



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre, 709 Shaw Boulevard, Pasig City  
Call Center (02) 441-7442 Trunkline (02) 441-7444  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



18 December 2014

OFFICE ORDER  
NO. 0127-2014

TO : **ALL CONCERNED END-USERS  
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2015**

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity and consistent with Section 7.1 of Republic Act No. 9184 which states that "All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2015 Annual Procurement Plan (APP), as recommended by the Head Office Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services.

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs) and anchored on the approved Corporate Operating Budget for CY 2015. The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM; and
- Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2015 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

**ALEXANDER A. PADILLA**  
President and CEO

Date: \_\_\_\_\_



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Bawat Pilipino **MIYEMBRO**  
Bawat miyembro **PROTEKTADO**  
Kalusugan natin **SEGURADO**

# **ANNUAL PROCUREMENT PLAN for CY 2015**

**PHILHEALTH REGIONAL OFFICE –  
OAVP – NCR AND SOUTHERN LUZON  
BAC – GOODS AND SERVICES**

Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2015

BAC Goods and Services

| Code PAP                                   | Procurement Program/Project                           | PMO /<br>End-User | Mode of<br>Procurement  | SCHEDULE FOR EACH PROCUREMENT ACTIVITY                                   |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        | Fund<br>Source | Estimated Budget |            |   | Remarks |
|--|---|-------------------|---|--|--------------------|-----------------------|----------------------|---------------------|-------------------|-----------|--------------------|---------------------|----------------------|------------------------|------------------------|----------------|------------------|------------|---|---------|
|  |   |                   |   | Pre-Proc<br>Conference   | Ads/Post of<br>ITB | Pre-Bid<br>Conference | Eligibility<br>Check | Sub/Open<br>of Bids | Bid<br>Evaluation | Post Qual | Notice of<br>Award | Contract<br>Signing | Notice to<br>Proceed | Delivery<br>Completion | Acceptance<br>Turnover |                | Total            | MOOE       | CapEx                                     |         |
| Local Trainings                            |   |                   |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                |                  |            |   |         |
|  | 1<br>External Leadership<br>Development               |                   | Office of<br>the Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- Small<br>Value                            | 31-Mar             | 01-Apr                |                      |                     |                   |           |                    | 08-Apr              |                      | 04-May                 | 19-May                 | COB            | 50,000.00        | 50,000.00  |   |         |
|  | 1<br>External People<br>Management and<br>Development |                   | Office of<br>the Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- Small<br>Value                            | 28-Jan             | 29-Jan                |                      |                     |                   |           |                    | 05-Feb              |                      | 02-Mar                 | 17-Mar                 | COB            | 50,000.00        | 50,000.00  |   |         |
| Procurement of Telephone Landline Services |   |                   |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                |                  |            |   |         |
|  | 1<br>Total Cost                                       |                   | Office of<br>the Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Direct<br>Contracting  | 15-Jan             | 16-Jan                |                      |                     |                   |           | 23-Jan             | 26-Jan              | 20-Feb               | 23-Feb                 | 10-Mar                 | COB            | 81,600.00        | 81,600.00  | Per GPPB<br>Resolution No.<br>19, s. 2006 |         |
| Procurement of Subscription Services       |   |                   |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                |                  |            |   |         |
|  | 1<br>Newspaper Subscription                           |                   | Office of<br>the Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- Small<br>Value                            | 22-Jan             | 23-Jan                |                      |                     |                   |           |                    | 30-Jan              |                      | 27-Feb                 | 16-Mar                 | COB            | 6,156.00         | 6,156.00   |   |         |
| Corporate Forum                            |   |                   |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                |                  |            |   |         |
|  | 1<br>Area II Summit                                   |                   | Office of<br>the Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- Lease of<br>Real<br>Property<br>and Venue | 15-Jan             | 16-Jan                |                      |                     |                   |           | 23-Jan             | 26-Jan              | 20-Feb               | 23-Feb                 | 10-Mar                 | COB            | 612,000.00       | 612,000.00 |   |         |
|  | 1<br>Mid-Year Assessment                              |                   | Office of<br>the Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- Lease of<br>Real<br>Property<br>and Venue | 21-May             | 22-May                |                      |                     |                   |           | 29-May             | 01-Jun              | 26-Jun               | 30-Jun                 | 15-Jul                 | COB            | 612,000.00       | 612,000.00 |   |         |

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BAC Goods and Services

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|---|--|--|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|-------|-----------|---------|--|
|   |  |  |  | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source | Total | MOOE      |         | CapEx  |
| 1st Quarter                             |  |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |       |           |         |  |
| Procurement of Office Equipment         |  |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |       |           |         |  |
|   | 1 unit HOME APPLIANCES REFRIGERATOR; 6.0 cu.ft., semi-automatic, single-door   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 14-Jan                                 | 15-Jan          |                    |                   |                  |                |           |                 | 22-Jan           |                   | 16-Feb              | 03-Mar              | COB         |       | 11,544.50 |         | 11,544.50  |
| Procurement of Communications Equipment |  |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |       |           |         |  |
|   | 1 unit COMMUNICATION SYSTEM FACSIMILE MACHINE; Printing / Scanning / Copying / Faxing up to 24 ppm (A4) / 24 ppm (letter), 16 MB 600 x 600 dpi, HQ1200 (2400 x 600dpi) quality | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 14-Jan                                 | 15-Jan          |                    |                   |                  |                |           |                 | 22-Jan           |                   | 16-Feb              | 03-Mar              | COB         |       | 15,669.50 |         | 15,669.50  |
| Procurement of Regular Office Supplies  |  |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |       |           |         |  |
|   | 2 ADHESIVE TAPE Size 1" , double sided without foam  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |       | 56.00     | 56.00   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|   | 10 BALLPOINT PEN Fine point, Black   | Office of the Area Vice President for NCR and Southern Luzon | Shopping   | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |       | 211.00    | 211.00  |  |
|   | 20 BALLPOINT PEN Fine point, Blue  | Office of the Area Vice President for NCR and Southern Luzon | Shopping   | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |       | 422.00    | 422.00  |  |

