Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - 1
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September 5, 2016

CORPORATE MEMORANDUM
NO. PRO1-2016 - 0059

TO	:	**ALL CONCERNED END-USERS**
SUBJECT	:	**CY 2016 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT (Batch 3) *Revision 1***

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

> Section 7.4 of the Revised IRR provides:
>
> "7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity..."

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2016 Annual Procurement Plan Amendment (Batch 3) *Revision 1.*

Be it noted that all procurement based on the approved 2016 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

ATTY. RODOLFO B. DEL ROSARIO, JR.
OIC, Regional Vice President

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Republic of the Philippines
Philippine Health Insurance Corporation
PhilHealth Regional Office 1, Dagupan City

Annual Procurement Plan Amendment for CY 2016
(3rd Batch) ***Revision 1***

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief Description of Program/Project)
	PAPER, Bookpaper, Substance 20, Short	COA	Negotiated Procurement-PS DBM/Shopping	N/A	N/A	08/18/2016	08/22/2016	***PAPER, Bond, Multicopy, 80 gsm, Legal***	***1,124.20***	***1,124.20***		Necessary in printing of Management Letter;
	Subscription, Newspaper	COA	Negotiated Procurement- Small Value Procurement	N/A	N/A	08/15/2016	08/22/2016	***Training, External Convention Sponsored by Gov't Institution***	6,600.00	6,600.00		for reading materials and for general information
	Whiteboard w/ Frame, 3 ft. X 5 ft.	COA	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	Training, External Convention Sponsored by Gov't Institution	1,600.00	1,600.00		For PRO-1 COA Office use in posting and monitoring submitted reports to COA regional office
									9,324.20	9,324.20		
	ENVELOPE Expanding, kraft board, min. of 285gsm for legal size papers/documents, 100s/box, (13 boxes x P659.74=P8,576.62)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	ENVELOPE Expanding, kraft board, min. of 285gsm for legal size papers/documents, 100s/box	7,503.60	7,503.60		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	FASTENER Non-rust metal, holds 25mm thick file, with prongs 70mm apart, 50 sets/box, (22 boxes x P 60.61=P1,333.42)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	FASTENER Non-rust metal, holds 25mm thick file, with prongs 70mm apart, 50 sets/box	1,097.80	1,097.80		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	FOLDER Tagboard, 14 points, for A4 size paper/document, 0.36mm thickness, 100s/box, (200 pcs x P2.75=P550.00)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	FOLDER Tagboard, 14 points, for A4 size paper/document, 0.36mm thickness, 100s/box	498.00	498.00		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	NOTEBOOK Stenographer's, GSP bond, 40 leaves, ruled, spiral, 55 gsm. (196 pcs. X P11.04=P2,163.84)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	NOTEBOOK Stenographer's, GSP bond, 40 leaves, ruled, spiral, 55 gsm.	2,018.80	2,018.80		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief Description of Program/Project)
	PAPER, multicopy, 80 gsm, legal (311 reams x P 146.35=P45,514.85)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	PAPER bond, multicopy, 80 gsm, legal	34,962.62	34,962.62		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	RECORD BOOK 300 Pages, 215mm x 275mm, 55gsm., smythe sewn, w/ 'Official Record Book' printing smythe sewn, w/ 'Official Record Book' printing (134 books x 62.50=P8,375.00)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	RECORD BOOK 300 Pages, 215mm x 275mm, 55gsm., smythe sewn, w/ 'Official Record Book' printing smythe sewn, w/ 'Official Record Book' printing	7,260.12	7,260.12		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	SIGN PEN High tech pen, Black (18 pcs. X P46.73=P841.14)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	SIGN PEN High tech pen, Black	765.36	765.36		