

15 APR 2024

JOB ORDER

(Non - Inventoriable Items)

OFFICE/DEPARTMENT: MSD-PROCUREMENT

Handwritten notes and signatures in the top right corner.

Supplier: **THE ORIENTAL HOSPITALITY AND RESTAURANT MANAGEMENT SERVICES INC. (THE ORIENTAL LEGAZPI CITY)**

Address: 2018 The Amaryllis Condo, 12 St. Cor. E. Rodriguez, Brgy Mariana, Quezon City

Tel. Fax No.: 9171197141

Supplier Registered w **PHILGEPS**

Job Order No.: **JO24-04-054**

Date: **15-APR-24**

Term of Payment: **CHARGE**

Mode of Procurement: **LEASE OF VENUE**

Please deliver to this office within the day of the activity from receipt hereof the following:

| Item No. | QTY | UNIT | SERVICE DETAILS | UNIT PRICE | TOTAL AMOUNT |
|----------|-----|------|---|--------------|------------------|
| 1 | 40 | pax | Food and venue for the conduct of PRO V 2023 Performance Review and Strategic Planning on April 16, 2024 within the province of Albay * 1 AM Snacks, 1 Lunch, 1 PM Snacks * AM Snacks: Clubhouse sandwich, Tuna Pasta and juice in can * PM Snacks: Miki Bihon with hamburger and iced tea in can * Lunch: Muchroom Soup, Baby back ribs, Fried chicken Mihaw na malasugi, Laing or Bicol Express, Unlimited rice, fruit salad or Fresh fruits and Softdrinks in can Venue Amenities * Free flowing coffee station, projector and white screen * Basic lights and sounds, 8 hours of venue per day * Free use of venue's other amenities * Free use of Tables and chairs XXXXXXXX PRO V use | 1,350.00 | 54,000.00 |
| | | | | 3,000.00 | 3,000.00 |
| | | | PR24-02-065, RFQ2024-03-068, AOC24-03-038 | TOTAL | 57,000.00 |

COMMISSIONER ABELT
APR 17 2024
Handwritten notes and stamps on the left side of the table.

Reminders:

- The agency shall impose penalty in an amount equivalent to 1/10 on one (1%) percent of the total value of undelivered order for each day of the
- If the date of receipt of the Job Order (J.O.) by the dealer is not indicated, it shall be deemed received on the day it was acknowledged to have
- Delivery of the above item/s shall be within the prescribed schedule dates. Suppliers are advised to inform Procurement Section at least
- Delivery Receipt and Sales Invoice shall be required for one-time complete delivery of the goods.
- Defective, incompatible or non-compliant of goods as to specification when quoted shall be rejected and returned at the time of delivery.
- In case the series of layout/design presented by the supplier does not satisfy the end-user, the Corporation has the right to cancel the Job Order
- Payment shall be made in full subject to corresponding government taxes within fifteen (15) working days upon receipt of Certificate of Acceptance and Inspection Report.

Note: This serves as a Notice to Proceed

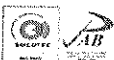
Very truly yours,

REMINDER:
Please be reminded that the Corporation is implementing the "NO GIFT POLICY" (In compliance with R.A. No. 6713 and R.A. No. 3019)
For any violations of this policy or any unethical behavior from our officers and staff, please contact our Trunk Line No. 820-5538 and look for the Head of Admin Services Section.

SHIRLEYS VICTORIA

FC IV/Acting Chief, Mgt. Services Division

| | | |
|---|--|---|
| Certified Budget Available Funds Available in the amount of: <u>571,000</u> LIZZETTE G. VILLANUEVA <u>4/15</u> <u>FC II/Budget Officer Designate</u> DARIUS B. ARROYO <u>4/15</u> <u>FC III/Acting FMS Head</u> | | APPROVED: ALBERTO C. MANDURIAO Regional Vice-President |
| With in the COB: <u>2024</u> Expense Code: <u>509999075</u> Bdget: <u>7612 (II)</u> Remarks: <u>2024-02-0214</u> | | |
| CONFORME: Received copy of J.O. on <u>4/16/24</u> Date | | Signature over Printed Name of Supplier/Representative CHRISTIAN SOFIA LORIO |



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