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|--|--|----------------|--|---|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|----------|----------|--|
|  |  |                |  | Pre-Proc Conference                     | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE     | CapEx    |  |
| 1st Quarter                            |  |                |  |   |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |          |  |
| Procurement of Regular Office Supplies |  |                |  |   |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |          |  |
|  | 10 BINDER Three (3) hole, Black A4, size D-TYPE 1  |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb          | 09-Feb             |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 1,092.00 | 1,092.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 box BINDER CLIP Large Size  |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb          | 09-Feb             |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 508.50   | 508.50   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 box BINDER CLIP Meduim Size   |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb          | 09-Feb             |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 229.10   | 229.10   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 BOX Cash Box for SDO   |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb          | 09-Feb             |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 499.75   | 499.75   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 unit CALCULATOR Desktop, compact, electronic, LCD display, 12 digits, two-way power source |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb          | 09-Feb             |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 311.76   | 311.76   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|---|----------------|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|--------|--------|--|
|  |   |                |  | Pre-Proc Conference                              | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE   | CapEx  |  |
| 1st Quarter                            |   |                |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
| Procurement of Regular Office Supplies |   |                |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
|  | 4 CARD HOLDER For calling card                                  |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 14-Jan          | 15-Jan             |                   |                  |                |           |                 | 22-Jan           |                   | 16-Feb              | 03-Mar              | COB              |       | 100.00 | 100.00 |  |
|  | 1 CASH BOOK For regular Disbursement Officer (Gen. Form No.103) |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Agency to Agency        | 14-Jan          | 15-Jan             |                   |                  |                |           |                 | 22-Jan           |                   | 16-Feb              | 03-Mar              | COB              |       | 420.00 | 420.00 |  |
|  | 1 CORK BOARD Wall Mounted, 4 x 3 w/aluminum frame               |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb          | 09-Feb             |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 870.00 | 870.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 5 pc CORRECTION PEN Waterbased                                  |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb          | 09-Feb             |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 60.20  | 60.20  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 5 roll CORRECTION TAPE With dispenser, 5mm x 10m                |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb          | 09-Feb             |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 103.75 | 103.75 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 1st Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 10 pc DATA FILE FOLDER With finger ring and clear plastic pocket for labels, 76mm x 229mm x 381mm (3' x 9' x 15') | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 624.00           | 624.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 2 pc DESK TRAY Double wiremesh  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 520.00           | 520.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 50 ENVELOPE Documentary, for A4 size paper/document, kraft, 229mm x 324mm, min. weight of 150gsm (9 x 12)         | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 43.50            | 43.50  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 30 pc ENVELOPE Expanding, kraft board, min. of 285gsm for short size papers/documents                             | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 225.30           | 225.30 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 pc ENVELOPE Expanding, plastic, with rubber strap, for legal size papers/documents, assorted colors             | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 173.60           | 173.60 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|--------|--------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE   | CapEx  |  |
| 1st Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
|  | 2 pc ERASER For blackboard/whiteboard, 19mm. (3/4) thick felt   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 24.92  | 24.92  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 box FASTENER Metal and plastic combination, 2 pc-clip, 70MM, 50 sets/box  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 42.00  | 42.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 pc FILE ORGANIZER Expanding, with 13 inside pockets and index tabs, 216mm. x 330mm. (legal size), assorted colors | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 173.26 | 173.26 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 pack FOLDER Pressboard, plain, for legal size papers/documents, 100s/box  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 842.40 | 842.40 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc FOLDER Pressboard, plain, for letter size papers/documents  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 70.00  | 70.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|--|--|---|--|--------------------|-----------------------|----------------------|---------------------|-------------------|-----------|--------------------|---------------------|----------------------|------------------------|----------------|------------------------|----------|----------|--|
|  |  |  |   | Pre-Proc<br>Conference                 | Ads/Post of<br>ITB | Pre-Bid<br>Conference | Eligibility<br>Check | Sub/Open<br>of Bids | Bid<br>Evaluation | Post Qual | Notice of<br>Award | Contract<br>Signing | Notice to<br>Proceed | Delivery<br>Completion |                | Acceptance<br>Turnover | Total    | MOOE     |  |
| 1st Quarter                            |  |  |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                |                        |          |          |  |
| Procurement of Regular Office Supplies |  |  |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                |                        |          |          |  |
|  | 10 pack<br>FOLDER Tagboard, 14<br>points, for A4 size<br>paper/document, 0.36mm<br>thickness, 100s/box | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Feb                                 | 09-Feb             |                       |                      |                     |                   |           |                    |                     |                      | 16-Feb                 | 03-Mar         | COB                    | 2,964.00 | 2,964.00 | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 10 pack<br>FOLDER Tagboard, 14<br>points, for legal size<br>papers/documents,<br>100s/box              | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Feb                                 | 09-Feb             |                       |                      |                     |                   |           |                    |                     |                      | 16-Feb                 | 03-Mar         | COB                    | 2,360.80 | 2,360.80 | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 1 jar<br>GLUE All purpose, in jar<br>w/ applicator, min. of 200<br>grams                               | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Feb                                 | 09-Feb             |                       |                      |                     |                   |           |                    |                     |                      | 16-Feb                 | 03-Mar         | COB                    | 51.98    | 51.98    | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 1 bottle<br>INK For stamp pad with<br>applicator, violet, 50ml   | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Feb                                 | 09-Feb             |                       |                      |                     |                   |           |                    |                     |                      | 16-Feb                 | 03-Mar         | COB                    | 22.88    | 22.88    | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 3 set<br>MARKER Fluorescent,<br>assorted colors, 3 pcs/set   | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Feb                                 | 09-Feb             |                       |                      |                     |                   |           |                    |                     |                      | 16-Feb                 | 03-Mar         | COB                    | 110.76   | 110.76   | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |

