



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City
Call Center (02) 441-7442 Trunkline (02) 441-7444
www.philhealth.gov.ph



18 December 2014

OFFICE ORDER
NO. 0127-2014

TO : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ALEXANDER A. PADILLA
President and CEO

Date: _____



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
Citystate Centre Building, 709 Shaw Boulevard, Pasig City
Healthline 441-7444 www.philhealth.gov.ph



ANNUAL PROCUREMENT PLAN for CY 2015

PHILHEALTH REGIONAL OFFICE – XI BAC – INFORMATION TECHNOLOGY RESOURCES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resoources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																				
	5 Total Cost	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		2,052,360.00	2,052,360.00	
Repair and Maintenance of IT Equipment and Software																				
	1 CPU	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		12,000.00	12,000.00	
	1 Monitor	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		4,800.00	4,800.00	
	1 Printer Dot Matrix	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		4,500.00	4,500.00	
	1 Printer LaserJet	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		13,000.00	13,000.00	
	1 R and M of printers and computer units	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		54,000.00	54,000.00	
	1 Switch and Router	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		14,400.00	14,400.00	
	1 UPS	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		75,000.00	75,000.00	
1st Quarter																				
Procurement of IT Equipment and Software																				
	1 CARD READER Flask Media Card Reader	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		2,500.00		2,500.00
	52 unit COMPUTER Desktop Computer , Regular	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		3,640,000.00		3,640,000.00
	8 unit COMPUTER Desktop Computer, High-end	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		720,000.00		720,000.00

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																				
Procurement of IT Equipment and Software																				
	2 unit COMPUTER Laptop, High-end	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	190,000.00	190,000.00		
	6 unit COMPUTER Laptop, Regular	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	360,000.00	360,000.00		
	4 unit COMPUTER PERIPHERAL Signature Pad with Digital Pen	Philhealth Regional Office XI	Negotiated Procurement - Small Value	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	60,000.00	60,000.00		
	7 unit HDD External, Portable, 1 TB	Philhealth Regional Office XI	Negotiated Procurement - Small Value	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	42,000.00	42,000.00		
	3 unit INTERACTIVE WHITEBOARD Electronic whiteboard, with accessories	Philhealth Regional Office XI	Negotiated Procurement - Small Value	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	360,000.00	360,000.00		
	2 set IT TOOLS CRIMPING TOOL, heavy-duty	Philhealth Regional Office XI	Negotiated Procurement - Small Value	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	34,000.00	34,000.00		
	2 unit IT TOOLS Professional PC Tool Kit with Precision Screws	Philhealth Regional Office XI	Negotiated Procurement - Small Value	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	7,000.00	7,000.00		
	1 unit PRINTER Dot Matrix, 132 columns	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	50,000.00	50,000.00		
	11 unit PRINTER Dot Matrix, 80 columns	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	110,000.00	110,000.00		
	5 unit PRINTER InkJet, Standalone	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	62,500.00	62,500.00		
	17 unit PRINTER Laser, Network, Black	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,530,000.00	1,530,000.00		
	2 unit PRINTER Laser, Standalone, Black	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	24,000.00	24,000.00		
	1 unit PROJECTOR Multimedia Projector, for Small Room	Philhealth Regional Office XI	Negotiated Procurement - Small Value	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB	80,000.00	80,000.00		

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resoources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																				
Procurement of IT Equipment and Software																				
	1 unit RACK CABINET ENCLOSURE Rack for hub/router, cabinet-type	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		10,000.00		10,000.00
	2 unit SCANNER Barcode Scanner, Handheld, stable	Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		40,000.00		40,000.00
	3 unit SCANNER Document Scanner, Auto-document Feeder (7,000-10,000 pages above)	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		600,000.00		600,000.00
	3 unit SCANNER Flatbed	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		15,000.00		15,000.00
	1 lot SERVER General Purpose Servers	Philhealth Regional Office XI	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		300,000.00		300,000.00
Note: System generated report.																Total	10,467,060.00	2,230,060.00	8,237,000.00	