



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre Building, 709 Shaw Boulevard, Pasig City
Healthline 441-7444 actioncenter@philhealth.gov.ph



26 May 2014

OFFICE ORDER

No. 0057, s. 2014
18

**TO : ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : ANNUAL PROCUREMENT PLAN FOR CY2014

As mandated in Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act," all government procurement shall be within the approved budget of the procuring entity and no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).

Consistent with the provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (RIRR), the Secretariat for the Bids and Awards Committees (SBAC) using the Financial Management System-PHIC Budget System, completed the consolidation of the Project Procurement Management Plans (PPMPs) of the concerned end-users into the 2014 Annual Procurement Plan (APP). The 2014 APP is anchored on the approved 2014 Corporate Operating Budget (COB) which was approved by the PhilHealth Board of Directors through Resolution No. 1864, s.2014.

The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure, and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP, in accordance with the parameters set in the R.A. and its RIRR. Further, the BACs recommended that the consolidated PPMPs using the FMS-PBS will be marked as "Annual Procurement Plan for CY 2014 (Part I)" and the consolidated modifications/amendments based on the approved REREFs/RCSFs/Amended PPMPs as "Annual Procurement Plan for CY 2014 (Part II)".

It is emphasized that all procurement based on the 2014 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as through "PS-DBM/Shopping" may utilize "Shopping" upon presentation and submission of Certificate of Non-availability of Stock (CNAS) issued by the PS-DBM; and
- b. Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located.

Any change in the projects, programs and activities contained in the 2014 APP which requires updating of the PPMPs and corresponding amendment in the APP for CY2014 shall be guided by Office Order No. 03, s. 2009 entitled "Guidelines on Annual Procurement Plan (APP) Updating" and Office Order No. 0119, s. 2013, "Supplemental Provision to Office Order 03, s-2009, "Guidelines on Annual Procurement Plan (APP) Updating".

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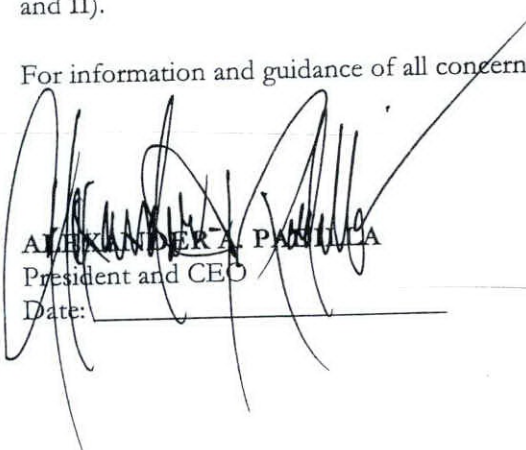
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Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity, this Order is hereby issued approving the attached 2014 Annual Procurement Plan (Part I and II).

For information and guidance of all concerned.

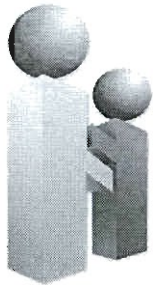

ALEXANDER A. PASCUAL
President and CEO
Date: _____

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DC: hupb Date: 5/28/14

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PHILIPPINE HEALTH INSURANCE CORPORATION ANNUAL PROCUREMENT PLAN FOR CY 2014

PHILHEALTH REGIONAL OFFICE NCR

BIDS AND AWARDS COMMITTEE – INFORMATION and TECHNOLOGY RESOURCES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2014

BAC Information and Technology Resources

Information and Technology Resources				SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks
Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CapEx	
Procurement of Internet Services																				
4	Total Cost	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	2,448,120.00	2,448,120.00		
Repair and Maintenance of IT Equipment and Software																				
1	Preventive Maintenance and Various Repairs of Office Equipment - Other Types	PhilHealth Negotiated Regional Procurement Office - Small Value Procurement		15-May	16-May							23-May		17-Jun	02-Jul	COB	50,000.00	50,000.00		
1	Preventive Maintenance, Repairs and Replacement of other types of I.T. Equipment	PhilHealth Negotiated Regional Procurement Office - Small Value Procurement		15-May	16-May							23-May		17-Jun	02-Jul	COB	50,000.00	50,000.00		
1	Preventive Maintenance, Repairs and Replacement of Printer Parts	PhilHealth Negotiated Regional Procurement Office - Small Value Procurement		15-May	16-May							23-May		17-Jun	02-Jul	COB	50,000.00	50,000.00		
2nd Quarter																				
Procurement of IT Equipment and Software																				
11 UNIT	COMMUNICATION DEVICE IP-Phone for IPBX Mid Range	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	330,000.00		330,000.00	
8 UNIT	COMPUTER Desktop Computer, High-end(dual monitors)	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	720,000.00		720,000.00	
56 UNIT	COMPUTER Desktop Computer, High-end(single monitor)	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	3,920,000.00		3,920,000.00	
138 UNIT	COMPUTER Desktop Computer, Regular	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	8,280,000.00		8,280,000.00	
6 UNIT	COMPUTER Laptop, High-end	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	570,000.00		570,000.00	
1 UNIT	COMPUTER Laptop, Hybrid	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	70,000.00		70,000.00	
3 UNIT	HDD External, Portable, TB	PhilHealth Public Regional Bidding Office - NCR	1	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	18,000.00		18,000.00	
1 UNIT	HDD External, Portable, TB	PhilHealth Public Regional Bidding Office - NCR	2	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	6,000.00		6,000.00	