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| Code PAP                               | Procurement Program/Project                                | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Fund Source | Estimated Budget |        |        | Remarks  |
|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--------|--|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |  |
| 1st Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |        |  |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |        |  |
|  | 2 pc<br>MARKER Metallic, gold big                          | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |                  | 130.00 | 130.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 pc<br>MARKER Metallic, silver small                      | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |                  | 120.00 | 120.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc<br>MARKER Permanent Pen, Black, broad tip, non-toxic | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |                  | 270.00 | 270.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc<br>MARKER Permanent Pen, Blue, broad tip, non-toxic  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |                  | 270.00 | 270.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 15 pc<br>MARKER Whiteboard, Black                          | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |                  | 184.05 | 184.05 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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| Code PAP                               | Procurement Program/Project   | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     | Estimated Budget    |             |       |          | Remarks  |  |
|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|-------|----------|----------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source | Total | MOOE     |          | CapEx  |
| 1st Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |       |          |          |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |       |          |          |  |
|  | 10 pc MARKER Whiteboard, Blue   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |       | 122.70   | 122.70   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 3 pc NOTEBOOK Stenographer's, GSP bond, 40 leaves,ruled, spiral, 55 gsm.  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |       | 24.33    | 24.33    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 15 ream PAPER bond, multicopy, 80 gsm, A4                                 | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |       | 1,595.85 | 1,595.85 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 4 ream PAPER bond, multicopy, 80 gsm, legal                               | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |       | 449.68   | 449.68   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc PAPER Cartolina, Assorted colors, 572mm x 724mm (22-1/2' x 28-1/2') | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         |       | 36.90    | 36.90    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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| Code PAP                               | Procurement Program/Project   | PMO / End-User  | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Estimated Budget |       |          |          | Remarks  |
|--|---|---|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|----------|----------|--|
|  |   |   |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE     | CapEx    |  |
| 1st Quarter                            |   |   |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
| Procurement of Regular Office Supplies |   |   |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
|  | 2 pack PAPER Parchment, Multi-purpose, A4 size (297mm x 210mm), 75 gsm., fine, translucent, suitable for pen and ink drawing, 100 sheets per ream | Office of the Vice President for NCR and Southern Luzon | Shopping Area                           | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 247.28   | 247.28   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and / or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 30 box PAPER CLIP Backfold, 25mm, (1)   | Office of the Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 327.60   | 327.60   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 30 box PAPER CLIP Backfold, 50mm., (2)  | Office of the Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 1,248.00 | 1,248.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 30 pc PAPER CLIP Bulldog, 76mm (3)  | Office of the Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 215.40   | 215.40   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 3 box PAPER CLIP Gem type, jumbo, vinyl/plastic coated, 50mm long, 100s/box or 146g/box   | Office of the Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar           | COB   | 46.80    | 46.80    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |

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| Code PAP                               | Procurement Program/Project   | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Estimated Budget |       |        | Remarks |  |
|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|--------|---------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE   |         | CapEx  |
| 1st Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |         |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |         |  |
|  | 21 PENCIL Lead with eraser, medium size   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 35.28  | 35.28   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 2 pc PENCIL SHARPENER Single cutterhead, one-hole guide   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 353.60 | 353.60  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 2 POST-IT FLAG Standard flags,  | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 156.00 | 156.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and / or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 case PUSH PIN Hammer head type, assorted colors, 100's/box  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 40.46  | 40.46   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 2 pc RECORD BOOK 500 Pages, 215mm x 275mm, 55 gsm., smythe sewn, w/ 'Official Record Book' printing | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 166.40 | 166.40  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |

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| Code PAP                               | Procurement Program/Project                                     | PMO / End-User   | Mode of Procurement                              | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Fund Source | Estimated Budget |        |  | Remarks |
|--|---|--|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |   |  |  | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 1st Quarter                            |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 3 pc RULER 18 (457mm), plastic                                  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 83.25            | 83.25  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |         |
|  | 3 pair SCISSOR Stainless steel w/plastic handle, big            | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 144.00           | 144.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |         |
|  | 1 SELF-INKING STAMP TRODAT PRINTY, 4915 with rubber inscription | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 14-Jan                                 | 15-Jan          |                    |                   |                  |                |           |                 | 22-Jan           |                   | 16-Feb              | 03-Mar              | COB         | 685.00           | 685.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and / or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 pc SIGN PEN High tech pen, Black                             | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 425.20           | 425.20 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |         |
|  | 15 pc SIGN PEN High tech pen, Blue                              | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 637.80           | 637.80 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |         |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|----------|----------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE     | CapEx    |  |
| 1st Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |          |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |          |  |
|  | 5 box STAPLE WIRE For Standard Stapler, no.35, 500s/box                         | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 111.70   | 111.70   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 3 STICKER Paper, A4, 10 pcs/pack  | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 105.00   | 105.00   | Per PS-DBM Announcement via Email Blast on 08-27-14  |
|  | 10 pad STICK-ON NOTE PAD 51mm x 51mm (2x2), 400 sheets per pad, assorted colors | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 1,123.20 | 1,123.20 |  |
|  | 15 pad STICK-ON NOTE PAD 76mm x 76mm (3' x 3')                                  | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 514.80   | 514.80   |  |
|  | 2 roll TAPE MASKING, Size 1 (24mm) 50M  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 95.68    | 95.68    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|---|--|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|--------|--------|--|
|  |   |  |  | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE   | CapEx  |  |
| 1st Quarter  |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
| Procurement of Regular Office Supplies                 |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
|  | 2 roll TAPE MASKING, Size 2 (48mm) 50M      | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 191.36 | 191.36 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 5 roll TAPE TRANSPARENT, Size: 1 (24mm) 50M | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 76.95  | 76.95  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 roll TAPE TRANSPARENT, Size: 2 (48mm) 50M | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB              |       | 61.98  | 61.98  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 WALL CLOCK Wall Mounted                   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 14-Jan                                 | 15-Jan          |                    |                   |                  |                |           |                 | 22-Jan           |                   | 16-Feb              | 03-Mar              | COB              |       | 840.00 | 840.00 |  |
| Procurement of Medical, Dental and Laboratory Supplies |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
|  | 2 MEDICAL SUPPLIES Alcohol, 500ml           | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 14-Jan                                 | 15-Jan          |                    |                   |                  |                |           |                 | 22-Jan           |                   | 16-Feb              | 03-Mar              | COB              |       | 79.04  | 79.04  |  |

