



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City
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www.philhealth.gov.ph



18 December 2014

OFFICE ORDER
NO. 0127-2014

TO : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ALEXANDER A. PADILLA
President and CEO

Date: _____



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Bawat Pilipino **MIYEMBRO**
Bawat miyembro **PROTEKTADO**
Kalusugan natin **SEGURADO**

ANNUAL PROCUREMENT PLAN

for CY 2015

PHILHEALTH REGIONAL OFFICE NCR

BAC – INFORMATION TECHNOLOGY RESOURCES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resoources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																				
	4 Total Cost	PhilHealth Public Regional Bidding Office - NCR		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		2,304,480.00	2,304,480.00	
Repair and Maintenance of IT Equipment and Software																				
	1 Printer Head/Rollers	PhilHealth Negotiated Regional Procurement Office - NCR - Small Value Procurement		25-Feb	26-Feb							05-Mar		30-Mar	14-Apr	COB		11,000.00	11,000.00	
	1 Printers	PhilHealth Negotiated Regional Procurement Office - NCR - Small Value Procurement		14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		50,000.00	50,000.00	
	1 various IT equipment	PhilHealth Negotiated Regional Procurement Office - NCR - Small Value Procurement		25-Feb	26-Feb							05-Mar		30-Mar	14-Apr	COB		50,000.00	50,000.00	
1st Quarter																				
Procurement of IT Equipment and Software																				
	667 unit COMPUTER Desktop Computer , Regular	PhilHealth Public Regional Bidding Office - NCR		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		46,690,000.00		46,690,000.00
	2 unit COMPUTER Laptop, High- end	PhilHealth Public Regional Bidding Office - NCR		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		190,000.00		190,000.00
	17 unit COMPUTER Laptop, Regular	PhilHealth Public Regional Bidding Office - NCR		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		1,020,000.00		1,020,000.00
	16 unit COMPUTER PERIPHERAL Signature Pad with Digital Pen	PhilHealth Negotiated Regional Procurement Office - NCR - Small Value Procurement		04-Feb	05-Feb							12-Feb		09-Mar	24-Mar	COB		240,000.00		240,000.00
	2 DATA CENTER Biometric System for New Data Center	PhilHealth Public Regional Bidding Office - NCR		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		1,000,000.00		1,000,000.00
	2 unit HDD External Portable, High Capacity	PhilHealth Negotiated Regional Procurement Office - NCR - Small Value Procurement		14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		20,000.00		20,000.00
	3 HDD HDD Multi Docking Station	PhilHealth Negotiated Regional Procurement Office - NCR - Small Value Procurement		04-Feb	05-Feb							12-Feb		09-Mar	24-Mar	COB		10,500.00		10,500.00

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Philippine Health Insurance Corporation
 ANNUAL PROCUREMENT PLAN
 Calendar Year 2015

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY														Estimated Budget				Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CapEx			
1st Quarter																						
Procurement of IT Equipment and Software																						
	2 unit INTERACTIVE WHITEBOARD Electronic whiteboard, with accessories	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		240,000.00		240,000.00			
	4 unit IT DEVICE Network Attached Storage Device, High Capacity	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	300,000.00		300,000.00			
	5 set IT TOOLS CRIMPING TOOL, heavy-duty	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		85,000.00		85,000.00			
	1 unit IT TOOLS Gun Tacker for UTP Cable	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	04-Feb	05-Feb						12-Feb		09-Mar	24-Mar	COB		4,200.00		4,200.00			
	5 unit IT TOOLS LAN Tester for UTP Cable	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		5,000.00		5,000.00			
	3 unit IT TOOLS Professional PC Tool Kit with Precision Screws	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		10,500.00		10,500.00			
	16 unit KIOSK Information Kiosk	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	3,072,000.00		3,072,000.00			
	3 MONITOR_ 55"Monitors	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		360,000.00		360,000.00			
	11 unit NETWORK SWITCH Layer 2 POE Switch, Manageable	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	4,620,000.00		4,620,000.00			
	87 unit NETWORK SWITCH Layer 2 Switch, Manageable	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	17,400,000.00		17,400,000.00			
	6 unit NETWORK SWITCH Layer 3 Switch, Manageable	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,200,000.00		1,200,000.00			
	3 unit PATCH PANEL_ Rack mountable on a 19 standard Telco Rack	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	04-Feb	05-Feb						12-Feb		09-Mar	24-Mar	COB		15,000.00		15,000.00			

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																				
Procurement of IT Equipment and Software																				
	55 unit PRINTER Dot Matrix, 132 columns	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	2,750,000.00	2,750,000.00		
	15 unit PRINTER Dot Matrix, 80 columns	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	150,000.00	150,000.00		
	4 PRINTER Inkjet, Multifunction for A3 Size	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	88,000.00	88,000.00		
	21 unit PRINTER InkJet, Standalone	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	262,500.00	262,500.00		
	150 unit PRINTER Laser, Network, Black	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	13,500,000.00	13,500,000.00		
	26 unit PRINTER Laser, Standalone, Black	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	312,000.00	312,000.00		
	1 unit PRINTER Laser,Colored,Wide Format	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	175,000.00	175,000.00		
	4 unit PROJECTOR Multimedia Projector, for Large Area / Outdoor	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	700,000.00	700,000.00		
	9 unit PROJECTOR Multimedia Projector, for Small Room	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	720,000.00	720,000.00		
	8 unit RACK CABINET ENCLOSURE Rack for hub/router, cabinet-type	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	80,000.00	80,000.00		
	3 pc RACK CABINET ENCLOSURE Server Rack	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	210,000.00	210,000.00		
	12 lot ROUTER For SO Firewall VPN/UTM w/ Load Balancer	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	480,000.00	480,000.00		

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					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																					
Procurement of IT Equipment and Software																					
		8 unit SCANNER Barcode Scanner, Handheld, stable	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	160,000.00		160,000.00	
		2 unit SCANNER Barcode Scanner, Mobile (2D & 1D ID Scan Device)	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	04-Feb	05-Feb							12-Feb		09-Mar	24-Mar	COB	180,000.00		180,000.00	
		4 unit SCANNER Document Scanner, Auto-document Feeder (7,000-10,000 pages above)	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	800,000.00		800,000.00	
		25 unit SCANNER Flatbed	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	125,000.00		125,000.00	
		8 lot SERVER General Purpose Servers	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	2,400,000.00		2,400,000.00	
		1 lot SOFTWARE Web Development Tools	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	04-Feb	05-Feb							12-Feb		09-Mar	24-Mar	COB	250,000.00		250,000.00	
		19 unit SURVEILLANCE CAMERA Wireless Network IP Camera	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	760,000.00		760,000.00	
		20 unit UPS_ Rack Mount Type, 1.5 KVA	PhilHealth Regional Office - NCR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,000,000.00		1,000,000.00	
		3 unit WIRELESS ACCESS POINT Access Point, High-end	PhilHealth Regional Office - NCR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	135,000.00		135,000.00	
Note: System generated report.																	Total	104,135,180.00	2,415,480.00	101,719,700.00	