



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

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18 December 2014

OFFICE ORDER
NO. 0127-2014

TO : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ALEXANDER A. PADILLA
President and CEO

Date: _____



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ANNUAL PROCUREMENT PLAN for CY 2015

PHILHEALTH REGIONAL OFFICE – VI BAC – INFORMATION TECHNOLOGY RESOURCES

Republic of the Philippines
Philippine Health Insurance Corporation
 ANNUAL PROCUREMENT PLAN
 Calendar Year 2015

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget				Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CapEx		
Procurement of Internet Services																					
	1 Total Cost	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		1,052,208.00	1,052,208.00		
Repair and Maintenance of IT Equipment and Software																					
	1 preventive maintenance , repair and replacement of CPU parts	Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		20,000.00	20,000.00		
	1 preventive maintenance , repair and replacement of printer parts	Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		20,000.00	20,000.00		
1st Quarter																					
Procurement of IT Equipment and Software																					
	127 unit COMPUTER Desktop Computer , Regular	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		8,890,000.00		8,890,000.00	
	10 unit COMPUTER Desktop Computer, High-end	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		900,000.00		900,000.00	
	1 unit COMPUTER Laptop, High-end	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		95,000.00		95,000.00	
	7 unit COMPUTER Laptop, Regular	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		420,000.00		420,000.00	
	2 unit HDD External Portable, High Capacity	Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		20,000.00		20,000.00	
	1 unit HDD External, Portable, 1 TB	Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		6,000.00		6,000.00	
	1 set IT TOOLS CRIMPING TOOL, heavy-duty	Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		17,000.00		17,000.00	
	15 unit NETWORK SWITCH Layer 2 Switch, Manageable	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		3,000,000.00		3,000,000.00	
	6 unit PRINTER InkJet, Standalone	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		75,000.00		75,000.00	
	24 unit PRINTER Laser, Network, Black	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		2,160,000.00		2,160,000.00	

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																				
Procurement of IT Equipment and Software																				
	1 unit PRINTER Laser, Standalone, Black	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	12,000.00	12,000.00		
	1 unit PRINTER Laser,Colored,Wide Format	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	175,000.00	175,000.00		
	9 unit PROJECTOR Document Projector/Camera	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	360,000.00	360,000.00		
	2 unit PROJECTOR Multimedia Projector, for Large Area / Outdoor	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	350,000.00	350,000.00		
	2 unit PROJECTOR Multimedia Projector, for Small Room	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	160,000.00	160,000.00		
	1 unit ROUTER Wireless Router	Philhealth Regional Office VI - Small Value Procurement	Negotiated Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	6,000.00	6,000.00		
	10 unit SCANNER Barcode Scanner, Handheld, stable	Philhealth Regional Office VI - Small Value Procurement	Negotiated Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	200,000.00	200,000.00		
	2 unit SCANNER Flatbed	Philhealth Regional Office VI - Small Value Procurement	Negotiated Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	10,000.00	10,000.00		
	5 lot SERVER General Purpose Servers	Philhealth Regional Office VI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,500,000.00	1,500,000.00		
2nd Quarter																				
Procurement of IT Equipment and Software																				
	1 unit HDD External Portable, High Capacity	Philhealth Regional Office VI - Small Value Procurement	Negotiated Procurement	10-Apr	13-Apr							20-Apr		15-May	01-Jun	COB	10,000.00	10,000.00		
	12 unit HDD External, Portable, 1 TB	Philhealth Regional Office VI - Small Value Procurement	Negotiated Procurement	10-Apr	13-Apr							20-Apr		15-May	01-Jun	COB	72,000.00	72,000.00		
	1 unit HDD Internal 3.5 SATA Hard Disk (4TB)	Philhealth Regional Office VI - Small Value Procurement	Negotiated Procurement	10-Apr	13-Apr							20-Apr		15-May	01-Jun	COB	10,500.00	10,500.00		

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Code	PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY										Fund Source	Estimated Budget			Remarks	
					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total		MOOE
2nd Quarter																				
Procurement of IT Equipment and Software																				
		1 set IT TOOLS CRIMPING TOOL, heavy-duty		Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	10-Apr	13-Apr						20-Apr		15-May	01-Jun	COB	17,000.00		17,000.00
		1 unit ROUTER Wireless Router		Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	10-Apr	13-Apr						20-Apr		15-May	01-Jun	COB	6,000.00		6,000.00
		4 unit SCANNER Flatbed		Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	10-Apr	13-Apr						20-Apr		15-May	01-Jun	COB	20,000.00		20,000.00
		1 unit SURVEILLANCE CAMERA Closed Circuit Television (CCTV) System		Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	10-Apr	13-Apr						20-Apr		15-May	01-Jun	COB	60,000.00		60,000.00
		2 unit SURVEILLANCE CAMERA Wireless Network IP Camera		Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	10-Apr	13-Apr						20-Apr		15-May	01-Jun	COB	80,000.00		80,000.00
3rd Quarter																				
Procurement of IT Equipment and Software																				
		1 unit SCANNER Flatbed		Philhealth Regional Office VI	Negotiated Procurement - Small Value Procurement	15-Jul	16-Jul						23-Jul		17-Aug	01-Sep	COB	5,000.00		5,000.00
Note: System generated report.																	Total	19,728,708.00	1,092,208.00	18,636,500.00