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|----------------------------|---|--|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|-----------|-----------|--|
|                            |   |  |  | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE      | CapEx     |  |
| Procurement of IT Supplies |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |           |           |  |
|                            | 50 pc CD REWRITABLE High speed, 700MB/80 minutes capacity, compatible with 4x-12x CD drivers, slim case | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 803.50    | 803.50    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|                            | 1 MAINTENANCE KIT For Network Printer Model: Phaser 4600  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 11,800.00 | 11,800.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|                            | 1 unit MOUSE USB with scroller optical  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 180.00    | 180.00    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|                            | 1 REMOTE CLICKER Presentation Remote clicker, Wireless, USB   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 14-Jan                                 | 15-Jan          |                    |                   |                  |                |           |                 |                  | 22-Jan            |                     | 16-Feb              | 03-Mar      | COB              | 2,750.00  | 2,750.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and / or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|                            | 1 TONER CARTRIDGE_ for BROTHER HL-3070CW, TN240BK, Black  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Feb              | 03-Mar      | COB              | 3,750.93  | 3,750.93  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|-----------|--|---------|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE      | CapEx  |         |
| 1st Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |           |  |         |
| Procurement of IT Supplies             |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |           |  |         |
|  | 1 cart TONER DRUM Network Printer Drum for Xerox 4600 | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 11,800.00        | 11,800.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 1 unit FLASH/THUMB_DRIVE Low Capacity Storage         | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Feb                                 | 09-Feb          |                    |                   |                  |                |           |                 |                  |                   | 16-Feb              | 03-Mar              | COB         | 1,500.00         | 1,500.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
| 2nd Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |           |  |         |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |           |  |         |
|  | 10 BALLPOINT PEN Fine point, Black                    | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 211.00           | 211.00    |  |         |
|  | 20 BALLPOINT PEN Fine point, Blue                     | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 422.00           | 422.00    |  |         |
|  | 10 BINDER Three (3) hole, Black A4, size D-TYPE 1     | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 1,092.00         | 1,092.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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| Code PAP                               | Procurement Program/Project   | PMO / End-User | Mode of Procurement  | SCHEDULE FOR EACH PROCUREMENT ACTIVITY  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Fund Source | Estimated Budget |        |  | Remarks |
|--|---|----------------|--|---|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |   |                |  | Pre-Proc Conference                     | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 2nd Quarter                            |   |                |  |   |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies |   |                |  |   |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 10 box BINDER CLIP Large Size   |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May          | 08-May             |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 508.50           | 508.50 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 box BINDER CLIP Meduim Size  |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May          | 08-May             |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 229.10           | 229.10 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 pc CORRECTION PEN Waterbased  |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May          | 08-May             |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 60.20            | 60.20  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 roll CORRECTION TAPE With dispenser, 5mm x 10m  |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May          | 08-May             |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 103.75           | 103.75 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 pc DATA FILE FOLDER With finger ring and clear plastic pocket for labels, 76mm x 229mm x 381mm (3' x 9' x 15') |                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May          | 08-May             |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 624.00           | 624.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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| Code PAP                               | Procurement Program/Project  | PMO /<br>End-User  | Mode of<br>Procurement                            | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        | Fund<br>Source | Estimated Budget |        |  | Remarks |
|--|--|--|---|--|--------------------|-----------------------|----------------------|---------------------|-------------------|-----------|--------------------|---------------------|----------------------|------------------------|------------------------|----------------|------------------|--------|--|---------|
|  |  |  |   | Pre-Proc<br>Conference                 | Ads/Post of<br>ITB | Pre-Bid<br>Conference | Eligibility<br>Check | Sub/Open<br>of Bids | Bid<br>Evaluation | Post Qual | Notice of<br>Award | Contract<br>Signing | Notice to<br>Proceed | Delivery<br>Completion | Acceptance<br>Turnover |                | Total            | MOOE   | CapEx  |         |
| 2nd Quarter                            |  |  |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                |                  |        |  |         |
| Procurement of Regular Office Supplies |  |  |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                |                  |        |  |         |
|  | 50<br>ENVELOPE Documentary,<br>for A4 size<br>paper/document, kraft,<br>229mm x 324mm, min.<br>weight of 150gsm (9 x 12)           | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-May                                 | 08-May             |                       |                      |                     |                   |           |                    |                     |                      | 15-May                 | 01-Jun                 | COB            | 43.50            | 43.50  | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |         |
|  | 30 pc<br>ENVELOPE Expanding, kraft<br>board, min. of 285gsm<br>for short size<br>papers/documents                                  | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-May                                 | 08-May             |                       |                      |                     |                   |           |                    |                     |                      | 15-May                 | 01-Jun                 | COB            | 225.30           | 225.30 | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |         |
|  | 5 pc<br>ENVELOPE Expanding,<br>plastic, with rubber strap,<br>for legal size<br>papers/documents,<br>assorted colors               | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-May                                 | 08-May             |                       |                      |                     |                   |           |                    |                     |                      | 15-May                 | 01-Jun                 | COB            | 173.60           | 173.60 | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |         |
|  | 1 box<br>FASTENER Metal and<br>plastic combination, 2 pc-<br>clip, 70MM, 50 sets/box   | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-May                                 | 08-May             |                       |                      |                     |                   |           |                    |                     |                      | 15-May                 | 01-Jun                 | COB            | 21.00            | 21.00  | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |         |
|  | 2 pc<br>FILE ORGANIZER<br>Expanding, with 13 inside<br>pockets and index tabs,<br>216mm. x 330mm. (legal<br>size), assorted colors | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-May                                 | 08-May             |                       |                      |                     |                   |           |                    |                     |                      | 15-May                 | 01-Jun                 | COB            | 173.26           | 173.26 | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |         |

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|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|----------|----------|--|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE     | CapEx    |  |
| 2nd Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
|  | 10 pc FOLDER Pressboard, plain, for letter size papers/documents                           | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 70.00    | 70.00    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pack FOLDER Tagboard, 14 points, for A4 size paper/document, 0.36mm thickness, 100s/box | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 2,964.00 | 2,964.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pack FOLDER Tagboard, 14 points, for legal size papers/documents, 100s/box              | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 2,360.80 | 2,360.80 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 3 set MARKER Flourescent, assorted colors, 3 pcs/set                                       | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 110.76   | 110.76   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc MARKER Permanent Pen, Black, broad tip, non-toxic                                    | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 270.00   | 270.00   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|----------|----------|--|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE     |          | CapEx  |
| 2nd Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
|  | 10 pc MARKER Permanent Pen, Blue, broad tip, non-toxic                   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 270.00   | 270.00   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 15 pc MARKER Whiteboard, Black   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 184.05   | 184.05   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc MARKER Whiteboard, Blue  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 122.70   | 122.70   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 3 pc NOTEBOOK Stenographer's, GSP bond, 40 leaves,ruled, spiral, 55 gsm. | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 24.33    | 24.33    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 15 ream PAPER bond, multicopy, 80 gsm, A4                                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 1,595.85 | 1,595.85 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|----------|----------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total    | MOOE     |  |
| 2nd Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |          |          |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |          |          |  |
|  | 2 ream PAPER bond, multicolor, 80 gsm, legal                              | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              | 224.84   | 224.84   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc PAPER Cartolina, Assorted colors, 572mm x 724mm (22-1/2' x 28-1/2') | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              | 36.90    | 36.90    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 30 box PAPER CLIP Backfold, 25mm, (1)                                     | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              | 327.60   | 327.60   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 30 box PAPER CLIP Backfold, 50mm., (2)                                    | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              | 1,248.00 | 1,248.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 30 pc PAPER CLIP Bulldog, 76mm (3)  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              | 215.40   | 215.40   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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| Code PAP                               | Procurement Program/Project   | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Estimated Budget |       |        |        | Remarks  |
|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|--------|--------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE   | CapEx  |  |
| 2nd Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |        |  |
|  | 3 box PAPER CLIP Gem type, jumbo, vinyl/plastic coated, 50mm long, 100s/box or 146g/box | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              |       | 46.80  | 46.80  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 20 PENCIL Lead with eraser, medium size   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              |       | 33.60  | 33.60  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 2 POST-IT FLAG Standard flags,  | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              |       | 156.00 | 156.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and / or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc SIGN PEN High tech pen, Black   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              |       | 425.20 | 425.20 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 15 pc SIGN PEN High tech pen, Blue  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB              |       | 637.80 | 637.80 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |

