



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

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18 December 2014

OFFICE ORDER
NO. 0127-2014

TO : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ALEXANDER A. PADILLA
President and CEO

Date: _____



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ANNUAL PROCUREMENT PLAN for CY 2015

PHILHEALTH REGIONAL OFFICE – X BAC – INFORMATION TECHNOLOGY RESOURCES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																				
	6 Total Cost	Philhealth Regional Office X	Public Bidding	06-Jan	07-Jan	14-Jan		15-Jan		27-Jan	03-Feb	06-Feb	03-Mar	06-Mar	23-Mar	COB		1,174,896.00	1,174,896.00	
Repair and Maintenance of IT Equipment and Software																				
	1 Computer	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	09-Jul	10-Jul							17-Jul		12-Aug	27-Aug	COB		70,000.00	70,000.00	
	1 Laser Network Printer	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	04-Jun	05-Jun							12-Jun		09-Jul	24-Jul	COB		150,000.00	150,000.00	
	1 UPS	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	19-Mar	20-Mar							27-Mar		21-Apr	06-May	COB		40,000.00	40,000.00	
1st Quarter																				
Procurement of IT Equipment and Software																				
	6 unit COMMUNICATION DEVICE Pocket WiFi, openline	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		29,007.00		29,007.00
	66 unit COMPUTER Desktop Computer , Regular	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		4,620,000.00		4,620,000.00
	1 unit COMPUTER Desktop Computer, Multimedia	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		100,000.00		100,000.00
	8 unit COMPUTER Laptop, Regular	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		480,000.00		480,000.00
	3 unit HDD External, Portable, 1 TB	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		18,000.00		18,000.00
	4 unit IT DEVICE Network Attached Storage Device, High Capacity	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		300,000.00		300,000.00
	1 set IT TOOLS CRIMPING TOOL, heavy-duty	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		17,000.00		17,000.00
	1 unit IT TOOLS Gun Tacker for UTP Cable	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		4,200.00		4,200.00

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ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resoources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																				
Procurement of IT Equipment and Software																				
	1 unit IT TOOLS LAN Tester for UTP Cable	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		1,000.00	1,000.00		
	2 unit IT TOOLS Professional PC Tool Kit with Precision Screws	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		7,000.00	7,000.00		
	10 pc MEMORY DDR3, 4GB	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		40,000.00	40,000.00		
	1 MONITOR_ 55"Monitors	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		120,000.00	120,000.00		
	1 lot OUTDOOR WIRELESS RADIO ANTENNA Outdoor Wireless Connectivity	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	700,000.00	700,000.00		
	5 unit PRINTER Dot Matrix, 132 columns	Philhealth Regional Office X	Public Bidding	14-Jan	15-Jan	22-Jan		23-Jan		06-Feb	13-Feb	16-Feb	13-Mar	16-Mar	31-Mar	COB	250,000.00	250,000.00		
	2 unit PRINTER ID Badge Printer	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	500,000.00	500,000.00		
	6 unit PRINTER InkJet, Standalone	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	75,000.00	75,000.00		
	10 unit PRINTER Laser, Network, Black	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	900,000.00	900,000.00		
	8 unit PRINTER Laser, Standalone, Black	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	96,000.00	96,000.00		
	1 unit PROJECTOR Multimedia Projector, for Large Area / Outdoor	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		175,000.00	175,000.00		
	1 unit PROJECTOR Multimedia Projector, for Small Room	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		80,000.00	80,000.00		
	5 unit ROUTER Wireless Router	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		30,000.00	30,000.00		

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1st Quarter																					
Procurement of IT Equipment and Software																					
		1 unit SCANNER Document Scanner, Auto-document Feeder (30,000 pages above)	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		400,000.00		400,000.00	
		10 unit SCANNER Flatbed	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		50,000.00		50,000.00	
		1 unit SERVER Single-Socket Rack Server with Cabinet	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		400,000.00		400,000.00	
		1 SOFTWARE Centralize and Integrated Property Procurement and Inventory Management System	Philhealth Regional Office X	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		2,280,000.00		2,280,000.00
		1 unit UPS_ Rack Mount Type, 1.5 KVA	Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		50,000.00		50,000.00	
Total																	13,157,103.00	1,434,896.00	11,722,207.00		
Note: System generated report.																					