



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre Building, 709 Shaw Boulevard, Pasig City
Healthline 441-7444 actioncenter@philhealth.gov.ph



26 May 2014

OFFICE ORDER

No. 0057, s. 2014

18

**TO : ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : ANNUAL PROCUREMENT PLAN FOR CY2014

As mandated in Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act," all government procurement shall be within the approved budget of the procuring entity and no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).

Consistent with the provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (RIRR), the Secretariat for the Bids and Awards Committees (SBAC) using the Financial Management System-PHIC Budget System, completed the consolidation of the Project Procurement Management Plans (PPMPs) of the concerned end-users into the 2014 Annual Procurement Plan (APP). The 2014 APP is anchored on the approved 2014 Corporate Operating Budget (COB) which was approved by the PhilHealth Board of Directors through Resolution No. 1864, s.2014.

The Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure, and Consulting Services deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP, in accordance with the parameters set in the R.A. and its RIRR. Further, the BACs recommended that the consolidated PPMPs using the FMS-PBS will be marked as "Annual Procurement Plan for CY 2014 (Part I)" and the consolidated modifications/amendments based on the approved REREFs/RCSFs/Amended PPMPs as "Annual Procurement Plan for CY 2014 (Part II)".

It is emphasized that all procurement based on the 2014 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Use Office Supplies and Materials with mode of procurement indicated as through "PS-DBM/Shopping" may utilize "Shopping" upon presentation and submission of Certificate of Non-availability of Stock (CNAS) issued by the PS-DBM; and
- b. Procurement of goods determined as through "Direct Contracting" must be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located.

Any change in the projects, programs and activities contained in the 2014 APP which requires updating of the PPMPs and corresponding amendment in the APP for CY2014 shall be guided by Office Order No. 03, s. 2009 entitled "Guidelines on Annual Procurement Plan (APP) Updating" and Office Order No. 0119, s. 2013, "Supplemental Provision to Office Order 03, s-2009, "Guidelines on Annual Procurement Plan (APP) Updating".

UNCONTROLLED

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DC: 6464 Date: 5/28/14

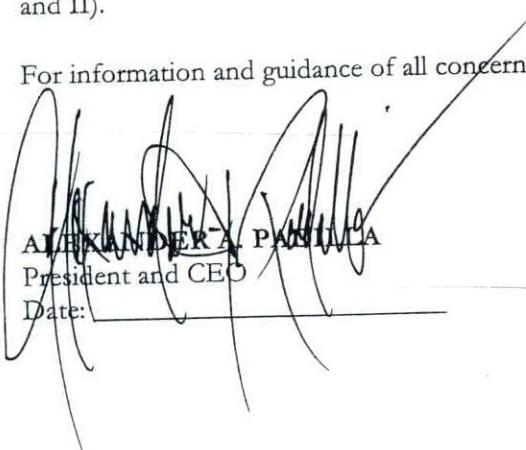


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Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity, this Order is hereby issued approving the attached 2014 Annual Procurement Plan (Part I and II).

For information and guidance of all concerned.


ALEXANDER A. PASCILLA
President and CEO
Date: _____

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DC: Wepd Date: 5/28/14

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Bawat Pilipino MIYEMBRO
Bawat milyongbong PROTEKTADO
Kalusugan natin SECURADO

PHILIPPINE HEALTH INSURANCE CORPORATION ANNUAL PROCUREMENT PLAN FOR CY 2014

OFFICE of the AREA VICE PRESIDENT for VISAYAS (AREA III)

BIDS AND AWARDS COMMITTEE – GOODS and SERVICES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2014