Republic of the Philippines
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ANNUAL PROCUREMENT PLAN
Calendar Year 2014

BAC Information and Technology Resources

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
2nd Quarter																				
Procurement of IT Equipment and Software																				
	1 UNIT HDD Internal 3.5 SATA Hard Disk (1TB)	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		4,500.00		4,500.00
	4 UNIT IT DEVICE Network Attached Storage Device 4TB	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		300,000.00		300,000.00
	1 SET IT TOOLS CRIMPING TOOL, heavy-duty	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		17,000.00		17,000.00
	1 UNIT IT TOOLS Gun Tacker for UTP Cable	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		4,200.00		4,200.00
	2 UNIT IT TOOLS LAN Tester for UTP Cable	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		2,000.00		2,000.00
	2 UNIT IT TOOLS Professional PC Tool Kit with Precision Screws	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		7,000.00		7,000.00
	10 PC MEMORY DDR3, 4GB	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		40,000.00		40,000.00
	10 UNIT NETWORK SWITCH Layer 2 POE Switch, Manageable	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		4,200,000.00		4,200,000.00
	2 UNIT NETWORK SWITCH Layer 2 Switch, Manageable	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		400,000.00		400,000.00
	15 UNIT NETWORK SWITCH Layer 3 Switch, Manageable	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		3,000,000.00		3,000,000.00
	9 UNIT PATCH PANEL Rack mountable on a 19 standard Telco Rack	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		45,000.00		45,000.00
	1 UNIT PRINTER Barcode Printer	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		40,000.00		40,000.00
	95 UNIT PRINTER Dot Matrix, 132 columns	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB		4,750,000.00		4,750,000.00

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE	
2nd Quarter																			
Procurement of IT Equipment and Software																			
	4 UNIT PRINTER Laser, Colored	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	116,000.00		116,000.00
	2 UNIT PRINTER Laser, Multi-function	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	500,000.00		500,000.00
	55 UNIT PRINTER Laser, Network, Black	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	4,950,000.00		4,950,000.00
	2 UNIT PRINTER Laser, Standalone, Black	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	20,000.00		20,000.00
	2 UNIT PROJECTOR Multimedia Projector, for Large Area / Outdoor	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	350,000.00		350,000.00
	5 UNIT PROJECTOR Multimedia Projector, for Small Room	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	400,000.00		400,000.00
	1 UNIT RACK CABINET ENCLOSURE Rack for hub/router, cabinet-type	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	10,000.00		10,000.00
	2 PC RACK CABINET ENCLOSURE Server Rack	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	140,000.00		140,000.00
	1 LOT ROUTER For SO Firewall VPN/UTM w/ Load Balancer	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	40,000.00		40,000.00
	5 UNIT SCANNER Barcode Scanner, Handheld, stable	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	100,000.00		100,000.00
	2 UNIT SCANNER Barcode Scanner, Mobile (2D & 1D ID Scan Device)	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	180,000.00		180,000.00
	3 UNIT SCANNER Document Scanner, Auto-document Feeder (7,000-10,000 pages above)	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	600,000.00		600,000.00
	12 UNIT SCANNER Flatbed	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	60,000.00		60,000.00

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2nd Quarter																				
Procurement of IT Equipment and Software																				
	3 LOT SERVER General Purpose Servers	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	900,000.00		900,000.00	
	15 LOT STRUCTURED CABLING Structured Cabling	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	7,500,000.00		7,500,000.00	
	8 UNIT SURVEILLANCE CAMERA Closed Circuit Television (CCTV) System	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	480,000.00		480,000.00	
	15 UNIT SURVEILLANCE CAMERA Wireless Network IP Camera	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	600,000.00		600,000.00	
	2 UNIT UPS_Rack Mount Type, 1.5 KVA	PhilHealth Public Regional Bidding Office - NCR		15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	100,000.00		100,000.00	
3rd Quarter																				
Procurement of IT Equipment and Software																				
	1 UNIT PATCH PANEL_Rack mountable on a 19 standard Telco Rack	PhilHealth Public Regional Bidding Office - NCR		16-Jul	17-Jul	24-Jul		25-Jul		08-Aug	15-Aug	18-Aug	12-Sep	17-Sep	02-Oct	COB	5,000.00		5,000.00	
	1 UNIT SCANNER Document Scanner, Auto-document Feeder (7,000-10,000 pages above)	PhilHealth Public Regional Bidding Office - NCR		16-Jul	17-Jul	24-Jul		25-Jul		08-Aug	15-Aug	18-Aug	12-Sep	17-Sep	02-Oct	COB	200,000.00		200,000.00	
	3 UNIT SCANNER Flatbed	PhilHealth Public Regional Bidding Office - NCR		16-Jul	17-Jul	24-Jul		25-Jul		08-Aug	15-Aug	18-Aug	12-Sep	17-Sep	02-Oct	COB	15,000.00		15,000.00	
Note: System generated report.																Total	46,587,820.00	2,598,120.00	43,989,700.00	