



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

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18 December 2014

OFFICE ORDER  
NO. 0127-2014

TO : **ALL CONCERNED END-USERS  
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

**ALEXANDER A. PADILLA**  
President and CEO

Date: \_\_\_\_\_



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# **ANNUAL PROCUREMENT PLAN for CY 2015**

## **PHILHEALTH REGIONAL OFFICE – VIII**

### **BAC – INFORMATION TECHNOLOGY RESOURCES**

Republic of the Philippines  
**Philippine Health Insurance Corporation**  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2015

**BAC Information and Technology Resoources**

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																				
	10 Total Cost	Philhealth Regional Office VIII	Public Bidding														COB	429,276.00	429,276.00	
Repair and Maintenance of IT Equipment and Software																				
	1 Repair and Maintenance of softwares	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	22-Jan	23-Jan							30-Jan		27-Feb	16-Mar		COB	5,015.00	5,015.00	
	1 Repair and Maintenance of Surveillance Cameras	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	13-Nov	16-Nov							23-Nov		18-Dec	04-Jan		COB	10,000.00	10,000.00	
	1 Repair of Laptops	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	23-Oct	26-Oct							02-Nov		27-Nov	14-Dec		COB	3,000.00	3,000.00	
	1 Repair of LCD Projectors	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	24-Apr	27-Apr							04-May		29-May	15-Jun		COB	2,000.00	2,000.00	
	1 Repair of personal computers	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	24-Mar	25-Mar							01-Apr		30-Apr	15-May		COB	15,000.00	15,000.00	
	1 Repair of Printers	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	26-Jun	29-Jun							06-Jul		31-Jul	17-Aug		COB	8,000.00	8,000.00	
	1 Repair of Servers	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	22-Jan	23-Jan							30-Jan		27-Feb	16-Mar		COB	4,000.00	4,000.00	
	1 Repair of Switch hubs and routers	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	24-Mar	25-Mar							01-Apr		30-Apr	15-May		COB	3,000.00	3,000.00	
1st Quarter																				
Procurement of IT Equipment and Software																				
	11 unit COMMUNICATION DEVICE Pocket WiFi, openline	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar		COB	53,179.50		53,179.50

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1st Quarter																				
Procurement of IT Equipment and Software																				
	30 unit COMPUTER Desktop Computer , Regular	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	2,100,000.00	2,100,000.00		
	1 unit COMPUTER Laptop, High- end	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	95,000.00	95,000.00		
	10 unit COMPUTER Laptop, Regular	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	600,000.00	600,000.00		
	7 unit HDD External, Portable, 1 TB	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	42,000.00	42,000.00		
	5 unit HDD Internal 3.5 SATA Hard Disk (4TB)	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	52,500.00	52,500.00		
	2 set IT TOOLS CRIMPING TOOL, heavy-duty	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	34,000.00	34,000.00		
	4 unit IT TOOLS LAN Tester for UTP Cable	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	4,000.00	4,000.00		
	2 unit PATCH PANEL_ Rack mountable on a 19 standard Telco Rack	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	10,000.00	10,000.00		
	6 unit PRINTER Dot Matrix, 132 columns	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	300,000.00	300,000.00		
	7 unit PRINTER Dot Matrix, 80 columns	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	70,000.00	70,000.00		
	1 PRINTER Inkjet, Multifunction for A3 Size	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	22,000.00	22,000.00		
	7 unit PRINTER InkJet, Standalone	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	87,500.00	87,500.00		

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1st Quarter																				
Procurement of IT Equipment and Software																				
	15 unit PRINTER Laser, Network, Black	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,350,000.00	1,350,000.00		
	9 unit PRINTER Laser, Standalone, Black	Philhealth Regional Office VIII	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	108,000.00	108,000.00		
	4 unit PROJECTOR Multimedia Projector, for Small Room	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	320,000.00	320,000.00		
	3 unit ROUTER Wireless Router	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	18,000.00	18,000.00		
	1 unit SCANNER Barcode Scanner, Handheld, stable	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	20,000.00	20,000.00		
	1 unit SCANNER Fingerprint Scanner	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	25,000.00	25,000.00		
	3 unit SCANNER Flatbed	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	15,000.00	15,000.00		
	2 unit SURVEILLANCE CAMERA Wireless Network IP Camera	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	80,000.00	80,000.00		
	1 unit UPS_ Rack Mount Type, 1.5 KVA	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	50,000.00	50,000.00		
	2 unit WIRELESS ACCESS POINT Access Point, High-end	Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	90,000.00	90,000.00		
Note: System generated report.																Total	6,025,470.50	479,291.00	5,546,179.50	