Dela Cruz
Provisional Member- GS and Infra

on travel
Atty. Mc Donald B. Malicdem
BAC Vice Chairperson

on leave
Madonna P. Valdez
BAC Member


Josephina A. Quiton, DBA
BAC Chairperson


Maricar M. Arzadon, MD
BAC Member-Alternate


Maria Concepcion V. Estrada
Bac Member-Alternate

Approved by:

Atty. Rodolfo B. Del Rosario, Jr.
OIC, Regional Vice President

By the authority of the OIC-RVP:


CYNTHIA S. SANTOS
Division Chief
Field Operations Division

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