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	SIGN PEN High tech pen, Blue (78 pcs. X P46.73=P3,644.94)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	SIGN PEN High tech pen, Blue	3,316.56	3,316.56		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	STICK-ON NOTE PAD 75mm x 102mm (3x4) (42 pads x P57.40=P2,410.80)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	STICK-ON NOTE PAD 75mm x 102mm (3x4)	2,266.32	2,266.32		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	TAPE MASKING, Size 2 (48mm) 50M (2 rolls x P109.46=P218.92)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	TAPE MASKING, Size 2 (48mm) 50M	205.92	205.92		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	TWINE Plastic, one kilo per roll (17 rolls x P57.42=P976.14)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	TWINE Plastic, one kilo per roll	850.00	850.00		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
								BATTERY Alkaline, size AA, 2 pcs/packet	173.34	173.34		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
								ENVELOPE Mailing, white, window type, plain, 105mm x 241mm (4 x 9-1/2), 70 gsm., 500 pcs/box	71.64	71.64		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief Description of Program/Project)
								MARKER Permanent Pen, Blue, broad tip, non-toxic	520.50	520.50		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	MASTER DOCUMENT DC: Date: 9-6-16							PAPER Multicopy, for laser printer/ink-jet printer, high speed copier, 210mm x 297mm (A-4), 80 gsm.	4,386.34	4,386.34		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
								CALCULATOR Desktop, compact, electronic, LCD display, 12 digits, two-way power source	8,306.28	8,306.28		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
								Stapler Standard, heavy duty	17.66	17.66		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
								MARKER Permanent, Black, bullet tip, non-toxic, medium point	35.00	35.00		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
								RUBBER BAND Size-18, transparent, approx. 445 g./box	482.82	482.82		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
	PENCIL SHARPENER Single cutterhead, one-hole guide (6 units x P198.96=P1,193.76)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	PENCIL SHARPENER Single cutterhead, one-hole guide	1,060.80	1,060.80		PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
									75,799.48	75,799.48		
	PAPER, multicopy for laser printer/inkjet, high speed copier, 210mmx297mm (A-4) 80 gsm, (148 reams x P 117.83=P17,438.84)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	Printing & Binding, Member Ids	17,438.84	17,438.84		For LHIO Western Pangasinan; For printing of MDR's per memo dated 12/23/2015 re: Coverage of Indigent Members for CY2016
	ENVELOPE Expanding, kraft board, min. of 285gsm for legal size papers/documents, 100s/box, (3 BOX x 577.20 = P1,731.60)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	RIBBON, for EPSON LQ2070/2080/2180/ and FX 2180 printer, Model: RN SO15083/SO15086	1,731.60	1,731.60		For LHIO Eastern Pangasinan;
									19,170.44	19,170.44		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief Description of Program/Project)
	MEDICAL SUPPLIES Alcohol, 500ml **(98 bot.)**	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	MEDICAL SUPPLIES Alcohol, 500ml	6,718.40	6,718.40		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	MEDICAL SUPPLIES Cotton, 100 balls/pack - (1 pack)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	MEDICAL SUPPLIES Cotton, 100 balls/pack	46.20	46.20		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	ANTACIDS KREMIL-S - (288 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	ANTACIDS KREMIL-S	1,660.00	1,660.00		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	ANTIASTHMATIC TERBUTALINE, Bricanyl - (70 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	ANTIASTHMATIC TERBUTALINE, Bricanyl	1,161.00	1,161.00		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	ANTIPYRETICS PARACETAMOL, Biogesic, 500mg (318 