



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City
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18 December 2014

OFFICE ORDER
NO. 0127-2014

TO : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ALEXANDER A. PADILLA
President and CEO
Date: _____



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ANNUAL PROCUREMENT PLAN for CY 2015

**PHILHEALTH REGIONAL OFFICE –
OAVP - VISAYAS
BAC – INFORMATION TECHNOLOGY RESOURCES**

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2015

BAC Information and Technology Resoources

| Code | PAP | Procurement Program/Project | PMO / End-User | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | Fund Source | Estimated Budget | | | Remarks | |
|--|-----|--|-------------------|---|--|--------------------|-----------------------|----------------------|---------------------|-------------------|-----------|--------------------|---------------------|----------------------|------------------------|----------------|------------------------|-----------|-----------|-----------|-----------|
| | | | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | | Acceptance Turnover | Total | MOOE | | CapEx |
| 1st Quarter | | | | | | | | | | | | | | | | | | | | | |
| Procurement of IT Equipment and Software | | | | | | | | | | | | | | | | | | | | | |
| | | 1 unit COMPUTER Desktop Computer , Regular | | Office of the Area Vice President for Visayas | 07-Jan | 08-Jan | 15-Jan | | 16-Jan | | 30-Jan | 06-Feb | 09-Feb | 06-Mar | 09-Mar | 24-Mar | COB | 70,000.00 | | 70,000.00 | |
| | | 1 unit HDD External, Portable, TB | 1 | Office of the Area Vice President for Visayas | 14-Jan | 15-Jan | | | | | | | 22-Jan | | 16-Feb | 03-Mar | COB | 6,000.00 | | 6,000.00 | |
| | | 1 unit PRINTER InkJet, Standalone | | Office of the Area Vice President for Visayas | 07-Jan | 08-Jan | 15-Jan | | 16-Jan | | 30-Jan | 06-Feb | 09-Feb | 06-Mar | 09-Mar | 24-Mar | COB | 12,500.00 | | 12,500.00 | |
| Note: System generated report. | | | | | | | | | | | | | | | | | | Total | 88,500.00 | 0.00 | 88,500.00 |