



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION


Citystate Centre Building, 709 Shaw Boulevard, Pasig City
Healthline 441-7444 actioncenter@philhealth.gov.ph



December 26, 2012

OFFICE ORDER

NO. 0161, S. 2012

TO  : **ALL CONCERNED END-USERS
HEAD OFFICE AND REGIONAL OFFICES**

SUBJECT : CY 2013 CORPORATE ANNUAL PROCUREMENT PLAN (APP)

In consonance with Sections 7.1 and 7.2 of the Revised Implementing Rules and Regulations of RA 9184, all procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the Corporation. Likewise, no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).

The Project Procurement Management Plans (PPMPs), submitted by the end-users through the Fund Management Information System – PhilHealth Budget System (FMIS-PBS) were reviewed and evaluated as to the technical specifications, standards and necessity by the Technical Working Group – Planning and Budget Committee and subsequently used as basis in the approval of the Corporate Operating Budget (COB) for CY 2013.

Accordingly, the Bids and Awards Committees for Goods and Services, Information Technology Resources, Infrastructure / Civil Works, and Consulting Services reviewed and confirmed the appropriate method of procurement for the items / services / projects and programs that shall be procured by the Corporation and is further recommending the approval of the CY 2013 Corporate APP.

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity, this Order is hereby issued approving the CY 2013 Corporate APP.

Upon effectivity of this Order, and pursuant to the following provisions of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the “Government Procurement Reform Act of 2003” and corporate related policies, the procurement planning and related activities shall be guided by the following provisions:

1. PhilHealth Regional Offices CY 2013 APP was consolidated in the same manner and procedure in the Head Office CY 2013 APP;
2. Updating of the PPMP and consolidated CY 2013 Corporate APP should be in accordance with Office Order No. 03, s. 2009 entitled as “Guidelines on Annual Procurement Plan (APP) Updating”;
3. The use of Report on Realignment of Funds (ReReF) and Request for Change of Specifications Form (RCSF) shall be guided by Office Order 71, s. 2012 entitled “Omnibus Budget Implementing Guidelines”;
4. For changes only in the technical specifications of an item included in the CY 2013 Corporate APP without increase in the budget and /or change in quantity resulting therefrom, the concerned end-user shall accomplish the attached form Annex “A” to be evaluated by the PRID or ITMD, as the case maybe, and if allowed, to be included in the CY 2013 Corporate APP amendment;

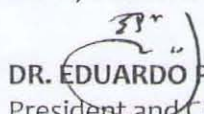


5. If the method of procurement indicated in the CY 2013 Corporate APP is public bidding but cannot be ultimately pursued, the respective BAC through a resolution shall recommend change in the method of procurement to be approved by the President and CEO in the Head Office and Regional Vice President in the PhROs, provided that the conditions and requirements for resorting to alternative methods of procurement are complied with; and
6. To eliminate the possibility of violation of splitting of contracts, all concerned are enjoined to observe procurement of items of the same category or classification through bulk purchase.

The approved CY 2013 Corporate APP shall be posted within three (3) days upon its approval in the PhilHealth Website and Online Monitoring Evaluation System (OMES) of the Government Procurement Policy Board (GPPB), pursuant to the revised IRR of RA 9184 and E.O. 662, s. 2007 as amended by E.O. 662-A and 662-B, otherwise known as "Enhancing Transparency Measures under RA 9184 and Creating the Procurement Transparency Group".

This Order shall take effect immediately.

For information and guidance of all concerned.


