



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION


Citystate Centre Building, 709 Shaw Boulevard, Pasig City
Healthline 441-7444 actioncenter@philhealth.gov.ph



December 26, 2012

OFFICE ORDER

NO. 0161, S. 2012

TO  : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : CY 2013 CORPORATE ANNUAL PROCUREMENT PLAN (APP)

In consonance with Sections 7.1 and 7.2 of the Revised Implementing Rules and Regulations of RA 9184, all procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Corporation. Likewise, no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).

The Project Procurement Management Plans (PPMPs), submitted by the end-users through the Fund Management Information System – PhilHealth Budget System (FMIS-PBS) were reviewed and evaluated as to the technical specifications, standards and necessity by the Technical Working Group – Planning and Budget Committee and subsequently used as basis in the approval of the Corporate Operating Budget (COB) for CY 2013.

Accordingly, the Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure / Civil Works, and Consulting Services reviewed and confirmed the appropriate method of procurement for the items / services / projects and programs that shall be procured by the Corporation and is further recommending the approval of the CY 2013 Corporate APP.

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity, this Order is hereby issued approving the CY 2013 Corporate APP.

Upon effectivity of this Order, and pursuant to the following provisions of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the “Government Procurement Reform Act of 2003” and corporate related policies, the procurement planning and related activities shall be guided by the following provisions:

1. PhilHealth Regional Offices CY 2013 APP was consolidated in the same manner and procedure in the Head Office CY 2013 APP;
2. Updating of the PPMP and consolidated CY 2013 Corporate APP should be in accordance with Office Order No. 03, s. 2009 entitled as “Guidelines on Annual Procurement Plan (APP) Updating”;
3. The use of Report on Realignment of Funds (ReReF) and Request for Change of Specifications Form (RCSF) shall be guided by Office Order 71, s. 2012 entitled “Omnibus Budget Implementing Guidelines”;
4. For changes only in the technical specifications of an item included in the CY 2013 Corporate APP without increase in the budget and /or change in quantity resulting therefrom, the concerned end-user shall accomplish the attached form Annex “A” to be evaluated by the PRID or ITMD, as the case maybe, and if allowed, to be included in the CY 2013 Corporate APP amendment;

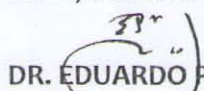


5. If the method of procurement indicated in the CY 2013 Corporate APP is public bidding but cannot be ultimately pursued, the respective BAC through a resolution shall recommend change in the method of procurement to be approved by the President and CEO in the Head Office and Regional Vice President in the PhROs, provided that the conditions and requirements for resorting to alternative methods of procurement are complied with; and
6. To eliminate the possibility of violation of splitting of contracts, all concerned are enjoined to observe procurement of items of the same category or classification through bulk purchase.

The approved CY 2013 Corporate APP shall be posted within three (3) days upon its approval in the PhilHealth Website and Online Monitoring Evaluation System (OMES) of the Government Procurement Policy Board (GPPB), pursuant to the revised IRR of RA 9184 and E.O. 662, s. 2007 as amended by E.O. 662-A and 662-B, otherwise known as "Enhancing Transparency Measures under RA 9184 and Creating the Procurement Transparency Group".

This Order shall take effect immediately.

For information and guidance of all concerned.


DR. EDUARDO P. BANZON
President and CEO

Date: December 26, 2012



OFFICE: _____

[illegible]

Recommended for Updating:

PRID/ITMD
PRAES



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CORPORATE ANNUAL PROCUREMENT PLAN FOR CY 2013

BAC-INFORMATION TECHNOLOGY RESOURCES (CAPEX/MOOE) REGIONAL OFFICES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2013