BAC Goods and Services

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Local Trainings																				
1	External External Leadership and Management	Office of the Area Vice President for Visayas	Negotiated Procurement - Small Value	15-May	16-May							23-May		17-Jun	02-Jul	COB	200,000.00	200,000.00		
1	External PAGBA, GACPA, AGAP (& Government) Convention	Office of the Area Vice President for Visayas	Negotiated Procurement - Small Value	15-May	16-May							23-May		17-Jun	02-Jul	COB	48,000.00	48,000.00		
1	External Procurement	Office of the Area Vice President for Visayas	Negotiated Procurement - Small Value	15-May	16-May							23-May		17-Jun	02-Jul	COB	60,000.00	60,000.00		
Procurement of Telephone Landline Services																				
1	Total Cost	Office of the Area Vice President for Visayas	Direct Contracting	09-Jan	10-Jan							17-Jan	20-Jan	14-Feb	17-Feb	04-Mar	COB	22,800.00	22,800.00	
Procurement of Subscription Services																				
1	Newspaper Subscription	Office of the Area Vice President for Visayas	Negotiated Procurement - Small Value	15-Jan	16-Jan							23-Jan		17-Feb	04-Mar	COB	7,200.00	7,200.00		
Corporate Forum																				
1	Area Convention for Stakeholders	Office of the Area Vice President for Visayas	Negotiated Procurement - Lease of Real Property and Venue	08-May	09-May							16-May	19-May	13-Jun	17-Jun	02-Jul	COB	377,600.00	377,600.00	
1	Area III Midyear Performance Assessment	Office of the Area Vice President for Visayas	Negotiated Procurement - Lease of Real Property and Venue	08-May	09-May							16-May	19-May	13-Jun	17-Jun	02-Jul	COB	167,000.00	167,000.00	
1	Area III Performance Assessment and Strategic Planning	Office of the Area Vice President for Visayas	Negotiated Procurement - Lease of Real Property and Venue	08-May	09-May							16-May	19-May	13-Jun	17-Jun	02-Jul	COB	167,000.00	167,000.00	

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE	
Corporate Forum																			
1	Area IT Yearend Performance Assessment	Office of the Vice President for Visayas	Negotiated Procurement - Lease of Real Property and Venue	08-May	09-May						16-May	19-May	13-Jun	17-Jun	02-Jul	COB	167,000.00	167,000.00	
1	GPPB Annual Procurement	Office of the Vice President for Visayas	Negotiated Procurement - Lease of Real Property and Venue	08-May	09-May						16-May	19-May	13-Jun	17-Jun	02-Jul	COB	410,000.00	410,000.00	
1	LHIO Summit	Office of the Vice President for Visayas	Negotiated Procurement - Lease of Real Property and Venue	08-May	09-May						16-May	19-May	13-Jun	17-Jun	02-Jul	COB	450,500.00	450,500.00	
2nd Quarter																			
Procurement of Office Equipment																			
1 UNIT	WHITE BOARD With stand and roller	Office of the Vice President for Visayas	Public Bidding	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	6,600.00		6,600.00
Procurement of Furniture and Fixtures																			
2 UNIT	CHAIR Clerical Chair for SG 9 and below, Ergonomic designed low-back office chairs with removable armrest, adjustable seat height using gas-lift mechanism, with at least 50mm. thick seat and back cushion made up of	Office of the Vice President for Visayas	Public Bidding	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	15,312.00		15,312.00
8 UNIT	CHAIR Conference chairs with integrated armrest and cantilever/sled base made of powder coated black tubular steel, at least 50mm. thick seat and back cushion made up of high density foam in fully upholstered black	Office of the Vice President for Visayas	Public Bidding	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	69,344.00		69,344.00

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE	
2nd Quarter																			
Procurement of Furniture and Fixtures																			
	3 UNIT CHAIR Junior Executive Chair for SG 18-23, Ergonomic designed high-back office chairs with integrated armrest, lockable rocking/tilting and adjustable gas-lift mechanism, with at least 50mm. thick seat and back cushion	Office of the Area Vice President for Visayas	Public Bidding	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	31,185.00		31,185.00
	1 UNIT TABLE 8 to 12-seaters U-shaped conference table using 36mm. thick HDF board with light gray HPL finish, with middle support panel, plastic edgings and adjustable glider footings, Size: 1200mm,W x 2400mm,D x 750mm,H.	Office of the Area Vice President for Visayas	Public Bidding	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	42,922.00		42,922.00
	1 UNIT TABLE For SG 9 and below, Free standing table using at least 25mm. thick HDF board with light gray HPL finish, with one (1) lockable 700mm.x100mm. main drawer and two (2) central lock 460mm.x100mm. side drawers,	Office of the Area Vice President for Visayas	Public Bidding	15-Apr	16-Apr	24-Apr		25-Apr		09-May	16-May	19-May	13-Jun	17-Jun	02-Jul	COB	29,623.00		29,623.00
Procurement of Regular Office Supplies																			
	5 ADHESIVE TAPE Size: 2 double sided without foam	Office of the Area Vice President for Visayas	Shopping	09-Jun	10-Jun									17-Jun	02-Jul	COB	300.00	300.00	
	5 CORRECTION TAPE With dispenser, 5mm x 10m	Office of the Area Vice President for Visayas	Negotiated Procurement - PS-DBM/Shoppin	09-Jun	10-Jun									17-Jun	02-Jul	COB	103.75	103.75	
	1 CUTTER Paper Cutter, 18 x 15, Heavy duty	Office of the Area Vice President for Visayas	Negotiated Procurement - Small Value Procurement	15-May	16-May					23-May				17-Jun	02-Jul	COB	1,350.00	1,350.00	

