



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

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18 December 2014

OFFICE ORDER  
NO. 0127-2014

TO : **ALL CONCERNED END-USERS  
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

**ALEXANDER A. PADILLA**  
President and CEO

Date: \_\_\_\_\_



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# **ANNUAL PROCUREMENT PLAN for CY 2015**

## **PHILHEALTH REGIONAL OFFICE CAR BAC – INFORMATION TECHNOLOGY RESOURCES**

Republic of the Philippines  
**Philippine Health Insurance Corporation**  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2015

**BAC Information and Technology Resoources**

Code	PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																					
	8	Total Cost	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	672,720.00	672,720.00		
Repair and Maintenance of IT Equipment and Software																					
	1	Various IT Equipment	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	28-May	29-May							05-Jun		30-Jun	15-Jul	COB	180,000.00	180,000.00		
1st Quarter																					
Procurement of IT Equipment and Software																					
	2	CARD READER Flask Media Card Reader	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	5,000.00		5,000.00	
	6 unit	COMMUNICATION DEVICE Pocket WiFi, openline	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	29,007.00		29,007.00	
	39 unit	COMPUTER Desktop Computer , Regular	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	2,730,000.00		2,730,000.00	
	2 unit	COMPUTER Desktop Computer, High-end	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	180,000.00		180,000.00	
	1 unit	COMPUTER Laptop, High-end	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	95,000.00		95,000.00	
	7 unit	COMPUTER Laptop, Regular	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	420,000.00		420,000.00	
	2 unit	HDD External Portable, High Capacity	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	20,000.00		20,000.00	
	8 unit	HDD External, Portable, 1 TB	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	48,000.00		48,000.00	
	2 unit	HDD SATA Hard Disk, Low Capacity	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	9,000.00		9,000.00	

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**BAC Information and Technology Resources**

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					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																					
Procurement of IT Equipment and Software																					
		3 unit IT TOOLS Professional PC Tool Kit with Precision Screws	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	10,500.00		10,500.00	
		6 unit NETWORK SWITCH Layer 2 Switch, Manageable	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,200,000.00		1,200,000.00	
		1 unit NETWORK SWITCH Layer 3 Switch, Manageable	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	200,000.00		200,000.00	
		2 unit PRINTER Dot Matrix, 132 columns	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	100,000.00		100,000.00	
		2 unit PRINTER Dot Matrix, 80 columns	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	20,000.00		20,000.00	
		1 unit PRINTER Dot Matrix, Line Impact	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	270,000.00		270,000.00	
		1 PRINTER Inkjet, Multifunction for A3 Size	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	22,000.00		22,000.00	
		7 unit PRINTER InkJet, Standalone	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	87,500.00		87,500.00	
		17 unit PRINTER Laser, Network, Black	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,530,000.00		1,530,000.00	
		11 unit PRINTER Laser, Standalone, Black	Philhealth Regional Office CAR	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	132,000.00		132,000.00	
		6 unit PROJECTOR Multimedia Projector, for Small Room	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	480,000.00		480,000.00	
		6 unit RACK CABINET ENCLOSURE Rack for hub/router, cabinet-type	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	60,000.00		60,000.00	

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1st Quarter																			
Procurement of IT Equipment and Software																			
	1 pc RACK CABINET ENCLOSURE Server Rack	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	70,000.00	70,000.00	
	1 lot ROUTER For PRO Firewall VPN/UTM w/ Load Balancer	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	100,000.00	100,000.00	
	7 lot ROUTER For SO Firewall VPN/UTM w/ Load Balancer	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	280,000.00	280,000.00	
	7 unit ROUTER Wireless Router	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	42,000.00	42,000.00	
	1 unit SCANNER Barcode Scanner, Handheld, stable	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	20,000.00	20,000.00	
	1 unit SCANNER Document Scanner, Auto-document Feeder (7,000-10,000 pages above)	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	200,000.00	200,000.00	
	1 lot SERVER General Purpose Servers	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	300,000.00	300,000.00	
	2 unit UPS_ Rack Mount Type, 1.5 KVA	Philhealth Regional Office CAR	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	100,000.00	100,000.00	
Note: System generated report.																Total	9,612,727.00	852,720.00	8,760,007.00