BAC Information and Technology Resources

| Code PAP | Procurement Program/Project | PMO / End-User | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | | Fund Source | Estimated Budget | | | Remarks |
|--|---|--|---------------------|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|------|--------------|---------|
| | | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | | Total | MOOE | CapEx | |
| Procurement of IT Equipment and Software | | | | | | | | | | | | | | | | | | | | |
| | 19 COMPUTER Desktop Personal Computer, Standard | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 1,140,000.00 | | 1,140,000.00 | |
| | 1 COMPUTER THIN CLIENT | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 40,000.00 | | 40,000.00 | |
| | 3 HDD External, Portable 500GB | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 18,000.00 | | 18,000.00 | |
| | 25 IT DEVICE/ APPLIANCE | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 500,000.00 | | 500,000.00 | |
| | 1 IT DEVICE/ APPLIANCE IP- PBX for PhRO | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 2,500,000.00 | | 2,500,000.00 | |
| | 1 PRINTER Colored Printer, Standard | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 5,390.00 | | 5,390.00 | |
| | 1 PRINTER Dot Matrix Printer, Basic (at least 9 pins) | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 10,000.00 | | 10,000.00 | |
| | 1 PRINTER Heavy-duty 4-in-1 Network Printer (Multi- function network printer; can print, copy, scan, fax) | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 250,000.00 | | 250,000.00 | |
| | 13 PRINTER Laser Printer, Network | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 1,157,000.00 | | 1,157,000.00 | |
| | 3 PRINTER Laser Printer, Standalone | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 30,000.00 | | 30,000.00 | |
| | 2 PROJECTOR Small Room Multimedia Projector | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 160,000.00 | | 160,000.00 | |
| | 1 ROUTER For PRO Firewall VPN/UTM w/ Load Balancer | Philhealth Public Regional Bidding Office IVB | | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 100,000.00 | | 100,000.00 | |

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2013

BAC Information and Technology Resources

| Code PAP | Procurement Program/Project | PMO / End-User | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | | Fund Source | Estimated Budget | | | Remarks | |
|---|-----------------------------|---|---|--|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|--------------|------------|--------------|--|
| | | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | | Total | MOOE | CapEx | | |
| Procurement of IT Equipment and Software | | | | | | | | | | | | | | | | | | | | | |
| | 8 | ROUTER For SO Firewall VPN/UTM w/ Load Balancer | Philhealth Public Regional Bidding Office | IVB | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 320,000.00 | | 320,000.00 | |
| | 5 | SCANNER Scanner, Standard, Flatbed | Philhealth Public Regional Bidding Office | IVB | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 24,050.00 | | 24,050.00 | |
| | 2 | SERVER PC Server (entry-level general purpose application servers and small databases) | Philhealth Public Regional Bidding Office | IVB | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 360,000.00 | | 360,000.00 | |
| | 1 | FLASH/THUMB DRIVE 16.0 GB capacity, USB 2.0 plug and play, complete with standard accessories | Philhealth Public Regional Bidding Office | IVB | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 660.00 | | 660.00 | |
| | 5 | FLASH/THUMB DRIVE 8.0 GB capacity, USB 2.0 plug and play, complete with standard accessories | Philhealth Public Regional Bidding Office | IVB | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 2,000.00 | | 2,000.00 | |
| Procurement of Internet Services | | | | | | | | | | | | | | | | | | | | | |
| | 9 | Total Cost | Philhealth Public Regional Bidding Office | IVB | 14-Jan | 15-Jan | 22-Jan | | 23-Jan | | 04-Feb | 11-Feb | 14-Feb | 11-Mar | 14-Mar | 29-Mar | COB | 500,004.00 | 500,004.00 | | |
| Repair and Maintenance of IT Equipment and Software | | | | | | | | | | | | | | | | | | | | | |
| | 1 | IT Equipments | Philhealth Negotiated Regional Procurement Office - Small Value Procurement | | 07-Feb | 08-Feb | | | | | | | 15-Feb | | 14-Mar | 29-Mar | COB | 100,000.00 | 100,000.00 | | |
| Note: System generated report. | | | | | | | | | | | | | | | | | Total | 7,217,104.00 | 600,004.00 | 6,617,100.00 | |