DR. EDUARDO P. BANZON
President and CEO

Date: December 26, 2012





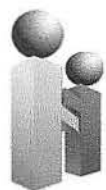
OFFICE: _____

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Recommended for Updating:

Head of Office
Sector/Group/Department/Office

PRID/ITMD
PRAES



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CORPORATE ANNUAL PROCUREMENT PLAN FOR CY 2013

**BAC-GOODS AND SERVICES
(CAPEX/MOOE)
REGIONAL OFFICES**

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2013

BAC Goods and Services

Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Office Equipment																				
	1 SOUND SYSTEM DVD Component, 3-DVD changer, MP3 playback, Dolby Digital/ DTS Decoding, with detachable speaker system, 2200W PMP0/200W RMS	Office of Public the Area Vice President for NCR and Southern Luzon		14-Jan	15-Jan	22-Jan		23-Jan		04-Feb	11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB		20,000.00		20,000.00
	1 SOUND SYSTEM Wireless microphone, heavy-duty	Office of Public the Area Vice President for NCR and Southern Luzon		14-Jan	15-Jan	22-Jan		23-Jan		04-Feb	11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB		10,000.00		10,000.00
	1 TELEVISION Television, 42" LED	Office of Public the Area Vice President for NCR and Southern Luzon		14-Jan	15-Jan	22-Jan		23-Jan		04-Feb	11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB		45,000.00		45,000.00
Procurement of Furniture and Fixtures																				
	3 CHAIR Junior Executive chair, mid-back, knee-tilt mechanism, w/ lock adjustments for individual comfort, injection moulded foam backrest covered w/ leather or fabric, color gray, contoured seat cushion, high density foam	Office of Public the Area Vice President for NCR and Southern Luzon		14-Jan	15-Jan	22-Jan		23-Jan		04-Feb	11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB		12,000.00		12,000.00
	2 FILING CABINET 4-drawer, steel, gauge 20	Office of Public the Area Vice President for NCR and Southern Luzon		14-Jan	15-Jan	22-Jan		23-Jan		04-Feb	11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB		20,000.00		20,000.00

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BAC Goods and Services

			SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget				Remarks
Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CapEx	
Procurement of Furniture and Fixtures																				
	3 TABLE Jr. Executive Table, w/ wood modesty panel and side/return/desk with mobile pedestal (in gray laminate finish), dimension: main table(1400mm x 700mm x 750mm), side/return table (900mm x 450mm x 750mm), mobile p	Office of Public the Area Vice President for NCR and Southern Luzon		14-Jan	15-Jan	22-Jan		23-Jan		04-Feb	11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB		60,000.00		60,000.00
Local Trainings																				
	1 External Convention of Professional Organization (Doctors, Accountants, etc.)	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - Small Value	07-Feb	08-Feb							15-Feb		14-Mar	29-Mar	COB		4,800.00	4,800.00	
	1 External Creative Thinking	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - Small Value	07-Feb	08-Feb							15-Feb		14-Mar	29-Mar	COB		18,000.00	18,000.00	
	1 External Facilitation and Negotiation	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - Small Value	07-Feb	08-Feb							15-Feb		14-Mar	29-Mar	COB		36,000.00	36,000.00	
	1 External Knowledge Management	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - Small Value	07-Feb	08-Feb							15-Feb		14-Mar	29-Mar	COB		30,000.00	30,000.00	
	1 External PAGBA, GACPA, AGAP (& Government) Convention	Office of Direct Contracting the Area Vice President for NCR and Southern Luzon		01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB		9,600.00	9,600.00	

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Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CapEx
Local Trainings																				
1	External Training for Executive Assistants and Secretaries	Office of the Vice President for NCR and Southern Luzon	Negotiated Procurement - Small Value	07-Feb	08-Feb							15-Feb		14-Mar	29-Mar	COB	18,000.00	18,000.00		
Procurement of Postage and Delivery Services																				
1	Registered	Office of the Vice President for NCR and Southern Luzon	Negotiated Procurement - Agency to Agency	07-Feb	08-Feb							15-Feb		14-Mar	29-Mar	COB	10,000.00	10,000.00		
Procurement of Telephone Landline Services																				
1	Landline	Office of the Vice President for NCR and Southern Luzon	Direct Contracting	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	120,000.00	120,000.00		
Marketing and Promotional																				
1	Meals	Office of the Vice President for NCR and Southern Luzon	Negotiated Procurement - Lease of Real Property and Venue	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	20,000.00	20,000.00		
Procurement of Regular Office Supplies																				

