



June 6, 2016

CORPORATE MEMORANDUM
NO. PRO1-2016-0041

TO : ALL CONCERNED END-USERS

**SUBJECT : CY 2016 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT
(1st Batch) (Revision 1)**

In order to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revisions from factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complementary programs/projects, there require corresponding adjustment in the approved Annual Procurement Plan (APP).

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

“7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity...”

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2016 Annual Procurement Plan Amendment (1st Batch)-Revision 1.

Be it noted that all procurement based on the approved 2016 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

RODOLFO B. DEL ROSARIO, JR.
OIC, Regional Vice President

Annual Procurement Plan Amendment for CY 2016
(1st Batch-Revision 1)

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (Php)				Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO		
	SUPPLIES & MATERIAL for BROTHER Fax Machine Model MFC-7220	COA	Negotiated Procurement PS DBM/Shopping	N/A	N/A	02/2016	02/2016		COA	5,720.00	5,720.00			
	SUPPLIES & MATERIAL Costume Cheerdance Group	PRO 1	Negotiated Procurement Small Value Procurement	N/A	N/A	02/2016	02/2016		Athletic & Cultural: Sports Activities	10,000.00	10,000.00			Anniversary Special Day Activity
	SUPPLIES & MATERIAL Footwear Cheerdance Group		Shopping	N/A	N/A	02/2016	02/2016			4,000.00	4,000.00			
	SUPPLIES & MATERIAL Props and Effects Cheerdance Group		Negotiated Procurement Small Value Procurement	N/A	N/A	02/2016	02/2016			4,000.00	4,000.00			
	CONTRACT & SERVICE Labor Expense Assemble of Props/Effect Cheerdance Group		Negotiated Procurement Small Value Procurement	N/A	N/A	02/2016	02/2016			2,000.00	2,000.00			
	CONTRACT & SERVICE Professional Fees - Trainer		Negotiated Procurement Small Value Procurement	N/A	N/A	02/2016	02/2016			8,000.00	8,000.00			
	SUPPLIES & MATERIAL Costume PRO1 Music		Shopping	N/A	N/A	02/2016	02/2016			4,000.00	4,000.00			
	SUPPLIES & MATERIAL Uniform PRO1 Participants		Negotiated Procurement Small Value Procurement	N/A	N/A	02/2016	02/2016			12,500.00	12,500.00			
	SUPPLIES & MATERIAL Bottled Water PRO1 Participants		Shopping	N/A	N/A	02/2016	02/2016			1,000.00	1,000.00			
	RENTAL EXPENSE Venue for the Practice Session Band		Negotiated Procurement Small Value Procurement	N/A	N/A	02/2016	02/2016			2,500.00	2,500.00			
	RENTAL EXPENSE Musical Instrument (Guitars) Band		Negotiated Procurement Small Value Procurement	N/A	N/A	02/2016	02/2016			3,000.00	3,000.00			
	HONORARIUM Theme Song Translation		Negotiated Procurement Small Value Procurement	N/A	N/A	02/2016	02/2016			1,000.00	1,000.00			

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	MEALS AND VENUE A Day to Remember	PRO 1	Negotiated Procurement: Lease of Privately Owned Venue	N/A	3/7/2016	3/9/2016	3/9/2016		111,770.00	111,770.00			PhilHealth 21st Anniversary Activities
	SUPPLIES & MATERIALS Prizes, Materials, Tokens - A Day to Remember		Shopping	N/A	N/A	3/9/2016	03/09/2016		20,280.00	20,280.00			
	TRAVELLING EXPENSE/ACCOMMODATION Participants - Special Day Activity		Negotiated Procurement: Small Value Procurement	N/A	N/A	07/2016	07/2016		80,000.00	80,000.00			
	TRAVELLING EXPENSE/MEALS		Negotiated	N/A	N/A	07/2016	07/2016		37,500.00	37,500.00			
	MEALS Hospital Visit		Negotiated Procurement: Small Value Procurement	N/A	N/A	02/2016	02/2016		9,000.00	9,000.00			
	SUPPLIES & MATERIALS		Shopping	N/A	N/A	07/2016	07/2016	Cultural & Athletic Expense Anniversary	11,000.00	11,000.00			
	MEALS Bloodletting Activity		Negotiated Procurement: Small Value Procurement	N/A	N/A	02/2016	07/2016		6,000.00	6,000.00			
	SUPPLIES & MATERIALS		Shopping	N/A	N/A	07/2016	02/2016		4,000.00	4,000.00			
	MEALS (SR Activity)		Negotiated Procurement: Small Value Procurement	N/A	N/A	07/2016	02/2016		3,750.00	3,750.00			
	SUPPLIES & MATERIALS		Shopping	N/A	N/A	07/2016	07/2016		12,000.00	12,000.00			
	TARPAULIN PRINTING CSR Activity	Negotiated Procurement: Small Value Procurement	N/A	N/A	07/2016	02/2016		800.00	800.00				
	Contingency							3,450.00	3,450.00				
	MEALS: Lunch, AM & PM Snacks	HCDMD	Negotiated Procurement: Small Value Procurement	N/A	N/A	4/13/2016	4/13/2016	Corporate Forum PRO 1 Mid Year End Assessment	33,750.00	33,750.00			Orientation of PRO 1 Personnel or Updated Primary Care Module (UPCM)
	MEALS AND VENUE: Lunch, AM & PM Snacks (including Accommodation for 4 pax)	Planning	Negotiated procurement: Lease Real Property and Venue	N/A	6/15/2016	6/17/2016	6/20/2016	Corporate Forum PRO 1 Year End Assessment	79,800.00	79,800.00			PRO 1 Planning and Budget Forum/Workshop
	SUPPLIES AND MATERIALS: Training Materials		Shopping	N/A	N/A	6/15/2016	6/15/2016		5,000.00	5,000.00			
	SUPPLIES AND MATERIALS: Certificates and Token		Negotiated Procurement: Small Value Procurement	N/A	N/A	6/15/2016	6/15/2016		8,000.00	8,000.00			
	CONTINGENCY								4,640.00	4,640.00			