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| Code PAP                               | Procurement Program/Project  | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Fund Source | Estimated Budget |        |  | Remarks |
|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 2nd Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 5 box STAPLE WIRE For Standard Stapler, no.35, 500s/box                        | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 111.70           | 111.70 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 1 STICKER Paper, A4, 10 pcs/pack   | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 35.00            | 35.00  | Per PS-DBM Announcement via Email Blast on 08-27-14  |         |
|  | 5 pad STICK-ON NOTE PAD 51mm x 51mm (2x2), 400 sheets per pad, assorted colors | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 561.60           | 561.60 |  |         |
|  | 15 pad STICK-ON NOTE PAD 76mm x 76mm (3' x 3')                                 | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 514.80           | 514.80 |  |         |
|  | 2 roll TAPE MASKING, Size 1 (24mm) 50M   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 95.68            | 95.68  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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| Code PAP   | Procurement Program/Project   | PMO / End-User   | Mode of Procurement                              | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Fund Source | Estimated Budget |        |  | Remarks |
|--|---|--|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |   |  |  | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 2nd Quarter  |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies                 |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 2 roll TAPE MASKING, Size 2 (48mm) 50M  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 191.36           | 191.36 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 roll TAPE TRANSPARENT, Size: 1 (24mm) 50M   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 76.95            | 76.95  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 2 roll TAPE TRANSPARENT, Size: 2 (48mm) 50M   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 61.98            | 61.98  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
| Procurement of Medical, Dental and Laboratory Supplies |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 2 MEDICAL SUPPLIES Alcohol, 500ml   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 10-Apr                                 | 13-Apr          |                    |                   |                  |                |           |                 | 20-Apr           |                   | 15-May              | 01-Jun              | COB         | 79.04            | 79.04  |  |         |
| Procurement of IT Supplies                             |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 50 pc CD REWRITABLE High speed, 700MB/80 minutes capacity, compatible with 4x-12x CD drivers, slim case | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   | 15-May              | 01-Jun              | COB         | 803.50           | 803.50 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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| Code PAP                               | Procurement Program/Project                              | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Estimated Budget |       |           |           | Remarks  |
|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|-----------|-----------|--|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE      | CapEx     |  |
| 2nd Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
| Procurement of IT Supplies             |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
|  | 1 MAINTENANCE KIT For Network Printer Model: Phaser 4600 | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 11,800.00 | 11,800.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 TONER CARTRIDGE_ for BROTHER HL-3070CW, TN240BK, Black | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 3,750.93  | 3,750.93  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 cart TONER DRUM Network Printer Drum for Xerox 4600    | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 11,800.00 | 11,800.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 unit FLASH/THUMB_DRIVE Low Capacity Storage            | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-May                                 | 08-May          |                    |                   |                  |                |           |                 |                  |                   |                     | 15-May              | 01-Jun           | COB   | 1,500.00  | 1,500.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
| 3rd Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |

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|------|--------|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|----------|-------|--|
|      |        |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE     | CapEx |  |
|      | 2      | ADHESIVE TAPE Size 1" , double sided without foam | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 56.00            | 56.00    |       | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|      | 10     | BALLPOINT PEN Fine point, Black                   | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 211.00           | 211.00   |       |  |
|      | 20     | BALLPOINT PEN Fine point, Blue                    | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 422.00           | 422.00   |       |  |
|      | 10     | BINDER Three (3) hole, Black A4, size D-TYPE 1    | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 1,092.00         | 1,092.00 |       | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|      | 10 box | BINDER CLIP Large Size                            | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 508.50           | 508.50   |       | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 3rd Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 10 box BINDER CLIP Meduim Size  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 229.10           | 229.10 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 pc CORRECTION PEN Waterbased  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 60.20            | 60.20  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 roll CORRECTION TAPE With dispenser, 5mm x 10m  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 103.75           | 103.75 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 pc DATA FILE FOLDER With finger ring and clear plastic pocket for labels, 76mm x 229mm x 381mm (3' x 9' x 15') | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 624.00           | 624.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 50 ENVELOPE Documentary, for A4 size paper/document, kraft, 229mm x 324mm, min. weight of 150gsm (9 x 12)         | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 43.50            | 43.50  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|-------|--------|---------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source | Total | MOOE   |         | CapEx  |
| 3rd Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |       |        |         |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |       |        |         |  |
|  | 30 pc ENVELOPE Expanding, kraft board, min. of 285gsm for short size papers/documents                               | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep      | COB   | 225.30 | 225.30  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 5 pc ENVELOPE Expanding, plastic, with rubber strap, for legal size papers/documents, assorted colors               | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep      | COB   | 173.60 | 173.60  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 box FASTENER Metal and plastic combination, 2 pc-clip, 70MM, 50 sets/box  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep      | COB   | 21.00  | 21.00   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 pc FILE ORGANIZER Expanding, with 13 inside pockets and index tabs, 216mm. x 330mm. (legal size), assorted colors | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep      | COB   | 173.26 | 173.26  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc FOLDER Pressboard, plain, for letter size papers/documents  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep      | COB   | 70.00  | 70.00   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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| Code PAP                               | Procurement Program/Project  | PMO /<br>End-User  | Mode of<br>Procurement                            | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        | Estimated Budget |       |          | Remarks  |  |
|--|--|--|---|--|--------------------|-----------------------|----------------------|---------------------|-------------------|-----------|--------------------|---------------------|----------------------|------------------------|------------------------|------------------|-------|----------|----------|--|
|  |  |  |   | Pre-Proc<br>Conference                 | Ads/Post of<br>ITB | Pre-Bid<br>Conference | Eligibility<br>Check | Sub/Open<br>of Bids | Bid<br>Evaluation | Post Qual | Notice of<br>Award | Contract<br>Signing | Notice to<br>Proceed | Delivery<br>Completion | Acceptance<br>Turnover | Fund<br>Source   | Total | MOOE     |          | CapEx  |
| 3rd Quarter                            |  |  |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                  |       |          |          |  |
| Procurement of Regular Office Supplies |  |  |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                  |       |          |          |  |
|  | 10 pack<br>FOLDER Tagboard, 14<br>points, for A4 size<br>paper/document, 0.36mm<br>thickness, 100s/box | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-Aug                                 | 10-Aug             |                       |                      |                     |                   |           |                    |                     |                      |                        | 17-Aug                 | 01-Sep           | COB   | 2,964.00 | 2,964.00 | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 1 jar<br>GLUE All purpose, in jar<br>w/ applicator, min. of 200<br>grams                               | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-Aug                                 | 10-Aug             |                       |                      |                     |                   |           |                    |                     |                      |                        | 17-Aug                 | 01-Sep           | COB   | 51.98    | 51.98    | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 1 bottle<br>INK For stamp pad with<br>applicator, violet, 50ml   | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-Aug                                 | 10-Aug             |                       |                      |                     |                   |           |                    |                     |                      |                        | 17-Aug                 | 01-Sep           | COB   | 22.88    | 22.88    | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 3 set<br>MARKER Flourescent,<br>assorted colors, 3 pcs/set   | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-Aug                                 | 10-Aug             |                       |                      |                     |                   |           |                    |                     |                      |                        | 17-Aug                 | 01-Sep           | COB   | 110.76   | 110.76   | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 2 pc<br>MARKER Metallic, gold big  | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 07-Aug                                 | 10-Aug             |                       |                      |                     |                   |           |                    |                     |                      |                        | 17-Aug                 | 01-Sep           | COB   | 130.00   | 130.00   | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |