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
10	BALLPOINT PEN Gel-type, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	231.00	231.00		
5	BALLPOINT PEN Gel-type, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	115.50	115.50		
5	BALLPOINT PEN Gel-type, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	115.50	115.50		
10	BALLPOINT PEN Gel-type, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	231.00	231.00		
10	BALLPOINT PEN Gel-type, Blue	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	231.00	231.00		
5	BALLPOINT PEN Gel-type, Blue	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	115.50	115.50		
10	BALLPOINT PEN Gel-type, Blue	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	231.00	231.00		

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Procurement of Regular Office Supplies																				
	5 BALLPOINT PEN Gel-type, Blue	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	115.50	115.50		
	12 BATTERY Alkaline, size AA, 2 pcs/package	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	1,033.20	1,033.20		
	12 BATTERY Alkaline, size AA, 2 pcs/package	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	1,033.20	1,033.20		
	12 BATTERY Alkaline, size AA, 2 pcs/package	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	1,033.20	1,033.20		
	12 BATTERY Alkaline, size AA, 2 pcs/package	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	1,033.20	1,033.20		
	12 BATTERY Alkaline, size AAA, 2 pcs/package	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	1,890.00	1,890.00		

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Procurement of Regular Office Supplies																				
	12 BATTERY Alkaline, size AAA, 2 pcs/packet	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	1,890.00	1,890.00		
	12 BATTERY Alkaline, size AAA, 2 pcs/packet	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	1,890.00	1,890.00		
	12 BATTERY Alkaline, size AAA, 2 pcs/packet	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	1,890.00	1,890.00		
	20 BOX Corrugated boxes, plain, 1k/300lbs, BC Flute, Body: 16x10 1/2x 10 3/16, Top 16 1/2x11x2	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	945.00	945.00		
	1 CASH BOOK For SDO, hardbound	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	472.50	472.50		
	5 CORRECTION FLUID Thinnerbase, 20ml	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	262.50	262.50		

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Procurement of Regular Office Supplies																				
1	CUTTER Paper Cutter, 18 x 15, Heavy duty	Office of Negotiated the Area Vice President for NCR and Southern Luzon	06-Mar	07-Mar										14-Mar	29-Mar	COB	1,323.00	1,323.00		
1	DRUM KIT For BROTHER Fax Machine Model: MFC- 7360	Office of Negotiated the Area Vice President for NCR and Southern Luzon	06-Mar	07-Mar										14-Mar	29-Mar	COB	3,300.00	3,300.00		
50	ENVELOPE Brown, A4	Office of Negotiated the Area Vice President for NCR and Southern Luzon	06-Dec	09-Dec										16-Dec	31-Dec	COB	49.00	49.00		
50	ENVELOPE Brown, A4	Office of Negotiated the Area Vice President for NCR and Southern Luzon	06-Jun	07-Jun										14-Jun	01-Jul	COB	49.00	49.00		
50	ENVELOPE Brown, A4	Office of Negotiated the Area Vice President for NCR and Southern Luzon	06-Sep	09-Sep										16-Sep	01-Oct	COB	49.00	49.00		
50	ENVELOPE Brown, A4	Office of Negotiated the Area Vice President for NCR and Southern Luzon	06-Mar	07-Mar										14-Mar	29-Mar	COB	49.00	49.00		

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover			MOOE	CapEx	
Procurement of Regular Office Supplies																				
50	ENVELOPE Brown, Long	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	50.50	50.50		
50	ENVELOPE Brown, Long	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	50.50	50.50		
50	ENVELOPE Brown, Long	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	50.50	50.50		
50	ENVELOPE Brown, Long	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	50.50	50.50		
30	ENVELOPE Expanding, kraft board, min. of 285gsm for legal size papers/documents	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	204.90	204.90		
30	ENVELOPE Expanding, kraft board, min. of 285gsm for legal size papers/documents	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	204.90	204.90		