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
2nd Quarter																				
Procurement of Regular Office Supplies																				
1	DRUM KIT For BROTHER Fax Machine, 2820 Part No. DR2025	Office of Shopping the Area Vice President for Visayas		09-Jun	10-Jun									17-Jun	02-Jul	COB	4,750.00	4,750.00		
3	HARDWARE SUPPLY Adaptor Plug, 3P to flat	Office of Shopping the Area Vice President for Visayas		09-Jun	10-Jun									17-Jun	02-Jul	COB	155.07	155.07		
4	HARDWARE SUPPLY Adaptor Plug, round to flat	Office of Shopping the Area Vice President for Visayas		09-Jun	10-Jun									17-Jun	02-Jul	COB	61.80	61.80		
2	POST-IT FLAG Sign Here (1x1.7)	Office of Shopping the Area Vice President for Visayas		09-Jun	10-Jun									17-Jun	02-Jul	COB	268.00	268.00		
1	STAMP Self-Inking Stamp, with dater and rubber inscription	Office of Negotiated Procurement - PS-DBM/Shoppin the Area Vice President for Visayas		09-Jun	10-Jun									17-Jun	02-Jul	COB	1,248.50	1,248.50		
12	TAPE TRANSPARENT, Size: 1 (24mm) 50M	Office of Negotiated Procurement - PS-DBM/Shoppin the Area Vice President for Visayas		09-Jun	10-Jun									17-Jun	02-Jul	COB	118.80	118.80		
Procurement of Medical, Dental and Laboratory Supplies																				
15	MEDICAL SUPPLIES Alcohol, 500ml	Office of Negotiated Procurement - PS-DBM/Shoppin the Area Vice President for Visayas		09-Jun	10-Jun									17-Jun	02-Jul	COB	592.80	592.80		
Procurement of IT Supplies																				
2	DRUM KIT For Network Printer Model: Phaser 4600 (DrumKit)	Office of Shopping the Area Vice President for Visayas		09-Jun	10-Jun									17-Jun	02-Jul	COB	23,600.00	23,600.00		

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2nd Quarter																				
Procurement of IT Supplies																				
	10 INK CARTRIDGE For HP Officejet, Model PRO 8000, C4907AA no.940 XL Ink Cyan		Office of the Area Vice President for Visayas	Negotiated Procurement - PS-DBM/Shoppin	09-Jun	10-Jun								17-Jun	02-Jul	COB	9,921.60	9,921.60		
	10 INK CARTRIDGE For HP Officejet, Model PRO 8000, C4908AA no.940 XL Ink Magenta		Office of the Area Vice President for Visayas	Negotiated Procurement - PS-DBM/Shoppin	09-Jun	10-Jun								17-Jun	02-Jul	COB	9,921.60	9,921.60		
	10 INK CARTRIDGE For HP Officejet, Model PRO 8000, C4909AA no.940 XL Ink Yellow		Office of the Area Vice President for Visayas	Negotiated Procurement - PS-DBM/Shoppin	09-Jun	10-Jun								17-Jun	02-Jul	COB	9,921.60	9,921.60		
	10 INK CARTRIDGE For HP Officejet, Model PRO 8100, black		Office of the Area Vice President for Visayas	Negotiated Procurement - PS-DBM/Shoppin	09-Jun	10-Jun								17-Jun	02-Jul	COB	16,200.00	16,200.00		
	2 TONER CARTRIDGE For Network Printer Model: Phaser 4600_		Office of the Area Vice President for Visayas	Negotiated Procurement - PS-DBM/Shoppin	09-Jun	10-Jun								17-Jun	02-Jul	COB	30,780.00	30,780.00		
	2 UNIT FLASH/THUMB_DRIVE at least 8.0 GB capacity		Office of the Area Vice President for Visayas	Negotiated Procurement - PS-DBM/Shoppin	09-Jun	10-Jun								17-Jun	02-Jul	COB	4,000.00	4,000.00		
Note: System generated report.																Total	2,385,379.52	2,190,393.52	194,986.00	