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	ANTIPYRETICS PARACETAMOL, Biogesic,	1,272.00	1,272.00		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	ANTISPASMODICS BENTYL (Dicycloverine HCl) tab - (7 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	ANTISPASMODICS BENTYL (Dicycloverine HCl) tab	112.09	112.09		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	COUGH AND COLD PREPARATIONS ASCOF, Lagundi cap., 600mg (67 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	COUGH AND COLD PREPARATIONS ASCOF, Lagundi cap., 600mg	506.40	506.40		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	GIT REGULATORS DOMPERIDONE, 10mg tab (18 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	GIT REGULATORS DOMPERIDONE, 10mg tab	566.00	566.00		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	NSAIDS MEFENAMIC ACID, Dolfenal, 500mg (191 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2028	***8/18/2016***	***08/22/2016***	***08/25/2016***	NSAIDS MEFENAMIC ACID, Dolfenal, 500mg	4,587.00	4,587.00		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
	ORAL ANTISPASMODIC HYOSCINE-N BUTYLBROMIDE, Buscopan 10mg - (82 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	ORAL ANTISPASMODIC HYOSCINE-N BUTYLBROMIDE, Buscopan 10mg	1,986.00	1,986.00		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief Description of Program/Project)
	OTHER DRUG ACTING ON THE RESPIRATORY SYSTEM SINUPRET (15 pcs)	PRO 1	Negotiated Procurement-PS DBM/Shopping	08/11-17/2030	8/18/2016	*08/22/2016*	*08/25/2016*	OTHER DRUG ACTING ON THE RESPIRATORY SYSTEM SINUPRET	195.40	195.40		PR#16-0314-0234 & 235; CO No. 2015-0009, Sec. 3.2.6.4
									18,810.49	18,810.49		
	PRE-PRINTED ID, For Institutional HCPs (866 pcs. @ 10.00 = 8660.00)	PRO 1	Negotiated Procurement-Small Value Procurement	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	Pre-printer ID for Institutional HCPs	8,660.00	8,660.00		For AQAS; PR# 16-0311-0229, CO No. 2015-0009, Sec. 3.2.6.4, APR#16-1850
									8,660.00	8,660.00		
	Corporate Forum: PRO 1 PSHIMS Implementation Team Meeting	ORVP	Negotiated Procurement-Lease of Privately-owned Venue	n/a	n/a	08/05/2016	08/06/2016	MSD: Corporate Forum	25,500.00	25,500.00		PRO 1 PSHIMS Implementation Team Meeting
									25,500.00	25,500.00		
	Collateral: Green and Yellow Corporate Shirt ALAGA KA Logo Target Market: Employees	PRO 1	Negotiated Procurement-Small Value Procurement	08/11-17/2016	8/18/2016	08/22/2016	08/25/2016	PAU: Collateral: Tshirts with collar, with full font one color print partners	120,000.00	120,000.00		Replacement of worn-out green and yello corporate Shirt with ALAGA Ka Logo
									120,000.00	120,000.00		
	Training: Genderand Development Training of Casual Employees (P234,000.00)	HRU	Negotiated Procurement-Lease of Privately-owned Venue	n/a	n/a	08/18/2016	08/22/2016	External CSC Annual Convention; National Accreditation Forum; Statistics for Project Monitoring and Evaluation; Statistics	60,000.00	60,000.00		Training for 167 casual employees
								Internal Customer Effectiveness	60,000.00	60,000.00		
								Internal Customer Effectiveness	48,000.00	48,000.00		
								Internal: Personal Mastery: The Road to Commitment, Integrity and Accountability	12,000.00	12,000.00		
								Internal Productivity Tool Training	27,000.00	27,000.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief Description of Program/Project)
								Internal Technical Business Writing	27,000.00	27,000.00		
									234,000.00	234,000.00		
Grand Total									511,264.61	511,264.61	-	

Prepared/Consolidated by:

Joann E. Morillo
Head, SBAC

Recommended by:

Engr. Joselito M. Dela Cruz
Provisional Member- GS and Infra

6/24
Jane C. Ragos
BAC Member (Alternate)

on leave
Marie Donna O. Antona
BAC Member

Marlene D. Soliba, M.D.
Bac Member

Atty. Mc Donald B. Malicdem
BAC Vice Chairperson

Josephine Q. Quiton, DBA
BAC Chairperson

Approved by:

Atty. Rodolfo B. Del Rosario, Jr.
OIC, Regional Vice President

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