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**BAC Goods and Services**

| Code PAP                               | Procurement Program/Project                             | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Fund Source | Estimated Budget |        |  | Remarks |
|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 3rd Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 2 pc MARKER Metallic, silver small                      | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 120.00           | 120.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 pc MARKER Permanent Pen, Black, broad tip, non-toxic | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 270.00           | 270.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 pc MARKER Permanent Pen, Blue, broad tip, non-toxic  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 270.00           | 270.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 15 pc MARKER Whiteboard, Black                          | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 184.05           | 184.05 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 pc MARKER Whiteboard, Blue                           | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 122.70           | 122.70 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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| Code PAP                               | Procurement Program/Project   | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Estimated Budget |       |          |          | Remarks  |
|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|----------|----------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE     | CapEx    |  |
| 3rd Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
|  | 3 pc NOTEBOOK Stenographer's, GSP bond, 40 leaves,ruled, spiral, 55 gsm.  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 24.33    | 24.33    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 15 ream PAPER bond, multcopy, 80 gsm, A4  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 1,595.85 | 1,595.85 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 2 ream PAPER bond, multcopy, 80 gsm, legal  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 224.84   | 224.84   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 10 pc PAPER Cartolina, Assorted colors, 572mm x 724mm (22-1/2' x 28-1/2')   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 36.90    | 36.90    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 2 pack PAPER Parchment, Multi-purpose, A4 size (297mm x 210mm), 75 gsm., fine, translucent, suitable for pen and ink drawing, 100 sheets per ream | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 247.28   | 247.28   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and / or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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| Code PAP                               | Procurement Program/Project   | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Estimated Budget |          |          | Remarks  |
|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|----------|----------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total    | MOOE     |  |
| 3rd Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |          |          |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |          |          |  |
|  | 30 box PAPER CLIP Backfold, 25mm, (1)   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 327.60   | 327.60   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 30 box PAPER CLIP Backfold, 50mm., (2)  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 1,248.00 | 1,248.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 30 pc PAPER CLIP Bulldog, 76mm (3)  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 215.40   | 215.40   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 3 box PAPER CLIP Gem type, jumbo, vinyl/plastic coated, 50mm long, 100s/box or 146g/box | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 46.80    | 46.80    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 20 PENCIL Lead with eraser, medium size   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 33.60    | 33.60    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|---|----------------|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|--------|---------|--|
|  |   |                |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE   |         | CapEx  |
| 3rd Quarter                            |   |                |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |         |  |
| Procurement of Regular Office Supplies |   |                |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |        |         |  |
|  | 2 POST-IT FLAG Standard flags,  |                | Office of Shopping the Area Vice President for NCR and Southern Luzon | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 156.00 | 156.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and / or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 pc RECORD BOOK 500 Pages, 215mm x 275mm, 55 gsm., smythe sewn, w/ 'Official Record Book' printing |                | Office of the Area Vice President for NCR and Southern Luzon          | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 83.20  | 83.20   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 10 pc SIGN PEN High tech pen, Black   |                | Office of the Area Vice President for NCR and Southern Luzon          | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 425.20 | 425.20  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 15 pc SIGN PEN High tech pen, Blue  |                | Office of the Area Vice President for NCR and Southern Luzon          | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 637.80 | 637.80  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |
|  | 5 box STAPLE WIRE For Standard Stapler, no.35, 500s/box   |                | Office of the Area Vice President for NCR and Southern Luzon          | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 111.70 | 111.70  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |

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|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|----------|--|---------|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE     | CapEx  |         |
| 3rd Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |  |         |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |  |         |
|  | 3<br>STICKER Paper, A4, 10 pcs/pack  | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 105.00           | 105.00   | Per PS-DBM Announcement via Email Blast on 08-27-14  |         |
|  | 10 pad<br>STICK-ON NOTE PAD 51mm x 51mm (2x2), 400 sheets per pad, assorted colors | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 1,123.20         | 1,123.20 |  |         |
|  | 10 pad<br>STICK-ON NOTE PAD 76mm x 76mm (3' x 3')                                  | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 343.20           | 343.20   |  |         |
|  | 2 roll<br>TAPE MASKING, Size 1 (24mm) 50M  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 95.68            | 95.68    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 2 roll<br>TAPE MASKING, Size 2 (48mm) 50M  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB         | 191.36           | 191.36   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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|--|---|--|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-----------|-----------|--|
|  |   |  |  | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total     | MOOE      |  |
| 3rd Quarter  |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |           |           |  |
| Procurement of Regular Office Supplies                 |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |           |           |  |
|  | 5 roll TAPE TRANSPARENT, Size: 1 (24mm) 50M   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 76.95     | 76.95     | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 roll TAPE TRANSPARENT, Size: 2 (48mm) 50M   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 61.98     | 61.98     | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
| Procurement of Medical, Dental and Laboratory Supplies |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |           |           |  |
|  | 2 MEDICAL SUPPLIES Alcohol, 500ml   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 15-Jul                                 | 16-Jul          |                    |                   |                  |                |           |                 | 23-Jul           |                   | 17-Aug              | 01-Sep              | COB              | 79.04     | 79.04     |  |
| Procurement of IT Supplies                             |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |           |           |  |
|  | 50 pc CD REWRITABLE High speed, 700MB/80 minutes capacity, compatible with 4x-12x CD drivers, slim case | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 803.50    | 803.50    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 MAINTENANCE KIT For Network Printer Model: Phaser 4600  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   | 17-Aug              | 01-Sep              | COB              | 11,800.00 | 11,800.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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| Code PAP                               | Procurement Program/Project                              | PMO / End-User   | Mode of Procurement                     | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Estimated Budget |       |           |           | Remarks  |
|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|-----------|-----------|--|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE      | CapEx     |  |
| 3rd Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
| Procurement of IT Supplies             |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
|  | 1 TONER CARTRIDGE_ for BROTHER HL-3070CW, TN240BK, Black | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 3,750.93  | 3,750.93  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 cart TONER DRUM Network Printer Drum for Xerox 4600    | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 11,800.00 | 11,800.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 unit FLASH/THUMB_DRIVE Low Capacity Storage            | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 07-Aug                                 | 10-Aug          |                    |                   |                  |                |           |                 |                  |                   |                     | 17-Aug              | 01-Sep           | COB   | 1,500.00  | 1,500.00  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
| 4th Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
|  | 1 ADHESIVE TAPE Size 1" , double sided without foam      | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 28.00     | 28.00     | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 BALLPOINT PEN Fine point, Black                       | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 211.00    | 211.00    |  |

