



**PHILHEALTH CIRCULAR**

No. 18, s, 2007

*Day*

**TO : ACCREDITED INSTITUTIONAL HEALTH CARE PROVIDERS AND ALL OTHERS CONCERNED**

**SUBJECT : Documents Required in Availing of Benefits for Individually Paying Members (IPMs) Enrolled by Organized Group Through the KASAPI Program**

**All Individually Paying Members (IPMs) enrolled by organized groups through the KaSAPI Program and their dependents** are required to submit the following documents in availing of National Health Insurance Program (NHIP) benefits:

- Duly accomplished PhilHealth Claim Form 1
- Clear copy of Certificate of Premium Payment issued by PhilHealth to individual KaSAPI members showing payment of at least three (3) monthly contributions within six (6) months prior to confinement **or** one full quarter payment within six months prior to the quarter of availment. Attached is a sample Certificate of Premium Payment for a KaSAPI member for your reference.
- Clear copy of Member Data Record (MDR)

In case the member has not yet secured his/her MDR or there is a discrepancy in the member/dependent's information provided in PhilHealth Claim Form 1 and the MDR such as different first/middle/last name or change of civil status, or the dependent is not yet reflected in the MDR, the member shall submit/attach to Claim Form 1 a clear copy of the appropriate supporting document/s as prescribed in PhilHealth Circular No. 26, series of 2006 re: "*Updated Summary of Documentary Requirements*".

Please be guided accordingly.

*Lorna O. Fajardo*  
**LORNA O. FAJARDO**  
 Acting President and CEO

Date signed: NOV 06 2007





### CERTIFICATE OF PREMIUM PAYMENT

Name of Member:	JUAN DELA CRUZ		
PhilHealth Identification No. (PIN)	123456789012		
Membership Category	IPM - KaSAMI		
Premium Contributions			
Amount Paid	Date Paid	OR No.	Period Covered
300.00	APRIL 5, 2007	123456	APRIL - JUNE 2007

This certification is issued as proof that the abovementioned member and his qualified dependents are eligible to avail the Hospitalization and Regular Outpatient Benefits of PhilHealth.

Given this 5<sup>th</sup> day of April 2007, at Pasig City.

*(Signature over printed name)*

\_\_\_\_\_  
Authorized Signatory  
PhilHealth Regional Office VI