



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City
Call Center (02) 441-7442 Trunkline (02) 441-7444
www.philhealth.gov.ph



18 December 2014

OFFICE ORDER
NO. 0127-2014

TO : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ALEXANDER A. PADILLA
President and CEO

Date: _____



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ANNUAL PROCUREMENT PLAN for CY 2015

PHILHEALTH REGIONAL OFFICE – IX BAC – INFORMATION TECHNOLOGY RESOURCES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																				
	1 Total Cost	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		698,880.00	698,880.00	
Repair and Maintenance of IT Equipment and Software																				
	1 Computer	Philhealth Negotiated Regional Procurement Office IX - Small Value Procurement		08-Jan	09-Jan							16-Jan		12-Feb	27-Feb	COB		20,000.00	20,000.00	
	1 Printer	Philhealth Negotiated Regional Procurement Office IX - Small Value Procurement		08-Jan	09-Jan							16-Jan		12-Feb	27-Feb	COB		105,000.00	105,000.00	
1st Quarter																				
Procurement of IT Equipment and Software																				
	2 unit COMMUNICATION DEVICE Pocket WiFi, openline	Philhealth Negotiated Regional Procurement Office IX - Small Value Procurement		14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		9,669.00		9,669.00
	43 unit COMPUTER Desktop Computer , Regular	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		3,010,000.00		3,010,000.00
	1 unit COMPUTER Desktop Computer, High-end	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		90,000.00		90,000.00
	3 unit COMPUTER Laptop, Regular	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		180,000.00		180,000.00
	5 unit HDD External, Portable, 1 TB	Philhealth Negotiated Regional Procurement Office IX - Small Value Procurement		14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		30,000.00		30,000.00
	8 unit NETWORK SWITCH Layer 3 Switch, Manageable	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		1,600,000.00		1,600,000.00
	6 unit PRINTER Dot Matrix, 132 columns	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		300,000.00		300,000.00
	8 unit PRINTER Dot Matrix, 80 columns	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		80,000.00		80,000.00
	6 unit PRINTER InkJet, Standalone	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		75,000.00		75,000.00
	26 unit PRINTER Laser, Network, Black	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		2,340,000.00		2,340,000.00
	9 unit PRINTER Laser, Standalone, Black	Philhealth Public Regional Bidding Office IX		07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		108,000.00		108,000.00

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BAC Information and Technology Resoources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																				
Procurement of IT Equipment and Software																				
	1 unit PROJECTOR Document Projector/Camera	Philhealth Regional Office IX	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	40,000.00		40,000.00	
	2 lot ROUTER For SO Firewall VPN/UTM w/ Load Balancer	Philhealth Regional Office IX	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	80,000.00		80,000.00	
	2 unit ROUTER Wireless Router	Philhealth Regional Office IX	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	12,000.00		12,000.00	
	3 unit SCANNER Document Scanner, Auto-document Feeder (7,000-10,000 pages above)	Philhealth Regional Office IX	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	600,000.00		600,000.00	
	3 unit SCANNER Flatbed	Philhealth Regional Office IX	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	15,000.00		15,000.00	
	3 lot SERVER General Purpose Servers	Philhealth Regional Office IX	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	900,000.00		900,000.00	
	4 unit UPS_ Rack Mount Type, 1.5 KVA	Philhealth Regional Office IX	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	200,000.00		200,000.00	
Note: System generated report.																Total	10,493,549.00	823,880.00	9,669,669.00	