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bld Conference	Eligibility Check	Sub/Open of Bids	Bld Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Regular Office Supplies																				
	30 ENVELOPE Expanding, kraft board, min. of 285gsm for legal size papers/documents	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	204.90	204.90		
	30 ENVELOPE Expanding, kraft board, min. of 285gsm for legal size papers/documents	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	204.90	204.90		
	10 FASTENER Non-rust metal, holds 25mm thick file, with prongs 70mm apart, 50 sets/box	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	846.30	846.30		
	12 FILE FOLDER Clear book, w/ring binder, w/individual clear plastic pockets for labels, legal size	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	2,079.00	2,079.00		
	60 FOLDER Short, cream	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	315.00	315.00		
	60 FOLDER Short, cream	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	315.00	315.00		

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover			MOOE			
Procurement of Regular Office Supplies																					
60	FOLDER Tagboard, 14 points, for legal size papers/documents	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Mar	07-Mar										14-Mar	29-Mar	COB	189.00	189.00		
60	FOLDER Tagboard, 14 points, for legal size papers/documents	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Sep	09-Sep										16-Sep	01-Oct	COB	189.00	189.00		
2	HARDWARE SUPPLY Extension Cord, 4-gang, 10 meters	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Mar	07-Mar										14-Mar	29-Mar	COB	840.00	840.00		
6	MARKER Permanent Pen, Black, broad tip, non-toxic	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Mar	07-Mar										14-Mar	29-Mar	COB	237.84	237.84		
6	MARKER Whiteboard, Black	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Mar	07-Mar										14-Mar	29-Mar	COB	283.50	283.50		
3	MARKER Whiteboard, Blue	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Mar	07-Mar										14-Mar	29-Mar	COB	141.75	141.75		

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Procurement of Regular Office Supplies																				
3	MARKER Whiteboard, Red	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	141.75	141.75		
20	PAPER Bond, Premium Grade, 210mm x 297mm (A-4), 70 gsm.	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	3,465.00	3,465.00		
20	PAPER Bond, Premium Grade, 210mm x 297mm (A-4), 70 gsm.	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	3,465.00	3,465.00		
20	PAPER Bond, Premium Grade, 210mm x 297mm (A-4), 70 gsm.	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	3,465.00	3,465.00		
20	PAPER Bond, Premium Grade, 210mm x 297mm (A-4), 70 gsm.	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	3,465.00	3,465.00		
5	PAPER Book Paper, long, S 20 1K plus	Office of the Area Vice President for NCR and Southern Luzon	Office of Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	761.25	761.25		

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Code PAP	Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Total	Estimated Budget		Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover			MOOE	CapEx	
Procurement of Regular Office Supplies																				

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bld Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of Regular Office Supplies																				
	5 PAPER Multicopy, for laser printer/ink-jet printer, high speed, copier, 210mm x 297 mm (A-4), 80 gsm.	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	1,239.00	1,239.00		
	12 POST-IT FLAG Standard flags, 3M 680-1	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	882.00	882.00		
	5 SCISSOR Stainless steel w/plastic handle, big	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	115.50	115.50		
	12 SIGN PEN 0.7mm, Black, gel type	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	727.68	727.68		
	12 SIGN PEN 0.7mm, Black, gel type	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	727.68	727.68		
	12 SIGN PEN 0.7mm, Black, gel type	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	727.68	727.68		

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover			MOOE	CapEx	
Procurement of Regular Office Supplies																				
12	SIGN PEN 0.7mm, Black, gel type	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	727.68	727.68		
12	SIGN PEN Pilot V5, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	680.40	680.40		
12	SIGN PEN Pilot V5, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	680.40	680.40		
12	SIGN PEN Pilot V5, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	680.40	680.40		
12	SIGN PEN Pilot V5, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	680.40	680.40		
1	SPORTS ITEM Chess clock, yellow	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	1,890.00	1,890.00		

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover			MOOE			
Procurement of Regular Office Supplies																					
1	SPORTS ITEM Chessboard set		Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	834.75	834.75		
5	STAPLE WIRE For Industrial Stapler, Model: 23/10		Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	210.00	210.00		
5	STAPLE WIRE REMOVER Standard, twin jaws		Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	84.00	84.00		
3	TAPE MASKING, Size 1 (24mm) 50M		Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	128.37	128.37		
3	TAPE PACKAGING, Size: 3 (48mm) 50M		Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	173.25	173.25		
12	TAPE TRANSPARENT, Size: 1 (24mm) 50M		Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	248.88	248.88		