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|--|---|---|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|----------|--|---------|
|  |   |   |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE     | CapEx  |         |
| 4th Quarter                            |   |   |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |  |         |
| Procurement of Regular Office Supplies |   |   |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |  |         |
|  | 10 BALLPOINT PEN Fine point, Blue                 | Office of Shopping the Area Vice President for NCR and Southern Luzon |   | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 211.00           | 211.00   |  |         |
|  | 10 BINDER Three (3) hole, Black A4, size D-TYPE 1 | Office of the Area Vice President for NCR and Southern Luzon          | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 1,092.00         | 1,092.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 box BINDER CLIP Large Size                     | Office of the Area Vice President for NCR and Southern Luzon          | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 508.50           | 508.50   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 10 box BINDER CLIP Meduim Size                    | Office of the Area Vice President for NCR and Southern Luzon          | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 229.10           | 229.10   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 pc CORRECTION PEN Waterbased                    | Office of the Area Vice President for NCR and Southern Luzon          | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 60.20            | 60.20    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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| Code PAP                               | Procurement Program/Project  | PMO /<br>End-User  | Mode of<br>Procurement                            | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        | Fund<br>Source | Estimated Budget |        |       | Remarks  |
|--|--|--|---|--|--------------------|-----------------------|----------------------|---------------------|-------------------|-----------|--------------------|---------------------|----------------------|------------------------|------------------------|----------------|------------------|--------|-------|--|
|  |  |  |   | Pre-Proc<br>Conference                 | Ads/Post of<br>ITB | Pre-Bid<br>Conference | Eligibility<br>Check | Sub/Open<br>of Bids | Bid<br>Evaluation | Post Qual | Notice of<br>Award | Contract<br>Signing | Notice to<br>Proceed | Delivery<br>Completion | Acceptance<br>Turnover |                | Total            | MOOE   | CapEx |  |
| 4th Quarter                            |  |  |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                |                  |        |       |  |
| Procurement of Regular Office Supplies |  |  |   |  |                    |                       |                      |                     |                   |           |                    |                     |                      |                        |                        |                |                  |        |       |  |
|  | 5 roll<br>CORRECTION TAPE With<br>dispenser, 5mm x 10m   | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Nov                                 | 09-Nov             |                       |                      |                     |                   |           |                    |                     |                      | 16-Nov                 | 01-Dec                 | COB            | 103.75           | 103.75 |       | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 10 pc<br>DATA FILE FOLDER With<br>finger ring and clear<br>plastic pocket for labels,<br>76mm x 229mm x 381mm<br>(3' x 9' x 15') | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Nov                                 | 09-Nov             |                       |                      |                     |                   |           |                    |                     |                      | 16-Nov                 | 01-Dec                 | COB            | 624.00           | 624.00 |       | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 50<br>ENVELOPE Documentary,<br>for A4 size<br>paper/document, kraft,<br>229mm x 324mm, min.<br>weight of 150gsm (9 x 12)         | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Nov                                 | 09-Nov             |                       |                      |                     |                   |           |                    |                     |                      | 16-Nov                 | 01-Dec                 | COB            | 43.50            | 43.50  |       | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 30 pc<br>ENVELOPE Expanding, kraft<br>board, min. of 285gsm<br>for short size<br>papers/documents                                | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Nov                                 | 09-Nov             |                       |                      |                     |                   |           |                    |                     |                      | 16-Nov                 | 01-Dec                 | COB            | 225.30           | 225.30 |       | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |
|  | 5 pc<br>ENVELOPE Expanding,<br>plastic, with rubber strap,<br>for legal size<br>papers/documents,<br>assorted colors             | Office of<br>the<br>Area<br>Vice<br>President<br>for NCR<br>and<br>Southern<br>Luzon | Negotiated<br>Procurement<br>- PS-<br>DBM/Shoppin | 06-Nov                                 | 09-Nov             |                       |                      |                     |                   |           |                    |                     |                      | 16-Nov                 | 01-Dec                 | COB            | 173.60           | 173.60 |       | Subject to<br>Submission of<br>Certificate of<br>Non-Availability<br>of Stock (CNAS)<br>issued by PS-<br>DBM and or<br>Screenshot of<br>Non-Availability<br>of Stock in the<br>PS-DBM<br>Catalogue |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|----------|----------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE     |          | CapEx  |
| 4th Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |          |          |  |
|  | 1 box FASTENER Metal and plastic combination, 2 pc-clip, 70MM, 50 sets/box  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 21.00    | 21.00    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 2 pc FILE ORGANIZER Expanding, with 13 inside pockets and index tabs, 216mm. x 330mm. (legal size), assorted colors | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 173.26   | 173.26   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc FOLDER Pressboard, plain, for letter size papers/documents  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 70.00    | 70.00    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pack FOLDER Tagboard, 14 points, for A4 size paper/document, 0.36mm thickness, 100s/box                          | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 2,964.00 | 2,964.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pack FOLDER Tagboard, 14 points, for legal size papers/documents, 100s/box                                       | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 2,360.80 | 2,360.80 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|----------|----------|--|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE     | CapEx    |  |
| 4th Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |          |  |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |          |          |  |
|  | 3 set MARKER Flourescent, assorted colors, 3 pcs/set                     | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec      | COB              | 110.76   | 110.76   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 15 pc MARKER Whiteboard, Black   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec      | COB              | 184.05   | 184.05   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc MARKER Whiteboard, Blue  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec      | COB              | 122.70   | 122.70   | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 3 pc NOTEBOOK Stenographer's, GSP bond, 40 leaves,ruled, spiral, 55 gsm. | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec      | COB              | 24.33    | 24.33    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 15 ream PAPER bond, multicopy, 80 gsm, A4                                | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec      | COB              | 1,595.85 | 1,595.85 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--|---|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|--------|--------|--|
|  |   |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total  | MOOE   |  |
| 4th Quarter                            |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |        |        |  |
| Procurement of Regular Office Supplies |   |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |        |        |  |
|  | 2 ream PAPER bond, multicolor, 80 gsm, legal  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB              | 224.84 | 224.84 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 pc PAPER Cartolina, Assorted colors, 572mm x 724mm (22-1/2' x 28-1/2')               | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB              | 36.90  | 36.90  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 30 pc PAPER CLIP Bulldog, 76mm (3)  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB              | 215.40 | 215.40 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 3 box PAPER CLIP Gem type, jumbo, vinyl/plastic coated, 50mm long, 100s/box or 146g/box | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB              | 46.80  | 46.80  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 10 PENCIL Lead with eraser, medium size   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB              | 16.80  | 16.80  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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| Code PAP                               | Procurement Program/Project                             | PMO / End-User | Mode of Procurement   | SCHEDULE FOR EACH PROCUREMENT ACTIVITY |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     | Fund Source | Estimated Budget |        |  | Remarks |
|--|---|----------------|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |   |                |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 4th Quarter                            |   |                |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies |   |                |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 2 POST-IT FLAG Standard flags,                          |                | Office of Shopping the Area Vice President for NCR and Southern Luzon | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 156.00           | 156.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and / or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 pc SIGN PEN High tech pen, Black                      |                | Office of the Area Vice President for NCR and Southern Luzon          | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 212.60           | 212.60 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |         |
|  | 15 pc SIGN PEN High tech pen, Blue                      |                | Office of the Area Vice President for NCR and Southern Luzon          | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 637.80           | 637.80 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |         |
|  | 5 box STAPLE WIRE For Standard Stapler, no.35, 500s/box |                | Office of the Area Vice President for NCR and Southern Luzon          | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 111.70           | 111.70 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue   |         |
|  | 1 STICKER Paper, A4, 10 pcs/pack                        |                | Office of Shopping the Area Vice President for NCR and Southern Luzon | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 35.00            | 35.00  | Per PS-DBM Announcement via Email Blast on 08-27-14  |         |

