



*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
Citystate Centre Building, 709 Shaw Boulevard, Pasig City  
Healthline 441-7444 [actioncenter@philhealth.gov.ph](mailto:actioncenter@philhealth.gov.ph)



26 May 2014

**OFFICE ORDER**

No. 0057, s. 2014  
18

**TO :** ALL CONCERNED END-USERS  
HEAD OFFICE AND REGIONAL OFFICES

**SUBJECT :** ANNUAL PROCUREMENT PLAN FOR CY2014

As mandated in Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act," all government procurement shall be within the approved budget of the procuring entity and no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).

Consistent with the provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (RIRR), the Secretariat for the Bids and Awards Committees (SBAC) using the Financial Management System-PHIC Budget System, completed the consolidation of the Project Procurement Management Plans (PPMPs) of the concerned end-users into the 2014 Annual Procurement Plan (APP). The 2014 APP is anchored on the approved 2014 Corporate Operating Budget (COB) which was approved by the PhilHealth Board of Directors through Resolution No. 1864, s.2014.

The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure, and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP, in accordance with the parameters set in the R.A. and its RIRR. Further, the BACs recommended that the consolidated PPMPs using the FMS-PBS will be marked as "Annual Procurement Plan for CY 2014 (Part I)" and the consolidated modifications/amendments based on the approved REREFs/RCSFs/Amended PPMPs as "Annual Procurement Plan for CY 2014 (Part II)".

It is emphasized that all procurement based on the 2014 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as through "PS-DBM/Shopping" may utilize "Shopping" upon presentation and submission of Certificate of Non-availability of Stock (CNAS) issued by the PS-DBM; and
- b. Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located.

Any change in the projects, programs and activities contained in the 2014 APP which requires updating of the PPMPs and corresponding amendment in the APP for CY2014 shall be guided by Office Order No. 03, s. 2009 entitled "Guidelines on Annual Procurement Plan (APP) Updating" and Office Order No. 0119, s. 2013, "Supplemental Provision to Office Order 03, s-2009, "Guidelines on Annual Procurement Plan (APP) Updating".

UNCONTROLLED

COPY

DC: 6464 Date: 5/28/14  
18

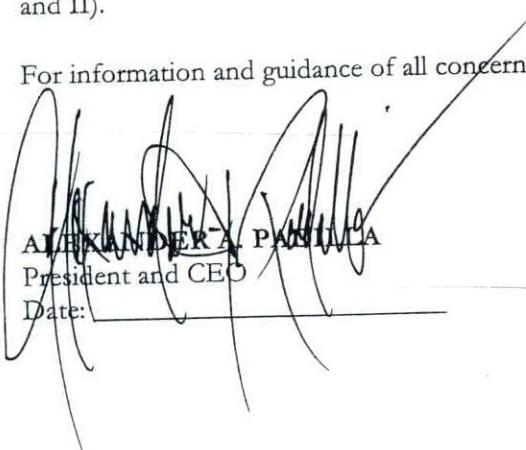


*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
Citystate Centre Building, 709 Shaw Boulevard, Pasig City  
Healthline 441-7444 [actioncenter@philhealth.gov.ph](mailto:actioncenter@philhealth.gov.ph)



Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity, this Order is hereby issued approving the attached 2014 Annual Procurement Plan (Part I and II).

For information and guidance of all concerned.

  
ALEXANDER A. PASCILLA  
President and CEO  
Date: \_\_\_\_\_

UNCONTROLLED

COPY

DC: Wepd Date: 5/28/14

PS



*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
Citystate Centre Building, 709 Shaw Boulevard, Pasig City  
Healthline 441-7444 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)