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total		MOOE
Procurement of Regular Office Supplies																			
4	TONER CARTRIDGE_ For BROTHER Fax Machine Model: MFC-7360	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	12,400.00	12,400.00	
Procurement of IT Supplies																			
6	INK CARTRIDGE For HP Deskjet Printer 870/890/895/950C, Model: 51645A, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	9,450.00	9,450.00	
6	INK CARTRIDGE For HP Deskjet Printer 870/890/895/950C, Model: 51645A, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	9,450.00	9,450.00	
6	INK CARTRIDGE For HP Deskjet Printer 870/890/895/950C, Model: 51645A, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	9,450.00	9,450.00	
6	INK CARTRIDGE For HP Deskjet Printer 870/890/895/950C, Model: 51645A, Black	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	9,450.00	9,450.00	
3	INK CARTRIDGE For HP Deskjet Printer 950C, Model: C6578A/D, Colored	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	6,300.00	6,300.00	

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CapEx	
Procurement of IT Supplies																				
	3 INK CARTRIDGE For HP Deskjet Printer 950C, Model: C6578A/D, Colored	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Jun	07-Jun									14-Jun	01-Jul	COB	6,300.00	6,300.00		
	3 INK CARTRIDGE For HP Deskjet Printer 950C, Model: C6578A/D, Colored	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Sep	09-Sep									16-Sep	01-Oct	COB	6,300.00	6,300.00		
	3 INK CARTRIDGE For HP Deskjet Printer 950C, Model: C6578A/D, Colored	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Dec	09-Dec									16-Dec	31-Dec	COB	6,300.00	6,300.00		
	1 LASER POINTER RF Wireless Laser Pointer (Silver) with Page Up/down Presentation Function - 256 MB USB Flash Drive	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM	06-Mar	07-Mar									14-Mar	29-Mar	COB	1,931.52	1,931.52		
Procurement of Subscription Services																				
	1 Total Cost	Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - Small Value Procurement	07-Feb	08-Feb							15-Feb		14-Mar	29-Mar	COB	7,200.00	7,200.00		
Corporate Forum																				

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover			MOOE	CapEx	
1	Administrative Officers & MSD Heads Forum	Office of the Vice President and Southern Luzon	Negotiated Procurement - Lease of Real Property for NCR and Venue	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	202,500.00	202,500.00		
1	Area LHIO Summit	Office of the Vice President and Southern Luzon	Negotiated Procurement - Lease of Real Property for NCR and Venue	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	752,400.00	752,400.00		
2	Area quarterly forum with RVPs, FODs and POs	Office of the Vice President and Southern Luzon	Negotiated Procurement - Lease of Real Property for NCR and Venue	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	367,500.00	367,500.00		
1	Ben Claims Forum	Office of the Vice President and Southern Luzon	Negotiated Procurement - Lease of Real Property for NCR and Venue	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	198,000.00	198,000.00		
1	Collection and Membership forum	Office of the Vice President and Southern Luzon	Negotiated Procurement - Lease of Real Property for NCR and Venue	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	259,200.00	259,200.00		
1	Midyear Assessment Review forum	Office of the Vice President and Southern Luzon	Negotiated Procurement - Lease of Real Property for NCR and Venue	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	165,000.00	165,000.00		

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CapEx	
Corporate Forum																					
1	Planning & Budget Forum	Office of the Vice President for NCR and Southern Luzon	Negotiated Procurement - Lease of Real Property for NCR and Southern Luzon	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	110,000.00	110,000.00			
1	Year-end Performance Review forum	Office of the Vice President for NCR and Southern Luzon	Negotiated Procurement - Lease of Real Property for NCR and Southern Luzon	01-Feb	04-Feb						11-Feb	14-Feb	11-Mar	14-Mar	29-Mar	COB	165,000.00	165,000.00			
Note: System generated report.																	Total	2,795,769.13	2,628,769.13	167,000.00	

Note: System generated report.