



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City
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www.philhealth.gov.ph



18 December 2014

OFFICE ORDER
NO. 0127-2014

TO : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ALEXANDER A. PADILLA
President and CEO

Date: _____



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ANNUAL PROCUREMENT PLAN for CY 2015

PHILHEALTH REGIONAL OFFICE - I BAC – INFORMATION TECHNOLOGY RESOURCES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																				
	10 Total Cost	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		959,688.00	959,688.00	
Repair and Maintenance of IT Equipment and Software																				
	1 Cable organizer (1 meter)	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		11,000.00	11,000.00	
	1 Cable organizer (3 meters)	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		27,500.00	27,500.00	
	1 Fuser assembly for HP 4015	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		45,000.00	45,000.00	
	1 Fuser assembly for HP 4250	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		30,000.00	30,000.00	
	1 Fuser assembly for HP M 602	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		120,000.00	120,000.00	
	1 Fuser assembly for HP P3005x	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		30,000.00	30,000.00	
	1 Labor- maintenance for HP 4015	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		13,500.00	13,500.00	
	1 Labor- maintenance for HP 4250	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		7,500.00	7,500.00	
	1 Labor- maintenance for HP M602	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		15,000.00	15,000.00	
	1 Labor- repair for HP 4015	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		5,000.00	5,000.00	

Republic of the Philippines
Philippine Health Insurance Corporation
 ANNUAL PROCUREMENT PLAN
 Calendar Year 2015

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Repair and Maintenance of IT Equipment and Software																				
	1 Labor- repair for HP 4250	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	2,000.00	2,000.00	
	1 Labor- repair for HP M602	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	5,000.00	5,000.00	
	1 Labor- repair for HP P3005x	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	2,000.00	2,000.00	
	1 Labor-maintenance for HP P3005x	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	7,500.00	7,500.00	
	1 Motherboard for Epson LQ 2180	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	40,000.00	40,000.00	
	1 Motherboard for epson LQ 2190	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	40,000.00	40,000.00	
	1 Other Parts for Epson LQ 2180	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	22,500.00	22,500.00	
	1 Other parts for Epson LQ 2190	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	25,000.00	25,000.00	
	1 Plastic wire strip	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	300.00	300.00	
	1 Power supply for system unit/PC	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	5,000.00	5,000.00	
	1 Spare parts for HP 4015	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan								16-Jan		10-Feb	25-Feb	COB	25,000.00	25,000.00	

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ANNUAL PROCUREMENT PLAN
Calendar Year 2015

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Repair and Maintenance of IT Equipment and Software																				
	1 spare parts for HP 4250	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		15,000.00	15,000.00	
	1 spare parts for HP M602	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		40,000.00	40,000.00	
	1 spare parts for HP P3005x	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		15,000.00	15,000.00	
	1 UPS battery 12V 23WPC/15 min/1.30VPC/25 oC	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		16,000.00	16,000.00	
	1 UPS battery 12V 7Ah	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	08-Jan	09-Jan							16-Jan		10-Feb	25-Feb	COB		28,800.00	28,800.00	
1st Quarter																				
Procurement of IT Equipment and Software																				
	97 unit COMPUTER Desktop Computer , Regular	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		6,790,000.00		6,790,000.00
	4 unit COMPUTER Desktop Computer, High-end	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		360,000.00		360,000.00
	1 unit COMPUTER Desktop Computer, Multimedia	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		100,000.00		100,000.00
	5 unit COMPUTER Laptop, Regular	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB		300,000.00		300,000.00
	1 unit HDD External Portable, High Capacity	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		10,000.00		10,000.00
	2 unit HDD External, Portable, 1 TB	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		12,000.00		12,000.00
	1 unit INTERACTIVE WHITEBOARD Electronic whiteboard, with accessories	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan							22-Jan		16-Feb	03-Mar	COB		120,000.00		120,000.00

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ANNUAL PROCUREMENT PLAN
Calendar Year 2015

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																				
Procurement of IT Equipment and Software																				
	1 set IT TOOLS CRIMPING TOOL, heavy-duty	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		17,000.00		17,000.00	
	5 unit NETWORK SWITCH Layer 3 Switch, Manageable	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,000,000.00		1,000,000.00	
	5 unit PRINTER Dot Matrix, 132 columns	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	250,000.00		250,000.00	
	3 unit PRINTER Dot Matrix, 80 columns	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	30,000.00		30,000.00	
	1 unit PRINTER ID Badge Printer	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	250,000.00		250,000.00	
	6 unit PRINTER InkJet, Standalone	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	75,000.00		75,000.00	
	15 unit PRINTER Laser, Network, Black	Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan		16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	1,350,000.00		1,350,000.00	
	1 unit PROJECTOR Document Projector/Camera	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		40,000.00		40,000.00	
	1 lot ROUTER For PRO Firewall VPN/UTM w/ Load Balancer	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		100,000.00		100,000.00	
	3 lot ROUTER For SO Firewall VPN/UTM w/ Load Balancer	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		120,000.00		120,000.00	
	14 unit SCANNER Barcode Scanner, Handheld, stable	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		280,000.00		280,000.00	
	1 unit SCANNER Document Scanner, Auto-document Feeder (7,000-10,000 pages above)	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		200,000.00		200,000.00	
	4 unit SCANNER Flatbed	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB		20,000.00		20,000.00	

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Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resoources

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					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
1st Quarter																					
Procurement of IT Equipment and Software																					
		2 lot SOFTWARE Adobe CS 3 or latest version		Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB	60,000.00	60,000.00		
		3 unit SURVEILLANCE CAMERA Closed Circuit Television (CCTV) System		Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan	16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	180,000.00	180,000.00		
		9 unit SURVEILLANCE CAMERA Wireless Network IP Camera		Philhealth Regional Office I	Public Bidding	07-Jan	08-Jan	15-Jan	16-Jan		30-Jan	06-Feb	09-Feb	06-Mar	09-Mar	24-Mar	COB	360,000.00	360,000.00		
		3 unit UPS_ Rack Mount Type, 1.5 KVA		Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	14-Jan	15-Jan						22-Jan		16-Feb	03-Mar	COB	150,000.00	150,000.00		
Note: System generated report.																	Total	13,727,288.00	1,553,288.00	12,174,000.00	