



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

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18 December 2014

OFFICE ORDER  
NO. 0127-2014

TO : **ALL CONCERNED END-USERS  
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

**ALEXANDER A. PADILLA**  
President and CEO

Date: \_\_\_\_\_



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# **ANNUAL PROCUREMENT PLAN for CY 2015**

## **PHILHEALTH REGIONAL OFFICE - II BAC – INFORMATION TECHNOLOGY RESOURCES**

Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2015

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																				
	1 Total Cost	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		1,305,348.00	1,305,348.00	
Repair and Maintenance of IT Equipment and Software																				
	1 Cable for Local Area Connections	Philhealth Regional Office II	Negotiated Procurement - Small Value	26-Feb	27-Feb							06-Mar		01-Apr	16-Apr	COB		10,000.00	10,000.00	
	1 Replacement of damaged Keyboards	Philhealth Regional Office II	Negotiated Procurement - Small Value	26-Feb	27-Feb							06-Mar		01-Apr	16-Apr	COB		4,500.00	4,500.00	
	1 Replacement of damaged mouse	Philhealth Regional Office II	Negotiated Procurement - Small Value	26-Feb	27-Feb							06-Mar		01-Apr	16-Apr	COB		3,500.00	3,500.00	
	1 Replacement of damaged UPS	Philhealth Regional Office II	Negotiated Procurement - Small Value	26-Feb	27-Feb							06-Mar		01-Apr	16-Apr	COB		100,000.00	100,000.00	
1st Quarter																				
Procurement of IT Equipment and Software																				
	66 unit COMPUTER Desktop Computer , Regular	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		4,620,000.00		4,620,000.00
	5 unit COMPUTER Desktop Computer, High-end	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		450,000.00		450,000.00
	2 unit COMPUTER Laptop, High-end	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		190,000.00		190,000.00
	10 unit COMPUTER Laptop, Regular	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		600,000.00		600,000.00
	1 unit COMPUTER PERIPHERAL Graphics Digital Tablet	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		22,000.00		22,000.00
	6 unit HDD External, Portable, 1 TB	Philhealth Regional Office II	Negotiated Procurement - Small Value	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		36,000.00		36,000.00
	8 unit NETWORK SWITCH Layer 2 Switch, Manageable	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		1,600,000.00		1,600,000.00
	9 unit PRINTER Dot Matrix, 132 columns	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		450,000.00		450,000.00

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					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE		CapEx
1st Quarter																					
Procurement of IT Equipment and Software																					
		8 unit PRINTER InkJet, Standalone	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	100,000.00		100,000.00	
		14 unit PRINTER Laser, Network, Black	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,260,000.00		1,260,000.00	
		8 unit PROJECTOR Multimedia Projector, for Small Room	Philhealth Regional Office II	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	640,000.00		640,000.00	
		13 unit RACK CABINET ENCLOSURE Rack for hub/router, cabinet-type	Philhealth Regional Office II	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	130,000.00		130,000.00	
Note: System generated report.																	Total	11,521,348.00	1,423,348.00	10,098,000.00	