*Bawat Pilipino MIYEMERO  
Bawat miyembro PROTEKTADO  
Kalusugan natin SEGURADO*

## **PHILIPPINE HEALTH INSURANCE CORPORATION ANNUAL PROCUREMENT PLAN FOR CY 2014**

# **PHILHEALTH REGIONAL OFFICE I**

### **BIDS AND AWARDS COMMITTEE – INFORMATION and TECHNOLOGY RESOURCES**



Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2014

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Internet Services																				
10	Total Cost	Philhealth Regional Office I	Public Bidding	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	856,920.00	856,920.00		
Repair and Maintenance of IT Equipment and Software																				
1	Power supply of system unit	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	15-Apr	16-Apr							25-Apr		22-May	06-Jun	COB	6,000.00	6,000.00		
1	Preventive Maintenance and Various Repairs of other types of I.T. Equipment	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	15-Apr	16-Apr							25-Apr		22-May	06-Jun	COB	16,200.00	16,200.00		
2	Preventive Maintenance, Repairs and Replacement of other types of I.T. Equipment	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	15-Apr	16-Apr							25-Apr		22-May	06-Jun	COB	52,000.00	52,000.00		
22	Preventive Maintenance, Repairs and Replacement of Printer Parts	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	15-Apr	16-Apr							25-Apr		22-May	06-Jun	COB	382,500.00	382,500.00		
1	Shelves for Server Rack	Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement	15-Apr	16-Apr							25-Apr		22-May	06-Jun	COB	18,000.00	18,000.00		
3rd Quarter																				
Procurement of IT Equipment and Software																				
3 UNIT	COMMUNICATION DEVICE IP-Phone for IPBX Low End Office I	Philhealth Regional Office I	Public Bidding	02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	60,000.00		60,000.00	
2 UNIT	COMPUTER Desktop Computer, High-end(single monitor)	Philhealth Regional Office I	Public Bidding	02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	140,000.00		140,000.00	
15 UNIT	COMPUTER Desktop Computer, Regular	Philhealth Regional Office I	Public Bidding	02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	900,000.00		900,000.00	
1 UNIT	HDD External, Portable, TB	Philhealth Regional Office I	Public Bidding	02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	6,000.00		6,000.00	
2 UNIT	HDD External, Portable, TB	Philhealth Regional Office I	Public Bidding	29-Apr	30-Apr	08-May		09-May		23-May	30-May	02-Jun	27-Jun	01-Jul	16-Jul	COB	12,000.00		12,000.00	
1 LOT	INTERACTIVE WHITEBOARD Electronic whiteboard, with accessories	Philhealth Regional Office I	Public Bidding	02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	120,000.00		120,000.00	

Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2014

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
3rd Quarter																				
Procurement of IT Equipment and Software																				
	1 UNIT IT DEVICE Network Attached Storage Device 4TB	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	75,000.00		75,000.00	
	8 UNIT IT TOOLS LAN Tester for UTP Cable	Philhealth Public Regional Bidding Office I		29-Apr	30-Apr	08-May		09-May		23-May	30-May	02-Jun	27-Jun	01-Jul	16-Jul	COB	8,000.00		8,000.00	
	6 UNIT IT TOOLS Professional PC Tool Kit with Precision Screws	Philhealth Public Regional Bidding Office I		29-Apr	30-Apr	08-May		09-May		23-May	30-May	02-Jun	27-Jun	01-Jul	16-Jul	COB	21,000.00		21,000.00	
	1 UNIT NETWORK SWITCH Layer 2 POE Switch, Manageable	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	420,000.00		420,000.00	
	2 UNIT NETWORK SWITCH Layer 3 Switch, Manageable	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	400,000.00		400,000.00	
	8 UNIT PRINTER Dot Matrix, 132 columns	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	400,000.00		400,000.00	
	5 UNIT PRINTER Dot Matrix, 80 columns	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	50,000.00		50,000.00	
	1 UNIT PRINTER Inkjet, Colored, Regular	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	12,500.00		12,500.00	
	1 UNIT PRINTER Laser, Colored	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	29,000.00		29,000.00	
	10 UNIT PRINTER Laser, Network, Black	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	900,000.00		900,000.00	
	4 UNIT PRINTER Laser, Standalone, Black	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	40,000.00		40,000.00	
	1 UNIT PROJECTOR Document Projector/Camera	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	40,000.00		40,000.00	
	2 UNIT PROJECTOR Multimedia Projector, for Small Room	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	160,000.00		160,000.00	
	2 UNIT RACK CABINET ENCLOSURE Rack for hub/router, cabinet-type	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	20,000.00		20,000.00	
	2 LOT ROUTER For PRO Firewall VPN/UTM w/ Load Balancer	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	200,000.00		200,000.00	
	6 UNIT ROUTER Wireless Router	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	36,000.00		36,000.00	

Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2014

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
3rd Quarter																				
Procurement of IT Equipment and Software																				
	1 UNIT SCANNER Barcode Scanner, Handheld, stable	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	20,000.00		20,000.00	
	1 UNIT SCANNER Document Scanner, Auto-document Feeder (7,000-10,000 pages above)	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	200,000.00		200,000.00	
	7 UNIT SCANNER Flatbed	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	35,000.00		35,000.00	
	1 LOT SERVER General Purpose Servers	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	300,000.00		300,000.00	
	2 UNIT SURVEILLANCE CAMERA Wireless Network IP Camera	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	80,000.00		80,000.00	
	2 UNIT UPS_Rack Mount Type, 1.5 KVA	Philhealth Public Regional Bidding Office I		02-Jun	03-Jun	10-Jun		11-Jun		24-Jun	01-Jul	04-Jul	29-Jul	01-Aug	18-Aug	COB	100,000.00		100,000.00	
Note: System generated report.																Total	6,116,120.00	1,331,620.00	4,784,500.00	