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|--|--|--|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------|--|---------|
|  |  |  |   | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover |             | Total            | MOOE   | CapEx  |         |
| 4th Quarter                            |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
| Procurement of Regular Office Supplies |  |  |   |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |             |                  |        |  |         |
|  | 5 pad STICK-ON NOTE PAD 51mm x 51mm (2x2), 400 sheets per pad, assorted colors | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 561.60           | 561.60 |  |         |
|  | 5 pad STICK-ON NOTE PAD 76mm x 76mm (3' x 3')                                  | Office of the Area Vice President for NCR and Southern Luzon | Shopping                                | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 171.60           | 171.60 |  |         |
|  | 2 roll TAPE MASKING, Size 1 (24mm) 50M   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 95.68            | 95.68  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 1 roll TAPE MASKING, Size 2 (48mm) 50M   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 95.68            | 95.68  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |
|  | 5 roll TAPE TRANSPARENT, Size: 1 (24mm) 50M                                    | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec              | COB         | 76.95            | 76.95  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |         |

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|--|---|--|--|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------------------|-------|-----------|-----------|--|
|  |   |  |  | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | Fund Source      | Total | MOOE      |           | CapEx  |
| 4th Quarter  |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
| Procurement of Regular Office Supplies                 |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
|  | 2 roll TAPE TRANSPARENT, Size: 2 (48mm) 50M   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 61.98     | 61.98     | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
| Procurement of Medical, Dental and Laboratory Supplies |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
|  | 2 MEDICAL SUPPLIES Alcohol, 500ml   | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - Small Value Procurement | 14-Oct                                 | 15-Oct          |                    |                   |                  |                |           |                 | 22-Oct           |                   |                     | 16-Nov              | 01-Dec           | COB   | 79.04     | 79.04     |  |
| Procurement of IT Supplies                             |   |  |  |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |                     |                  |       |           |           |  |
|  | 50 pc CD REWRITABLE High speed, 700MB/80 minutes capacity, compatible with 4x-12x CD drivers, slim case | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 803.50    | 803.50    | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 MAINTENANCE KIT For Network Printer Model: Phaser 4600  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 11,800.00 | 11,800.00 | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
|  | 1 TONER CARTRIDGE_ for BROTHER HL-3070CW, TN240BK, Black  | Office of the Area Vice President for NCR and Southern Luzon | Negotiated Procurement - PS-DBM/Shoppin          | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   |                     | 16-Nov              | 01-Dec           | COB   | 3,750.93  | 3,750.93  | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |

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|--------------------------------|--|-----------------------------|--|---------------------|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|-------------|---------------------|-------|--------------|--------------|-----------|--|
|                                |  |                             |  |                     | Pre-Proc Conference                    | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion |             | Acceptance Turnover | Total | MOOE         |              | CapEx     |  |
| 4th Quarter                    |  |                             |  |                     |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |             |                     |       |              |              |           |  |
| Procurement of IT Supplies     |  |                             |  |                     |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |             |                     |       |              |              |           |  |
|                                | 1 cart<br>TONER DRUM Network<br>Printer Drum for Xerox<br>4600 |                             | Office of the Area Vice President for NCR and Southern Luzon |                     | 06-Nov                                 | 09-Nov          |                    |                   |                  |                |           |                 |                  |                   | 16-Nov              | 01-Dec      | COB                 |       | 11,800.00    | 11,800.00    |           | Subject to Submission of Certificate of Non-Availability of Stock (CNAS) issued by PS-DBM and or Screenshot of Non-Availability of Stock in the PS-DBM Catalogue |
| Note: System generated report. |  |                             |  |                     |  |                 |                    |                   |                  |                |           |                 |                  |                   |                     |             |                     | Total | 1,630,029.98 | 1,602,815.98 | 27,214.00 |  |