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	MEALS AND VENUE: Lunch, AM & PM Snacks	Fund Management Section	Negotiated Procurement;Lease of Privately Owned Venue	N/A	4/15/2016	4/18/2016	4/19/2016	Corporate Forum MSU Assessment and Team Building		36,225.00	36,225.00		Training on the Processing of Financial Transactions
	MOTORCYCLE Off-Road Type (1 Unit)	PRO 1	Negotiated Procurement Small Value Procurement	5/6/2016	5/17/2016	5/18/2016	5/20/2016	CV 2015 Continuing Appropriations (BROW 16 094 06)	70,000.00			70,000.00	
	WAGON Passenger Wagon/SUV/ALV/M/T with 2500cc engine displacement (3 units)	PRO 1	Public Bidding	5/5/2016	5/30/2016	6/13/2016	6/28/2016		3,243,900.00			3,243,900.00	
	OFFICE FURNITURES: SOFA SFT, WMF WELLA 100S with Pillow Brown, Sofa (66x29) with 2 single chair (32 x 29)	Central Pangasinan LHO	Negotiated Procurement Small Value Procurement	N/A	N/A	5/17/2016	5/20/2016		10,000.00			10,000.00	
	OFFICE EQUIPMENT: RETRIGRATOR, 5.5 cu ft., Single Door	Central Pangasinan LHO	Negotiated Procurement Small Value Procurement	N/A	N/A	5/17/2016	5/20/2016	CSC Cash Rewards	9,000.00			9,000.00	CF LHO ARTA Compliance
	Printing and Binding: Various Strages (in various sizes) for ARTA Compliance	Central Pangasinan LHO	Negotiated Procurement Small Value Procurement	N/A	N/A	5/11/2016	5/11/2016		2,704.25			2,704.25	
	Internet Subscription (1 lot)	COA	Negotiated Procurement Small Value Procurement	N/A	N/A	6/1/2016	6/3/2016	COA	6,000.00			6,000.00	10 augment internet Expense budget of PRO 1 COA Office for Plan Subscription
	Toner Cartridge for Laserjet Printer 4015N (C364A (15 cart.)								112,500.00			112,500.00	For printing of MDRs of NHIS members for CY 2016 per memorandum issued dated 12/23/2015 re (Coverage of indigent Members for CY 2016; With justification of End-user for emergency purchase
	Toner Cartridge for Laserjet Printer M602 CE 390A (31 cart.)	Membership Section	Negotiated Procurement-PSDBM/ Shopping	5/27/2016	N/A	6/6/2016	6/9/2016	Membership Section	343,177.24			343,177.24	
	UTP Cable, Atleast CAT 6 or latest (2 boxes x 9.071=P18,142.00)							ITMS	18,000.00			18,000.00	for ITMS recabling & maintenance of old and worn-out cables
		ITMS	Negotiated Procurement-PSDBM/Shopping	6/1/2016	6/9/2016	6/10/2016	6/13/2016	ITMS	142.00			142.00	
	Toner Cartridge, Fuji Xerox DocuPrintPASS Monochrome Laser Printer, Part No. CT201949 (4 CA x 10,200= P40,800.00)							ITMS	40,800.00			40,800.00	for ITMS (2 cartridge) for LHO (U) (2 cartridge) newly procured units

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	Toner Cartridge for HP Laserjet P1506 (1278A 14 CA @ 5,000= P14,000.00)	COA	Negotiated Procurement PS IBM/Shopping	6/11/2016	6/3/2016	6/9/2016	6/13/2016		COA	14,000.00	14,000.00		For PRO 1 COA Office printing of management letter, augmentation of approved COB
										4,394,858.49	1,059,254.24	3,335,604.25	

Prepared/Consolidated by:

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DOCUMENT
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